



CITY OF PERTH AMBOY

External Job Posting

TITLE:	Library Director
SALARY:	\$80,908 -\$92,720
DEPARTMENT:	Perth Amboy Free Public Library
DATE POSTED:	August 15, 2022
DEADLINE:	September 15, 2022

The City of Perth Amboy is looking for an individual to fill a full-time position as the Library Director for the Perth Amboy Free Public Library.

Job Description: Under the administration of the Library Board of trustees, the library director shall perform as a liaison between the library board of trustees and the daily management of the library. Responsibilities include, but are not limited to, supervising the management team, overseeing library programming and planning, overseeing the development and maintenance of the library's collection, establishing policies and procedures for providing services, program evaluation and development, and developing and planning the library budget and library expenditures.

Requirements: A Master's Degree in Library Sciences or Library Information Sciences (LLS/MLIS) from an ALA-accredited institution and five (5) years of demonstrated leadership skills, including the trend in libraries and information technology, experience as a Director or Assistant Director in a public or academic library or an equivalent combination of education and experience. Candidate must also possess a valid license as a Professional Librarian in the State of NJ or obtain the NJ license within six months of hire. Archival experience is a plus. Must adhere to a flexible work schedule that includes weekends. Residency may be required.

Please submit a cover letter, resume, and application to the City of Perth Amboy, Personnel Office at 260 High Street, Perth Amboy, NJ 08861, or email employment@perthamboynj.org by **September 15, 2022**.

Equal Employment Opportunity Employer