



# CITY OF PERTH AMBOY

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## Job Posting

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**TITLE:** Technical Support Specialist I

**SALARY:** \$51,777 Minimum Salary

**DEPARTMENT:** Information Technology

**DATE POSTED:** November 29, 2023

**DEADLINE:** December 14, 2023

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The City of Perth Amboy is looking for an individual to fill a position of Technical Support Specialist I within the Information Technology Department.

**Job Description:** Under general supervision, provides guidance and direct hands on support to a work shift of the Data Processing Operations unit in resolving complex production problems from verbal or written problem reports; consults with, and assists network management and systems programming staff in the diagnosis, and resolution of complex problems; monitors and allocates space on direct access storage devices; uses and guides the use of productivity aids in implementing and maintaining software, applications, and system libraries; OR, as a lead worker in a client/server environment, provides direct support to end users and/or guidance to help desk and/or desktop technical personnel in the provision of direct support; installs and guides the installation of hardware and software on servers and/or workstations; does other related duties.

**Requirements:**

- A minimum of three (3) years of work experience in Network, Server and Workstation Maintenance
- Software & Hardware installation & upgrades, & computer repair
- Help Desk experience
- Bachelor's or equivalent in Computer Science/Information Technology

*This position is open to all residents of the City of Perth Amboy who meet the eligibility requirements.*

Please submit a cover letter, resume, and application to the City of Perth Amboy, Personnel Office at 260 High Street, Perth Amboy, NJ 08861 or email [employment@perthamboynj.org](mailto:employment@perthamboynj.org) by **the closing date.**

*Equal Employment Opportunity Employer*