



# CITY OF PERTH AMBOY

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## External Job Posting

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<b>TITLE:</b>	<b>Library Director</b>
<b>SALARY:</b>	<b>\$80,908 -\$92,720</b>
<b>DEPARTMENT:</b>	<b>Perth Amboy Free Public Library</b>
<b>DATE POSTED:</b>	<b>October 26, 2022</b>
<b>DEADLINE:</b>	<b>November 23, 2022</b>

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The City of Perth Amboy is looking for an individual to fill a full-time position as the Library Director for the Perth Amboy Free Public Library.

**Job Description:** Under the administration of the Library Board of trustees, the library director shall perform as a liaison between the library board of trustees and the daily management of the library. Responsibilities include, but are not limited to supervising the management team, overseeing library programming and planning, overseeing the development and maintenance of the library's collection, establishing policies and procedures for providing services, program evaluation and development, developing and planning the library budget and library expenditures.

**Requirements:** A Master's Degree in Library Sciences or Library Information Sciences (LLS/MLIS) from an ALA accredited institution and five (5) years' of demonstrated leadership skills, including trend in libraries and information technology, experience as a Director or Assistant Director in a public or academic library or an equivalent combination of education and experience. Candidate must also possess a valid license as a Professional Librarian in the State of NJ or obtain the NJ license within 6 months of hire. Archival experience is a plus. Must adhere to a flexible work schedule that includes weekends. Residency may be required.

Please submit a cover letter, resume and application to the City of Perth Amboy, Personnel Office at 260 High Street, Perth Amboy, NJ 08861 or email to [employment@perthamboynj.org](mailto:employment@perthamboynj.org) by **November 23, 2022**.

*Equal Employment Opportunity Employer*