

AGENDA
CAUCUS AND COUNCIL MEETINGS OF
JUNE 10, 2026
YMCA THEATER ROOM
NOTICE OF MEETING

Presiding Officer of the Council, Milady Tejeda wishes to advise the audience that notice of this meeting has been filed with the Home News Tribune, The Star Ledger and posted on the bulletin board in the City Clerk's office and on the City's website, indicating that today's meeting is being held in the YMCA Theater Room of the Public Safety Complex, 365 New Brunswick Avenue at 5:30 PM. The Council Meeting will follow the Caucus and Closed Session.

Council President Tejeda: As a courtesy to the Governing Body, I would ask all individuals present, including members of the audience, to please turn off all cell phones and electronic devices. Should you need to make a telephone call, please go out into the hallway and speak in a low voice so as not to disturb the ongoing meeting.

ORDINANCE (PUBLIC HEARING)
(3 MINUTES MAXIMUM PER SPEAKER/PER ORDINANCE)

1. AN ORDINANCE OF THE CITY OF PERTH AMBOY, COUNTY OF MIDDLESEX, NEW JERSEY TO AMEND AN ORDINANCE ENTITLED "ALCOHOL BEVERAGES" (CHAPTER 137-9) OF THE CODE OF THE CITY OF PERTH AMBOY TO TEMPORARILY EXTEND HOURS OF SALE AND SERVICE DURING THE FIFA WORLD CUP 2026.

AGENDA

PUBLIC COMMENT – Citizens may address the Council on any matter on the agenda which does not have its own scheduled public hearing. Citizens shall be permitted to speak once for a maximum of **Three (3)** minutes.

ORDINANCE (FIRST READING)
NO PUBLIC DISCUSSION

1. AN ORDINANCE TO AMEND AN ORDINANCE ENTITLED "VEHICLES AND TRAFFIC"(ORDINANCE NO. 194-78 AS AMENDED)" ADOPTED SEPTEMBER 19,1978, ALSO KNOWN AS CHAPTER 414 ET SEQ OF THE CODE OF THE CITY OF PERTH AMBOY TO ADD A STOP SIGN ON ARNOLD AVENUE AT THE INTERSECTION OF ARNOLD AVENUE AND WEST SIDE AVENUE, A STOP SIGN ON MEREDITH STREET AND WEST SIDE AVENUE, AND A STOP SIGN ON PADEREWSKI AVENUE AT THE INTERSECTION OF PADEREWSKI AVENUE AND WEST SIDE AVENUE.
2. AN ORDINANCE AMENDING SECTION 6 (D) OF BOND ORDINANCE #1782-2015 OF THE CITY OF PERTH AMBOY, IN THE COUNTY OF MIDDLESEX, NEW JERSEY, FINALLY ADOPTED SEPTEMBER 9, 2015, IN ORDER TO INCREASE THE SECTION 20 COSTS.
3. AN ORDINANCE APPROPRIATING \$800,000 FROM THE WATER/WASTEWATER CAPITAL OUTLAY FUND TO PROVIDE FOR THE INSTALLATION OF A NEW INTERCONNECTION IN AND BY THE CIY OF PERTH AMBOY, IN THE COUNTY OF MIDDLESEX NEW JERSEY.
4. AN ORDINANCE AMENDING AND SUPPLEMENTING THE ORDINANCES OF THE CITY, CHAPTER 202, ARTICLE 1, DRUG-FREE SCHOOL ZONES, TO REMOVE A SCHOOL ZONE.
5. AN ORDINANCE TO AMEND AN ORDINANCE ENTITLED "VEHICLES AND TRAFFIC"(ORDINANCE NO. 194-78 AS AMENDED)" ADOPTED SEPTEMBER 19,1978, ALSO KNOWN AS CHAPTER 414 ET SEQ OF THE CODE OF THE CITY OF PERTH AMBOY.

RESOLUTIONS

R-226-6/26 Authorizing emergency temporary appropriations to extend the CY 2026 temporary budget in the amount of \$586,500.00. (CFO)

R-227-6/26 Authorizing change order no. two to the contract with J&M Contracting LLC. for interior renovations to the Perth Amboy City Hall-Phase III in an amount not to exceed \$11,705.27. (DPW)

R-228-6/26 Authorizing change order no. twelve to the contract with Turco Golf, Inc. for the Veteran Memorial Youth League complex improvements (699). (Recreation)

R-229-6/26 Authorizing the City of Perth Amboy to submit an application to the Federal Emergency Management Agency (FEMA) for the FY2025 FEMA Assistance to Firefighters' Grant (AFG) to be used for Live Burn Training in the amount of \$68,000.00 (FD)

R-230-6/26 Volunteer coach mandatory background check reimbursement to Rosalie Tatis-Tejada in the amount of \$25.73. (Recreation)

R-231-6/26 Authorizing up to sixty days of paid injury leave for Sergeant Joel Puntiel through July 6, 2026. (PD)

R-232-6/26 Authorizing submission of an application to the NJ Department of Transportation Municipal Aid Grant Program FY27 in the amount of \$1,970,323.03. (OECD)

R-233-6/26 Authorizing submission of an application to the NJ Department of Transportation Local Transportation Projects Fund 2026 in the amount of \$1,527,056.25. (OECD)

R-234-6/26 Authorizing the place-to-place transfer of a certain plenary retail consumption pocket license. (Clerk)

R-235-6/26 Authorizing execution of a software maintenance agreement with Queues Enforth Development, for software services necessary for maintenance in an amount not to exceed \$60,078.00. (PD)

R-236-6/26 Authorizing a contract for the purchase of three (3) 2025 Ford Police Interceptor Utilities under Bergen County COOP BC-BID24-43, COOP #CK04 in an amount not to exceed \$140,746.20. (PD)

R-237-6/26 Authorizing execution of a memorandum of agreement between the City of Perth Amboy and the Jewish Renaissance Foundation for the 2026 Emerging Leaders Summer Institute. (Recreation)

R-238-6/26 Authorizing the 2026-2027 renewal of certain plenary retail consumption licenses, club licenses and distribution licenses. **(SUBJECT TO CHANGE)** (Clerk)

R-239-6/26 Authorizing execution of an agreement with the County of Middlesex for the installation of a rectangular rapid flashing beacon at the intersection of New Brunswick Avenue (CR616) and Lee Street.

R-240-6/26 Consenting to the appointment of Marc A. Leckstein as legal counsel for the Planning Board of Adjustments, in an amount not to exceed \$33,000.00. (Law)

R-241-6/26 Authorizing a refund in the amount of \$125.00 to John Piskorski for the return of three (3) gate keys. (DPW)

R-242-6/26 Providing endorsement in support of the State of New Jersey Department of Transportation Route 440, Route 95 to Kreil Street project.

COMMUNICATIONS

1. SRG Site Remediation Group, submitted a copy of the Remedial Action Protectiveness/Biennial certification Form for Soil at 277 Rector Street. (5/26/26)
2. Sage Nieves - Chair Perth Amboy Historic Preservation Commission submitting two resolutions adopted on May 28, 2026, regarding vacancies, pending applications, and appointment process. (5/29/26)

CLOSED SESSION RESOLUTION

R-225-6/26 Authorizing a closed session at the June 10, 2026 meeting to discuss the following:

1. Potential litigation - related to a parking permit.

PUBLIC PORTION (3 MINUTES MAXIMUM PER SPEAKER)

COUNCIL COMMENTS

ADJOURNMENT

Victoria Ann Kupsch
City Clerk

CITY OF PERTH AMBOY

ORDINANCE NO.

AN ORDINANCE OF THE CITY OF PERTH AMBOY, COUNTY OF MIDDLESEX, NEW JERSEY TO AMEND AN ORDINANCE ENTITLED "ALCOHOL BEVERAGES" (CHAPTER 137-9) OF THE CODE OF THE CITY OF PERTH AMBOY TO TEMPORARILY EXTEND HOURS OF SALE AND SERVICE DURING THE FIFA WORLD CUP 2026

WHEREAS, the FIFA World Cup 2026 Tournament will take place in North America from June 11, 2026 to July 19, 2026;

WHEREAS, FIFA matches will take place throughout the United States, Mexico, and Canada during the 39-day period, including eight matches at MetLife Stadium in East Rutherford, New Jersey;

WHEREAS, the FIFA World Cup 2026 Final, the most watched sporting event in the world, will be held on Sunday, July 19 at MetLife Stadium;

WHEREAS, pursuant to N.J.S.A. 33:1-40, N.J.S.A. 33:1-40.3, and N.J.S.A. 33:1-94 of the Alcoholic Beverage Control Act, the governing body of a municipality may limit by ordinance the hours when the sale of alcoholic beverages may be made;

WHEREAS, the City of Perth Amboy wishes to amend Chapter 137-9 of the City Code of Ordinances, governing the lawful hours during which alcoholic beverages may be sold and served at licensed establishments within the municipality during the FIFA World Cup 2026TM Tournament in order to support local businesses, maximize economic opportunity, and encourage community engagement;

WHEREAS, even if the lawful hours during which alcoholic beverages may be sold and served at licensed establishments are extended throughout the duration of the FIFA World Cup 2026TM Tournament, licensees remain responsible for ensuring the safe and responsible service of alcoholic beverages during the extended hours.

NOW, THEREFORE, the City Council of the City of Perth Amboy does hereby Ordain as follows:

SECTION 1. That **Chapter 137, Alcoholic Beverages**, is hereby amended by revisions to: Amendment Ordinance 137-9 to Change Hours During FIFA World Cup 2026 Soccer Tournament.

(C) From June 11, 2026 to July 20, 2026, licensed establishments described in Section (C)(1) may sell and serve alcoholic beverages for longer than the regular hours delineated herein, subject to the following conditions:

1. Relaxation of hours applies to the following license types: (1) plenary retail consumption licenses; (2) seasonal retail consumption licenses; (3) club licenses; (4) sporting facility licensees.
2. No licensee described above shall allow, permit, or suffer the sale, service or delivery of an alcoholic beverage for consumption on the licensed premises between the hours of 3:00 a.m. and 7:00 a.m. from June 11, 2026 to July 20, 2026. Any licensee seeking to operate beyond 2:00 a.m. shall first obtain approval from the City pursuant to procedures established by the City Clerk, Business Administrator and Police Department.
3. Between the hours of 3:00 a.m. and 4:00 a.m., patrons will only be permitted inside the licensed premises, and external noise will be limited to television broadcasts of a World Cup match. No external music shall be played during this time, and no sale, service or delivery of any alcoholic beverages shall be permitted.
4. Any temporary permits issued by the Division of Alcoholic Beverage Control authorizing the sale, service, or delivery of alcoholic beverages in an outdoor area shall not be in effect between the hours of 12:00 a.m. and 7:00 a.m.
5. During the extended hours authorized by this Ordinance, licensees shall comply with all municipal noise and nuisance ordinances. As a condition of approval for operation beyond 2:00 a.m., the licensee shall retain off-duty members of the Perth Amboy Police Department for a duration as determined appropriate by the Chief of Police, all costs associated with such off-duty officers shall be borne solely by licensee.
6. The City reserves the right to deny, suspend, or revoke any approval issued pursuant to this Ordinance based upon public safety concerns, prior violations, nuisance complaints, failure to comply with imposed conditions, or any other legitimate governmental concerns.

SECTION 2. If any section, paragraph, clause, or provision of this ordinance shall be adjudged invalid, such adjudication shall apply only to the section, paragraph, clause or provision so adjudged and the remainder of the ordinance shall be deemed valid and effective.

SECTION 3. The provisions of this Ordinance are declared to be severable, and if any section, subsection, sentence, clause or phrase hereof shall, for any reason, be held to be invalid or unconstitutional, such decision shall not affect the validity of the remaining sections, subsections, sentences, clauses or phrases of this Ordinance, but they shall remain in effect, it being the legislative intent that this Ordinance shall stand notwithstanding the invalidity of any part.

SECTION 4. This Ordinance shall take effect immediately upon passage, publication and approval according to law.

MILADY TEJEDA
Council President

APPROVED:

HELMIN J. CABA
Mayor

ATTEST:

VICTORIA ANN KUPSCH
City Clerk

APPROVED AS TO FORM:

WILLIAM P. OPEL
Director of Law

Adopted on First Reading: May 27, 2026
Published in The Home News Tribune:
Adopted on Second and Final Reading:
Published in the Home News Tribune:

CITY OF PERTH AMBOY

ORDINANCE NO.

AN ORDINANCE OF THE CITY OF PERTH AMBOY, COUNTY OF MIDDLESEX NEW JERSEY TO AMEND AN ORDINANCE ENTITLED "VEHICLES AND TRAFFIC" (ORDINANCE NO. 194-78 AS AMENDED)" ADOPTED SEPTEMBER 19, 1978, ALSO KNOWN AS CHAPTER 414 ET SEQ. OF THE CODE OF THE CITY OF PERTH AMBOY TO ADD A STOP SIGN ON ARNOLD AVENUE AT THE INTERSECTION OF ARNOLD AVENUE AND WEST SIDE AVENUE, A STOP SIGN ON MEREDITH STREET AT THE INTERSECTION OF MEREDITH STREET AND WEST SIDE AVENUE, AND A STOP SIGN ON PADEREWSKI AVENUE AT THE INTERSECTION OF PADEREWSKI AVENUE AND WEST SIDE AVENUE

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PERTH AMBOY IN THE COUNTY OF MIDDLESEX, STATE OF NEW JERSEY as follows:

SECTION 1. That Chapter 414 Vehicles and Traffic, Article XV Schedules Section 414-39 Stop Intersections is amended by the addition of the following locations:

Intersection:

Stop Sign On:

Arnold Avenue and West Side Avenue
Meredith Street and West Side Avenue
Paderewski Avenue and West Side Avenue

Arnold Avenue
Meredith Street
Paderewski Avenue

SECTION 2. All ordinances or part of ordinances inconsistent with or in conflict with this Ordinance are hereby repealed to the extent of such inconsistency.

SECTION 3. The provisions of this Ordinance are declared to be severable, and if any section, subsection, sentence, clause, or phrase hereof shall, for any reason, be held to be invalid or unconstitutional, such decision shall not affect the validity of the remaining sections, subsections, sentences, clauses or phrases of this Ordinance, but they shall remain in effect, it being the legislative intent that this Ordinance shall stand notwithstanding the invalidity of any part.

SECTION 4. This Ordinance shall take effect immediately upon passage, publication and approval according to law.

MILADY TEJEDA
Council President

ATTEST:

VICTORIA ANN KUPSCH
City Clerk

Dated: June 10, 2026

APPROVED:

HELMIN J. CABA
Mayor

APPROVED AS TO FORM:

WILLIAM P. OPEL
Director of Law

Adopted on First Reading:
Published in the Home News Tribune:
Adopted on Second and Final Reading:
Published in the Home News Tribune:



LAWRENCE J. CATTANO
CHIEF OF POLICE



DEPARTMENT OF POLICE
CITY OF PERTH AMBOY

365 New Brunswick Avenue
Perth Amboy, NJ 08861



PHONE: (732) 324-3801
FAX: (732) 442-7537

May 28, 2026

James M Cryan
Business Administrator
260 High Street
Perth Amboy, NJ 08861

Dear Mr. Cryan,

By way of this letter I am requesting to add to the City ordinance entitled Stop Intersections to include the following locations:

Intersection:	Stop Sign on:
Arnold Ave and West Side Ave	Arnold Ave
Meredith Street and West Side Ave	Meredith Street
Paderewski Ave and West Side Ave	Paderewski Ave

Thanking you in advance for your consideration in this matter.

Sincerely,

Lawrence J. Cattano
Chief of Police

cc: V. Kupsch, City Clerk
W. Opel, Law Dept.
File



City of Perth Amboy

MAYOR HELMIN CABA

PERTH AMBOY POLICE DEPARTMENT

CHIEF CATTANO

Stop Intersection Ordinance Request

Ordinance Number: 414-13

Request that the above city Ordinance be amended by:

Adding: (XXX) or Deleting: () the following location.

Intersection:

Stop Sign on:

Arnold Ave and West Side Ave

Arnold Ave

Meredith Street and West Side Ave

Meredith Street

Paderewski Ave and West Side Ave

Paderewski Ave

Comments: These current intersections does not have Stop Sign.

Date received:

Approved Date: 05/28/2026

Denied Date:

Approved by: Lt. Pascal Medina #0200

CITY OF PERTH AMBOY

ORDINANCE NO.

BOND ORDINANCE AMENDING SECTION 6(d) OF BOND ORDINANCE #1782-2015 OF THE CITY OF PERTH AMBOY, IN THE COUNTY OF MIDDLESEX, NEW JERSEY, FINALLY ADOPTED SEPTEMBER 9, 2015, IN ORDER TO INCREASE THE SECTION 20 COSTS

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PERTH AMBOY, IN THE COUNTY OF MIDDLESEX, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring), AS FOLLOWS:

Section 1. Section 6(d) of Bond Ordinance #1782-2015 of the City of Perth Amboy, in the County of Middlesex, New Jersey (the "City"), finally adopted September 9, 2015, is hereby amended to increase the Section 20 costs by \$700,000, from \$1,034,000 to \$1,734,000, and to read as follows:

"(d) An aggregate amount not exceeding \$1,734,000 for items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included in the estimated cost indicated herein for the purpose or improvement."

Section 2. The City hereby certifies that it has adopted a capital budget or a temporary capital budget, as applicable. The capital or temporary capital budget of the City is hereby amended to conform with the provisions of this bond ordinance to the extent of any inconsistency herewith. To the extent that the purposes authorized herein are inconsistent with the adopted capital or temporary capital budget, a revised capital or temporary capital budget has been filed with the Division of Local Government Services.

Section 3. This bond ordinance shall take effect 20 days after the first publication thereof after final adoption, as provided by the Local Bond Law.

MILADY TEJEDA
Council President

ATTEST:

VICTORIA ANN KUPSCH
City Clerk

APPROVED AS TO FORM:

APPROVED:

WILLIAM P. OPEL
Director of Law

HELMIN J. CABA
Mayor

Adopted on First Reading:
Published in the Home News on:
Advertised on the City's website:
Adopted on Final Reading:
Published in the Home News on:
Advertised on the City's website:

CITY OF PERTH AMBOY

ORDINANCE NO.

ORDINANCE APPROPRIATING \$800,000 FROM THE WATER/WASTEWATER CAPITAL OUTLAY FUND TO PROVIDE FOR THE INSTALLATION OF A NEW INTERCONNECTION IN AND BY THE CITY OF PERTH AMBOY, IN THE COUNTY OF MIDDLESEX, NEW JERSEY.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PERTH AMBOY, IN THE COUNTY OF MIDDLESEX, NEW JERSEY, AS FOLLOWS:

Section 1. \$800,000 is hereby appropriated by the City of Perth Amboy, in the County of Middlesex, New Jersey (the "City"), from the Water/Wastewater Capital Outlay Fund to provide for the installation of a new interconnection between the Runyon Water Treatment Plant and the Middlesex Water Company transmission system to provide an additional source of potable water to the City's distribution system, including all work and materials necessary therefor and incidental thereto.

Section 2. The City hereby certifies that it has adopted a capital budget or a temporary capital budget, as applicable. The capital or temporary capital budget of the City is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith. To the extent that the purposes authorized herein are inconsistent with the adopted capital or temporary capital budget, a revised capital or temporary capital budget has been filed with the Division of Local Government Services.

Section 3. This ordinance shall take effect after final adoption and publication and otherwise as provided by law.

MILADY TEJEDA
Council President

ATTEST:

VICTORIA ANN KUPSCH
City Clerk

APPROVED AS TO FORM:

WILLIAM P. OPEL
Director of Law

APPROVED:

HELMIN J. CABA
Mayor

Adopted on First Reading:
Published in the Home News on:
Advertised on the City's website:
Adopted on Final Reading:
Published in the Home News on:
Advertised on the City's website:

Theresa Lopez

From: Eurico David
Sent: Tuesday, June 2, 2026 1:53 PM
To: Victoria Ann Kupsch; Theresa Lopez
Cc: Jamie Cryan; Jill A. Goldy; William P. Opel
Subject: FW: EXTERNAL - titles

Vicky/Theresa,

Below are the titles for the two ordinances that I request be added for the June 10th Council Meeting.

Thank you,

From: Heather A. Thompson <HThompson@MSBNJ.COM>
Sent: Tuesday, June 2, 2026 12:07 PM
To: Eurico David <edavid@perthamboynj.org>
Cc: Christopher B. Langhart <CLanghart@MSBNJ.COM>
Subject: EXTERNAL - titles

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Here are the titles for the two ordinances:

ORDINANCE AMENDING SECTION 6(d) OF BOND ORDINANCE #1782-2015 OF THE CITY OF PERTH AMBOY, IN THE COUNTY OF MIDDLESEX, NEW JERSEY, FINALLY ADOPTED SEPTEMBER 9, 2015, IN ORDER TO INCREASE THE SECTION 20 COSTS.

ORDINANCE APPROPRIATING \$800,000 FROM THE WATER/WASTEWATER CAPITAL OUTLAY FUND TO PROVIDE FOR THE INSTALLATION OF A NEW INTERCONNECTION IN AND BY THE CITY OF PERTH AMBOY, IN THE COUNTY OF MIDDLESEX, NEW JERSEY.

Heather A. Thompson
Paralegal
McManimon, Scotland & Baumann, LLC
75 Livingston Avenue | 2nd Floor | Roseland, NJ 07068
Direct Dial: 973-622-5027
Email: HThompson@MSBNJ.COM
[Website](#)

Connect with MS&B on [LinkedIn](#) | [Twitter](#) | [Instagram](#)

This message contains information which may be confidential and privileged. Unless you are the addressee (or authorized to receive for the addressee), you may not use, copy, or disclose to anyone the message or any information contained in the message. If you have received the message in error, please advise the sender by reply e-mail or contact the sender at McManimon, Scotland & Baumann, LLC by phone at (973) 622-1800 and delete the message. Thank you very much.

Links contained in this email have been replaced. If you click on a link in the email above, the link will be analyzed for known threats. If a known threat is found, you will not be able to proceed to the destination. If suspicious content is detected, you will see a warning.

Eurico David
Chief Accountant
City of Perth Amboy
Water/Wastewater Utility
Email: edavid@perthamboynj.org
Phone: (732) 826-0290 ext. 4036

The City of PERTH AMBOY
CITY OF HISTORY, CITY OF THE FUTURE

Website: www.perthamboynj.org



Receive alerts from the City of Perth Amboy: Text 08861 to 888777 for mobile alerts or sign up at <https://local.nixle.com/register/>

DISCLAIMER: The filters and firewalls needed in the current internet environment may delay receipt of emails, particularly those containing attachments. We strongly urge you to use delivery receipt and/or telephone calls to confirm receipt of important email.

CONFIDENTIALITY NOTICE: Some emails and files transmitted might be considered privileged and confidential that may also be considered advisory, consultative and deliberative (ACD) material under OPRA. If the reader of this e-mail is not the intended recipient or his or her authorized agent, the reader is hereby notified that any dissemination, distribution or copying of this e-mail is prohibited. If you have received this e-mail in error, please notify the sender by replying to this message and delete this e-mail immediately.

ORDINANCE OF THE CITY OF PERTH AMBOY, COUNTY OF MIDDLESEX AMENDING AND SUPPLEMENTING THE ORDINANCES OF THE CITY, CHAPTER 202, ARTICLE I, DRUG-FREE SCHOOL ZONES, TO REMOVE A SCHOOL ZONE

WHEREAS, the City of Perth Amboy (the "City"), pursuant to Chapter 202 of the City Code (the "Code"), which has been amended from time to time, has established regulations for Drug Free School Zones within the City; and

WHEREAS, the City wishes amend the Code, specifically at Chapter 202-3, regarding notice of changes in boundaries; and

WHEREAS, the City Council wishes to remove from the boundaries of the School Zone the location at Amboy Avenue on the East Side, ninety (90) feet South of Hall Avenue; and

NOW, THEREFORE, BE IT ORDAINED, by the City Council of the City of Perth Amboy, in the County of Middlesex, and State of New Jersey, as follows:

- Section 1. The aforementioned recitals are incorporated herein as if fully set forth at length.
- Section 2. The City Council hereby adopts the revised boundaries as described herein.
- Section 3. A copy of this Ordinance shall be available for public inspection at the office of the City Clerk during regular business hours.
- Section 4. This Ordinance shall take effect in accordance with applicable law.

MILADY TEJEDA
Council President

ATTEST:

APPROVED:

VICTORIA ANN KUPSCH
City Clerk

HELMIN J. CABA
Mayor

APPROVED AS TO FORM:

WILLIAM P. OPEL
Director of Law

Adopted on First Reading:
Published in The Home News Tribune
Adopted on Second and Final Reading:
Published in The Home News Tribune:



**DEPARTMENT OF POLICE
CITY OF PERTH AMBOY**

**LAWRENCE J. CATTANO
CHIEF OF POLICE**

365 New Brunswick Avenue
Perth Amboy, NJ 08861

PHONE: (732) 324-3801
FAX: (732) 442-7537

May 28, 2026

James M. Cryan
Business Administrator
260 High Street
Perth Amboy, NJ 08861

Dear Mr. Cryan,

By way of this letter, I am submitting a School Zone Ordinance Amendment request to delete the following location as the School Zone no longer exists due to school closing.

Amboy Ave – East Side – 90 feet South of Hall Ave

Thanking you in advance for your consideration in this matter.

Sincerely,

Lawrence J. Cattano
Chief of Police

LC/mb

cc: V. Kupsch, City Clerk
W. Opel, Law Dept.
File



City of Perth Amboy

MAYOR HELMIN CABA

PERTH AMBOY POLICE DEPARTMENT

CHIEF CATTANO

School Zone Ordinance Amendment Request

Ordinance Number:

Request that the above city Ordinance be amended by:

Adding: () or **Deleting:** (XXXX) the following location.

Street: Amboy Ave Side East

Beginning at a point of 90 feet South of Hall Ave to a point 130
feet South thereof.

Comments: School Zone no longer exist due to school closing.

Date received:

Approved Date: 05/28/2026

Denied Date:

Approved by: Lt. Medina #0200

CITY OF PERTH AMBOY

ORDINANCE NO.

AN ORDINANCE TO AMEND AN ORDINANCE ENTITLED "VEHICLES AND TRAFFIC" (ORDINANCE NO. 194-78 AS AMENDED)" ADOPTED SEPTEMBER 19, 1978, ALSO KNOWN AS CHAPTER 414 ET SEQ OF THE CODE OF THE CITY OF PERTH AMBOY

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF PERTH AMBOY:

SECTION 1. That Chapter 414 Vehicles and Traffic, Article X Lane Use and Article XV Schedules, is amended by the addition of the following locations:

§ 414-49 Schedule XIX: Lane Use Regulations.

In accordance with the provisions of Section 414-23, no person shall operate a motor vehicle in any lane of traffic in a manner that obstructs the flow of traffic at the intersection of Dorsey Street and Smith Street:

<u>Intersection</u>	<u>Lane</u>	<u>Purpose</u>
Dorsey Street and Smith Street	All	Prevent obstruction of intersection at all times

SECTION 2. All ordinances or part of ordinances inconsistent with or in conflict with this Ordinance are hereby repealed to the extent of such inconsistency.

SECTION 3. The provisions of this Ordinance are declared to be severable, and if any section, subsection, sentence, clause or phrase hereof shall, for any reason, be held to be invalid or unconstitutional, such decision shall not affect the validity of the remaining sections, subsections, sentences, clauses or phrases of this Ordinance, but they shall remain in effect, it being the legislative intent that this Ordinance shall stand notwithstanding the invalidity of any part.

SECTION 4. The traffic control signage at the above intersection has been certified to be in conformance with the current Manual on Uniform Traffic Control Devices pursuant to N.J.S.A. 39:4-198 and N.J.S.A. 39:4-183.27. The City accepts for dedication all traffic control signals installed at the intersection of Smith Street and Dorsey Street, and authorizes the City and the County, and any other appropriate law enforcement agencies having jurisdiction to execute any necessary agreements and enforce the provisions of Subtitle 1 of Title 39 of the Revised Statutes of New Jersey.

SECTION 5. This Ordinance shall take effect immediately upon passage, publication and approval according to law.

ATTEST:

MILADY TEJEDA
Council President

APPROVED:

VICTORIA ANN KUPSCH
City Clerk

HELMIN J. CABA
Mayor

APPROVED AS TO FORM:

WILLIAM P. OPEL
Director of Law

Adopted on First Reading:
Published in The Home News Tribune
Adopted on Second and Final Reading:
Published in The Home News Tribune:

CITY OF PERTH AMBOY

RESOLUTION NO. R-226-6/26

RESOLUTION OF THE CITY OF PERTH AMBOY, MIDDLESEX COUNTY, NEW JERSEY, AUTHORIZING EMERGENCY TEMPORARY APPROPRIATIONS TO EXTEND THE CY 2026 TEMPORARY BUDGET IN THE AMOUNT OF \$586,500.00

WHEREAS, conditions have arisen with respect to additional requirements for various departments and grants and adequate provision has not been made in the CY 2026 temporary appropriations for the aforesaid purposes, and N.J.S.A. 40A:4-20 provides for the creation of an emergency temporary appropriation for the purposes above mentioned, and

WHEREAS, the total emergency temporary resolutions adopted in CY 2026 pursuant to the provisions of Chapter 96, P.L. 1951 (N.J.S.A. 40A:4-20) including this resolution totals \$33,643,030.32.

NOW, THEREFORE, IT IS HEREBY RESOLVED (not less than two-thirds of all members thereof affirmatively concurring) BY THE COUNCIL OF THE CITY OF PERTH AMBOY, that in accordance with the provisions of N.J.S.A. 40A:4-20:

1. That emergency temporary appropriations be and the same is hereby made for the following accounts:

Office of Econ. & Comm. Dev.	Other Expenses	\$ 20,000.00
Employee Insurance	Other Expenses	\$ 500,000.00
Recreation	Other Expenses	\$ 36,500.00
Celebration of Public Events	Other Expenses	\$ 30,000.00

2. That said emergency temporary appropriations will be provided for in the CY 2026 budget under the titles set forth above.
3. That one certified copy of this resolution be filed on the Division of Local Government Services FAST system.

MILADY TEJEDA
Council President

VICTORIA ANN KUPSCH
City Clerk

Dated: June 10, 2026

APPROVED AS TO FORM:

WILLIAM P. OPEL
Director of Law

Theresa Lopez

From: Jill A. Goldy
Sent: Monday, June 1, 2026 9:31 AM
To: Jamie Cryan; Victoria Ann Kupsch; William P. Opel
Cc: Amaryllis Cintron Jimenez; Theresa Lopez
Subject: Resolution for June 10
Attachments: tempemergreso June 10.doc

All:

Attached please find a Temporary Budget Resolution for the June 10 meeting.

Jill A. Goldy
Chief Financial Officer
City of Perth Amboy
Finance
Email: jgoldy@perthamboynj.org
Phone: (732) 826-0290 ext. 4033

The City of PERTH AMBOY
CITY OF HISTORY, CITY OF THE FUTURE

Website: www.perthamboynj.org



Receive alerts from the City of Perth Amboy: Text 08861 to 888777 for mobile alerts or sign up at <https://local.nixle.com/register/>

DISCLAIMER: The filters and firewalls needed in the current internet environment may delay receipt of emails, particularly those containing attachments. We strongly urge you to use delivery receipt and/or telephone calls to confirm receipt of important email.

CONFIDENTIALITY NOTICE: Some emails and files transmitted might be considered privileged and confidential that may also be considered advisory, consultative and deliberative (ACD) material under OPRA. If the reader of this e-mail is not the intended recipient or his or her authorized agent, the reader is hereby notified that any dissemination, distribution or copying of this e-mail is prohibited. If you have received this e-mail in error, please notify the sender by replying to this message and delete this e-mail immediately.

WARNING: Email received by or sent to city officials is subject to the Open Public Records Act (OPRA). This means that absent some specific privilege, all such communications are considered a public record and are subject to publication and/or dissemination to the public upon request.

CITY OF PERTH AMBOY

RESOLUTION R-227-6/26

RESOLUTION OF THE CITY OF PERTH AMBOY, COUNTY OF MIDDLESEX, NEW JERSEY AUTHORIZING CHANGE ORDER NO. TWO TO THE CONTRACT WITH J AND M CONTRACTING LLC, NEPTUNE, NJ 07753 FOR INTERIOR RENOVATIONS TO THE PERTH AMBOY CITY HALL – PHASE III IN AN AMOUNT NOT TO EXCEED \$11,705.27.

WHEREAS, a contract was awarded to J and M Contracting, LLC, 708 NJ Route 35, Neptune, NJ 07753 for interior renovations related to the Phase III Renovations to City Hall, in an amount not to exceed \$769,400.00; and

WHEREAS, pursuant to Resolution No. R-96-3/26 Change Order One was needed to complete the interior renovations related to the Phase III Renovations to Perth Amboy City Hall in the amount of \$64,584.59, an increase of 8.3941%; and

WHEREAS, Change Order Two is needed for additional ceiling renovations as stated in a Contract Amendment dated June 1, 2026; and

WHEREAS, Change Order Two in the amount of \$11,705.27 will increase the contract to \$845,689.86 an increase of 9.9155%; and

WHEREAS, the Chief Financial Officer certifies that funding in the amount of \$11,705.27 is available in the Account No. C-04-55-953-901.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE CITY COUNCIL OF THE CITY OF PERTH AMBOY, COUNTY OF MIDDLESEX, NEW JERSEY:

That the above referenced Recitals are hereby incorporated by reference, and the proper City Officials be and hereby are authorized and directed to extend the contract by \$11,705.27,

MILADY TEJADA
Council President

VICTORIA ANN KUPSCH
City Clerk

Dated: June 10, 2026

APPROVED AS TO FORM

WILLIAM P. OPEL
Director of Law

FUNDS CERTIFIED BY:

JILL A. GOLDY
Chief Financial Officer

Theresa Lopez

From: Jill A. Goldy
Sent: Tuesday, June 2, 2026 11:34 AM
To: William P. Opel; Jamie Cryan; Victoria Ann Kupsch
Cc: Theresa Lopez; Amaryllis Cintron Jimenez; Matthew Nieves; Daniel Cleaver
Subject: Change Order Resolution
Attachments: Perth Amboy - Resolution - Change Order #2 - J&M Quality Contracting.docx; J&M Change Order No. 2.pdf

All:

Attached please find a Change Order Resolution for the June 10, 2026 City Council Meeting as well as the related backup.

Jill A. Goldy
Chief Financial Officer
City of Perth Amboy
Finance
Email: jgoldy@perthamboynj.org
Phone: (732) 826-0290 ext. 4033

The City of PERTH AMBOY
CITY OF HISTORY, CITY OF THE FUTURE

Website: www.perthamboynj.org



Receive alerts from the City of Perth Amboy: Text 08861 to 888777 for mobile alerts or sign up at <https://local.nixle.com/register/>

DISCLAIMER: The filters and firewalls needed in the current internet environment may delay receipt of emails, particularly those containing attachments. We strongly urge you to use delivery receipt and/or telephone calls to confirm receipt of important email.

CONFIDENTIALITY NOTICE: Some emails and files transmitted might be considered privileged and confidential that may also be considered advisory, consultative and deliberative (ACD) material under OPRA. If the reader of this e-mail is not the intended recipient or his or her authorized agent, the reader is hereby notified that any dissemination, distribution or copying of this e-mail is prohibited. If you have received this e-mail in error, please notify the sender by replying to this message and delete this e-mail immediately.

WARNING: Email received by or sent to city officials is subject to the Open Public Records Act (OPRA). This means that absent some specific privilege, all such communications are considered a public record and are subject to publication and/or dissemination to the public upon request.



AIA® Document G701® – 2017

Change Order

PROJECT: (Name and address) Perth Amboy City Hall Phase III 260 High Street Perth Amboy, NJ 08861	CONTRACT INFORMATION: Contract For: Alterations to Perth Amboy City Hall Date: March 31, 2025	CHANGE ORDER INFORMATION: Change Order Number: 002 Date: June 01, 2026
OWNER: (Name and address) City of Perth Amboy 260 High Street Perth Amboy, NJ 08861	ARCHITECT: (Name and address) Sonnenfeld + Trocchia Architects, P.A. 53 Main Street Holmdel, NJ 07733	CONTRACTOR: (Name and address) J&M Quality Contracting LLC 708 NJ Route 35 Neptune, NJ 07753

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

Install new ceiling system in Council Chambers. Remove existing ceiling grid and tiles and dispose of all materials. Install new ceiling system to match new system above dais. Request for Change attached.

The original Contract Sum was	\$ 769,400.00
The net change by previously authorized Change Orders	\$ 64,584.59
The Contract Sum prior to this Change Order was	\$ 833,984.59
The Contract Sum will be increased by this Change Order in the amount of	\$ 11,705.27
The new Contract Sum including this Change Order will be	\$ 845,689.86

The Contract Time will be increased by Two Hundred Forty-Seven (247) days.
The new date of Substantial Completion will be June 19, 2026

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

 _____ ARCHITECT (Signature)	 _____ CONTRACTOR (Signature)	 _____ OWNER (Signature)
BY: Andrew F. Trocchia Jr. _____ <i>(Printed name, title, and license number if required)</i>	BY: Matthew Schmalzel _____ <i>(Printed name and title)</i>	BY: Helmin J. Caba, Mayor _____ <i>(Printed name and title)</i>
Date _____ <i>Date</i>	June 1, 2026 _____ <i>Date</i>	 _____ <i>Date</i>

J & M Quality Contracting
 708NJ-35, 2nd Floor, Neptune, NJ 07753
 Phone: (732) 210-6363 - Fax: (732) 202-2450 - Email: info@jmcontract.com

Request For Change

Date: 06/01/2026

RFC No. 22

To: Andy Trocchia
 Sonnenfeld + Trocchia Architects
 53 Main Street
 Holmdel, NJ07733

Project: Perth Amboy City Hall Phase 3
 260 High Street
 Perth Amboy, NJ08861

Owner/Arch. Project or PO No. 1301.2338

Proposal For: Council Chamber Existing Ceiling:
 Demo existing ceiling;
 Dispose of existing ceiling;
 Supply & install new ceiling.

Our Job No. 242

Please Respond By: 06/04/2026

Work/Material Description	Unit	Quantity	Unit Price	Ext. Price
Demo existing ceiling at Council Chamber	HR	10.00	\$98.25	\$982.50
Dispose of all debris from demo	LS	1.00	\$950.00	\$950.00
Supply & install new ceiling per the attached proposal	LS	1.00	\$8,500.00	\$8,500.00
GC markup	LS	1.00	\$1,043.25	\$1,043.25
Bond fee	LS	1.00	\$229.52	\$229.52
RFC Total				\$11,705.27

Comments:

J & M Quality Contracting

708NJ-35, 2nd Floor, Neptune, NJ 07753

Phone: (732) 210-6363 - Fax: (732) 202-2450 - Email: info@jmcontract.com

Request For Change

This Request For Change may require additional time. A fully executed Change Order must be received including an additional 2 day(s) to the Contract Time plus any delay beyond the above Respond by Date prior to proceeding.

Jonathan Schmalzel, President
J & M Quality Contracting

06/01/2026
Date

Andy Trocchia, Architect
Sonnenfeld + Trocchia Architects

Date

TORCH CONSTRUCTION, LLC

732-604-4747

TORCH CONSTRUCTION, LLC

To: J&M Quality contracting

Attn: Matt

Date: 6/1/26

Project: Perth Amboy City Hall Council Chambers

Location: Perth Amboy, NJ

Proposal based on drawings and specifications available at time of bidding. Any work not specifically listed in this proposal is excluded and may be provided upon request for additional cost

SCOPE OF WORK

- Furnish and install USG 15/16" donn dx/dxl grid with Mars #86785 tile in the council chambers room

PROPOSAL AMOUNT

Total Contract Amount: \$8,500.00

EXCLUSIONS

- Any work not specifically listed above is excluded.

CONDITIONS

- Work based on normal weekday hours and continuous workflow.
Revisions, addenda, delays, or field changes constitute change order work.
Proposal valid for 30 days.

ACCEPTANCE OF PROPOSAL

Acceptance of this proposal shall constitute agreement to the scope, price, and conditions stated herein. If acceptable, please sign below and return a copy to Torch Construction, LLC prior to expiration.

CITY OF PERTH AMBOY

RESOLUTION NO. R-228-6/26

RESOLUTION OF THE CITY OF PERTH AMBOY, COUNTY OF MIDDLESEX, NEW JERSEY AUTHORIZING CHANGE ORDER TWELVE TO THE CONTRACT WITH TURCO GOLF, INC., POMPTON LAKE, NEW JERSEY 07442 FOR THE VETERAN MEMORIAL YOUTH LEAGUE COMPLEX IMPROVEMENTS (699)

WHEREAS, pursuant to Resolution R-303-7/25 the Council of the City of Perth Amboy awarded a contract to Turco Golf, Inc., 430 Montclair Avenue, Pompton Lake, New Jersey 07442 to provide for Veteran Memorial Youth League Complex Improvements in the amount of \$7,455,188.17; and

WHEREAS, Change Order No. 1 for the upsizing of the two (2) doghouse manholes to two (2) 60" doghouse manholes including material and labor which did not cost the City any additional funding was authorized by Resolution R-366-25; and

WHEREAS, Change Order 2 for Drainage Unit Price Adjustments, Perforated HDPE Pipe Adjustments, Pipe Removal, Dewatering & Replacement, Additional Soil Export, Project Model Update in the amount of \$193,733.17 was authorized by Resolution R-418-10/25; and

WHEREAS, Change Order 3 for Synthetic Turf Upgrades in the amount of \$42,740.40 was authorized by Resolution R-457-11/25; and

WHEREAS, Change Order 4 for Electrical Upgrades for Security Cameras in the amount of \$103,961.52 was authorized by Resolution R-457-11/25; and

WHEREAS, Change Order 5 for the installation of 8" Perforated HDPE Collector Pipe along outfield of Field 3 in the amount of \$7,135.10 was authorized by Resolution No. 488-11/25; and

WHEREAS, Change Order 6 for the installation of 8" Perforated HDPE Collector Pipe along outfield of Field 3 in the amount of \$7,290.84 was authorized by Resolution No. 488-11/25; and

WHEREAS, Change Order 7 for the installation of 1,500 Tons of 2" clean stone and geotextile to stabilize the subbase between the unsuitable soil and the bottom of the detention basin in Field 4 in the amount of \$24,352.32 was authorized by Resolution No. 501-12/25; and

WHEREAS, Change Order 8 to accommodate the installation of two (2) weir walls at the outlet control structure of basin 4 in the amount of \$3,456.68 was authorized by Resolution No. 74-2/26; and

WHEREAS, Change Order 9 to reduce the pipe quantity and increase the stone quantity for each of the basins, resulting in a *credit* to the City, in the amount of \$45,603.05 was authorized by Resolution No. 74-2/26; and

WHEREAS, Change Order 10 to include the costs for unforeseen unsuitable soil disposal, over-excavation and stabilization of basin measures, de-watering efforts, and extension of time for perimeter air monitoring in the amount of \$818,535.92; was authorized by Resolution No. 74-2/26; and

WHEREAS, Change Order 11 to include the costs for supplying and installing poles for the future broadcasting system in the amount of \$14,823.82; was authorized by Resolution No. 176-4/26;

WHEREAS, Change Order 12 is needed to provide additional air monitoring until the end of June 2026 and to provide a credit to the City for the balance of unsuitable soils not needed, resulting in a *credit* to the City, in the amount of \$169,194.90; and

WHEREAS, Change Order 12 will decrease the contract to \$8,456,419.99 an overall increase of the original contract of 13.43%; and

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE CITY COUNCIL OF THE CITY OF PERTH AMBOY, COUNTY OF MIDDLESEX, NEW JERSEY:

1. That the above referenced Recitals are hereby incorporated by reference and the proper City officials be and hereby are authorized and directed to extend the contract to a figure of \$8,456,419.99, as set forth above.

2. That the Clerk of the City of Perth Amboy shall cause a copy of this Resolution to be published in The Home News Tribune within ten days from the date hereof pursuant to Section 6(b) of 198 of the Laws of 1971.

MILADY TEJEDA
Council President

VICTORIA ANN KUPSCH
City Clerk

Dated: June 10, 2026

APPROVED AS TO FORM:

FUNDS CERTIFIED BY:

WILLIAM P. OPEL
Law Director

JILL A. GOLDY
Chief Financial Officer

CITY OF PERTH AMBOY

RESOLUTION NO. R-229-6/26

RESOLUTION OF THE CITY OF PERTH AMBOY, COUNTY OF MIDDLESEX, NEW JERSEY AUTHORIZING THE CITY OF PERTH AMBOY TO SUBMIT AN APPLICATION TO THE FEDERAL EMERGENCY MANAGEMENT AGENCY (FEMA) FOR THE FY2025 FEMA ASSISTANCE TO FIREFIGHTERS' GRANT (AFG) TO BE USED FOR LIVE BURN TRAINING IN THE AMOUNT OF \$68,000.

WHEREAS, the City of Perth Amboy Fire Department wishes to apply for the FY2025 FEMA Assistance to Firefighters Grant (AFG) in the amount of \$68,000 to be used for Live Burn Training with a \$6,181.82 cost match to the City; and

WHEREAS, it is in the best interest of the City of Perth Amboy to apply for this grant.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE COUNCIL OF THE CITY OF PERTH AMBOY:

That the above referenced Recitals are hereby incorporated by reference and the proper City officials be and hereby are authorized and directed to submit the grant application for the FY2025 FEMA Assistance to Firefighters Grant (AFG) Live Burn Training in the amount of \$68,000 with a cost match of \$6,181.82 to the City.

MILADY TEJEDA
Council President

VICTORIA ANN KUPSCH
City Clerk

Dated: June 10, 2026

APPROVED AS TO FORM:

WILLIAM P. OPEL
Director of Law

Theresa Lopez

From: Victoria Ann Kupsch
Sent: Tuesday, June 2, 2026 2:48 PM
To: Theresa Lopez
Subject: FW: City Council Resolution Request - FY2025 FEMA Assistance to Firefighter Grant
Attachments: FEMA-AFG FY2025 PAFD.docx; FY25_AFG_NOFO_5.18.26.pdf; 6-02-26 Interoffice Memo - Council Resolution Request FY2025 FEMA AFG Grant.doc

From: Edward A. Mullen <emullen@perthamboynjfd.org>
Sent: Tuesday, June 2, 2026 12:55 PM
To: Jamie Cryan <jcryan@perthamboynj.org>
Cc: William P. Opel <WOpel@MSBNJ.COM>; Victoria Ann Kupsch <victoria@perthamboynj.org>; Edward A. Mullen <emullen@perthamboynjfd.org>
Subject: City Council Resolution Request - FY2025 FEMA Assistance to Firefighter Grant

Good Afternoon,

I am requesting a City Council resolution to apply for the FY2025 FEMA Assistance to Firefighters Grant for live burn training. Attached is draft resolution from an old one. The grant total will be for \$68,000 with a 10% match from our operating budget. Also attached is the Notice of Funding Opportunity for the backup and a memo requesting the same.

Sincerely,
Chief Mullen

Edward A. Mullen
Fire Chief
City of Perth Amboy
Fire Department
Email: emullen@perthamboynjfd.org
Phone: (732) 324-3501

The City of PERTH AMBOY
CITY OF HISTORY, CITY OF THE FUTURE

Website: www.perthamboynj.org



Receive alerts from the City of Perth Amboy: Text 08861 to 888777 for mobile alerts or sign up at <https://local.nixle.com/register/>

DISCLAIMER: The filters and firewalls needed in the current internet environment may delay receipt of emails, particularly those containing attachments. We strongly urge you to use delivery receipt and/or telephone calls to confirm receipt of important email.

CONFIDENTIALITY NOTICE: Some emails and files transmitted might be considered privileged and confidential that may also be considered advisory, consultative and deliberative (ACD) material under OPRA. If the reader of this e-mail is not the intended recipient or his or her authorized agent, the reader is hereby notified that any dissemination, distribution or copying of this e-mail is prohibited. If you have received this e-mail in error, please notify the sender by replying to this message and delete this e-mail immediately.

WARNING: Email received by or sent to city officials is subject to the Open Public Records Act (OPRA). This means that absent some specific privilege, all such communications are considered a public record and are subject to publication and/or dissemination to the public upon request.

The Department of Homeland Security (DHS)

Notice of Funding Opportunity (NOFO)

Fiscal Year 2025 Assistance to Firefighters Grant (AFG) Program

Fraud, waste, abuse, mismanagement, and other criminal or noncriminal misconduct related to this program may be reported to the Office of Inspector General (OIG) Hotline. The toll-free numbers to call are 1 (800) 323-8603 and TTY 1 (844) 889-4357.

Contents

1. Basic Information	3
A. Agency Name.....	4
B. NOFO Title	4
C. Announcement Type	4
D. Funding Opportunity Number	4
E. Assistance Listing Number	4
F. Expected Total Funding	4
G. Anticipated Number of Awards	4
H. Expected Award Range	4
I. Projected Application Start Date	4
J. Projected Application End Date.....	4
K. Anticipated Funding Selection Date	4
L. Anticipated Award Date.....	4
M. Projected Period of Performance Start Date	5
N. Projected Period of Performance End Date	5
O. Executive Summary	5
P. Agency Contact	5
2. Eligibility.....	6
A. Eligible Entities/Entity Types	6
B. Project Type Eligibility	8
C. Requirements for Personnel, Partners, and Other Parties	8
D. Maximum Number of Applications	9
E. Additional Restrictions.....	9
F. References for Eligibility Factors within the NOFO	10
G. Cost Sharing Requirement	10
H. Cost Share Description, Type and Restrictions	10
I. Cost Sharing Calculation Example.....	11
J. Required information for verifying Cost Share	11
3. Program Description	11
A. Background, Program Purpose, and Program History	11
B. Goals and Objectives.....	12
C. Program Rationale	12
D. Federal Assistance Type.....	13
E. Performance Measures and Targets	13

F.	General Funding Requirements.....	13
G.	Indirect Costs (Facilities and Administrative Costs).....	14
H.	Management and Administration (M&A) Costs	15
I.	Pre-Award Costs.....	15
J.	Beneficiary Eligibility	15
K.	Participant Eligibility	15
L.	Authorizing Authority	15
M.	Appropriation Authority.....	15
N.	Budget Period.....	15
O.	Prohibition on Covered Equipment or Services	16
4.	Application Contents and Format	16
A.	Pre-Application, Letter of Intent, and Whitepapers	16
B.	Application Content and Format	16
C.	Application Components.....	16
D.	Program-Specific Required Documents and Information	16
E.	Post-Application Requirements for Successful Applicants.....	16
5.	Submission Requirements and Deadlines	16
A.	Address to Request Application Package.....	17
B.	Application Deadline.....	19
C.	Pre-Application Requirements Deadline.....	19
D.	Post-Application Requirements Deadline	19
E.	Effects of Missing the Deadline	19
6.	Intergovernmental Review.....	19
A.	Requirement Description and State Single Point of Contact	19
7.	Application Review Information	20
A.	Threshold Criteria.....	20
B.	Application Criteria.....	20
C.	Financial Integrity Criteria	22
D.	Supplemental Financial Integrity Criteria and Review	22
E.	Reviewers and Reviewer Selection	22
F.	Merit Review Process.....	22
G.	Final Selection.....	24
8.	Award Notices	24
A.	Notice of Award	24
B.	Pass-Through Requirements.....	25
C.	Note Regarding Pre-Award Costs	25
D.	Obligation of Funds.....	25
E.	Notification to Unsuccessful Applicants	25
9.	Post-Award Requirements and Administration	25
A.	Administrative and National Policy Requirements	25
B.	DHS Standard Terms and Conditions	26
C.	Financial Reporting Requirements	27
D.	Programmatic Performance Reporting Requirements.....	27
E.	Closeout Reporting Requirements.....	28
F.	Disclosing Information per 2 C.F.R. § 180.335	29

G. Reporting of Matters Related to Recipient Integrity and Performance.....	29
H. Single Audit Report.....	29
I. Monitoring and Oversight	30
J. Program Evaluation.....	30
K. Additional Performance Reporting Requirements	30
L. Termination of Federal Award	31
M. Best Practices	33
N. Payment Information	33
O. Immigration Conditions	35
10. Other Information	35
A. Period of Performance Extension.....	35
B. Other Information.....	36
11. Appendices.....	42
A. Appendix A – Changes.....	42
B. Appendix B – Programmatic Information and Priorities	42
Supporting Definitions for this NOFO:	44
Community Classifications:.....	45
Restrictions on Uses of Award Funds:.....	46
Funding Priorities: Operations and Safety – Training	47
Funding Priorities for Fire Departments and Nonaffiliated EMS Organizations Training	50
Operations and Safety – Equipment Overview.....	52
Operations and Safety – Wellness and Fitness Overview	64
Operations and Safety – Modifications to Facilities Overview	66
Regional Applications Overview	68
Vehicle Acquisition Guidelines	70
C. Appendix C – Award Administration Information	76

1. Basic Information

A. Agency Name	U.S. Department of Homeland Security (DHS), Federal Emergency Management Agency (FEMA), Resilience/Grant Programs Directorate (GPD).
B. NOFO Title	Fiscal Year (FY) 2025 Assistance to Firefighters Grant (AFG) Program
C. Announcement Type	Initial
D. Funding Opportunity Number	DHS-25-GPD-044-00-98
E. Assistance Listing Number	97.044
F. Expected Total Funding	\$291,600,000
G. Anticipated Number of Awards	1,800 awards
H. Expected Award Range	N/A
I. Projected Application Start Date	05/19/2026 8:00 a.m. Eastern Time (ET)
J. Projected Application End Date	06/22/2026 5:00 p.m. Eastern Time (ET)
K. Anticipated Funding Selection Date	No later than 09/30/2026
L. Anticipated Award Date	Beginning on approximately August 31, 2026, and continuing thereafter until all FY 2025 AFG Program grant awards are issued (but no later than September 30, 2026).

M. Projected Period of Performance Start Date	Variable Start Date¹
N. Projected Period of Performance End Date	Variable End Date
O. Executive Summary	<p>The AFG Program aims to deliver essential resources to equip and train emergency personnel to meet recognized standards. It provides funding to outfit responders with compliant personal protective equipment to enhance their safety during incident response, retrofit or modify facilities to address known health hazards, and acquire emergency response vehicles. Additionally, the program supports the development of health, wellness, and resiliency initiatives to prepare responders for incidents, improve operational efficiency, promote interoperability, and strengthen community resilience.</p>
P. Agency Contact	<p>a. Fire Grants Program Office Contact</p> <p>The Fire Grants Program Help Desk provides technical assistance to applicants for completing and submitting applications into FEMA Grants Outcomes (FEMA GO), answers questions about applicant eligibility, recipient responsibilities, and provides support for the programmatic administration of awards. The Fire Grants Program Help Desk can be contact at (866) 274-0960 or by email at FireGrants@fema.dhs.gov. Normal hours of operation are Monday through Friday, 8:00 a.m. to 4:30 p.m. ET.</p> <p>b. FEMA Grants News</p> <p>This channel provides general information on all FEMA grant programs and maintains a comprehensive database containing key personnel contact information at the federal, state, and local levels. FEMA Grants News Team is reachable at fema-grants-news@fema.dhs.gov OR (800) 368-6498, Monday through Friday, 9:00 AM – 5:00 PM ET.</p> <p>c. Grant Programs Directorate (GPD) Award Administration Division</p> <p>GPD’s Award Administration Division (AAD) provides support regarding financial matters and budgetary technical assistance. AAD can be contacted at ASK-GMD@fema.dhs.gov.</p>

¹ FEMA funds AFG Program awards on a rolling basis; as such, the date the FEMA Assistant Administrator for the Grant Programs Directorate signs the obligating document dictates the unique Period of Performance start and end dates for each award.

	<p>d. FEMA Regional Offices FEMA Regional Offices also may provide fiscal support, including pre- and post-award administration and technical assistance. FEMA Regional Office contact information is available at https://www.fema.gov/fema-regional-contacts.</p> <p>e. Civil Rights Consistent with Executive Order 14173, Ending Illegal Discrimination & Restoring Merit-Based Opportunity, the FEMA Integration and Coordination Division (ICD) is responsible for ensuring compliance with and enforcement of federal civil rights obligations in connection with programs and services conducted by FEMA. They are reachable at fema-ocr@fema.dhs.gov.</p> <p>f. Environmental Planning and Historic Preservation The FEMA Office of Environmental Planning and Historic Preservation (OEHP) provides guidance and information about the EHP review process to FEMA programs and recipients and subrecipients. Send any inquiries regarding compliance for FEMA grant projects under this NOFO to FEMA-OEHP-NOFOQuestions@fema.dhs.gov.</p> <p>g. Payment and Reporting System FEMA uses FEMA Grants Outcomes (FEMA GO) for financial reporting, invoicing, and tracking payments. The Direct Deposit/Electronic Funds Transfer (DD/EFT) method of payment is used for recipients. For any questions about the system, contact the FEMA GO helpdesk at femago@fema.dhs.gov or (877) 585-3242, Monday through Friday, 9:00 AM – 6:00 PM ET.</p> <p>h. FEMA GO For technical assistance with the FEMA GO system, please contact the FEMA GO Helpdesk at femago@fema.dhs.gov or (877) 585-3242, Monday through Friday, 9:00 AM – 6:00 PM ET.</p>
--	--

2. Eligibility

<p>A. Eligible Entities/Entity Types</p>	<p>Only the following entities or entity types are eligible to apply.</p> <p>a. Applicants The following entities or entity types located in the 50 United States, District of Columbia, the Commonwealth of the Northern Mariana Islands, the U.S. Virgin Islands, Guam, American Samoa, the Commonwealth of Puerto Rico, or any federally recognized tribal government or organization are eligible to apply. If you are unsure of</p>
---	--

your entity, please see: [https://www.ecfr.gov/current/title-44/part-152#p-152.1\(b\)](https://www.ecfr.gov/current/title-44/part-152#p-152.1(b)). See *Supporting Definitions* for this NOFO:

- **Fire Departments:** Fire departments operating in any of the 50 states, as well as fire departments in the District of Columbia, the Commonwealth of the Northern Mariana Islands, the U.S. Virgin Islands, Guam, American Samoa, the Commonwealth of Puerto Rico,² three or any federally recognized Indian tribe or tribal organization. A fire department is an agency or organization having a formally recognized arrangement with a state, local, tribal or territorial authority (city, county, parish, fire district, township, town or other governing body) to provide fire suppression to a population within a geographically fixed primary first due response area.
- **Nonaffiliated EMS organizations:** Nonaffiliated EMS organizations operating in any of the 50 states, as well as the District of Columbia, the Commonwealth of the Northern Mariana Islands, the U.S. Virgin Islands, Guam, American Samoa, the Commonwealth of Puerto Rico,² three or any federally recognized tribal organization. A nonaffiliated EMS organization is an agency or organization that is a public or private nonprofit emergency medical service entity providing medical transport that is not affiliated with a hospital and does not serve a geographic area in which emergency medical services are adequately provided by a fire department. FEMA considers the following as hospitals under the AFG Program:
 - Clinics;
 - Medical centers;
 - Medical colleges or universities;
 - Infirmaries;
 - Surgery centers; and
 - Any other institution, association, or foundation providing medical, surgical or psychiatric care and/or treatment for the sick or injured. State Fire Training Academies: A SFTA operates in any of the 50 states, as well as the District of Columbia, the Commonwealth of the Northern Mariana

² The District of Columbia, the Commonwealth of the Northern Mariana Islands, the U.S. Virgin Islands, Guam, American Samoa, and the Commonwealth of Puerto Rico are all defined as “States” in the Federal Fire Prevention and Control Act of 1974. See 15 U.S.C. § 2203(10).

	<p>Islands, the U.S. Virgin Islands, Guam, American Samoa, and the Commonwealth of Puerto Rico. Applicants must be designated either by legislation or by a governor’s declaration as the sole fire service training agency within a state, territory, or the District of Columbia and recognized by the National Fire Academy. The designated SFTA shall be the only agency, bureau, division or entity within that state, territory, or the District of Columbia, to be an eligible SFTA applicant under the AFG Program.</p> <p>Non-federal airport and/or port authority fire or EMS organizations are eligible only if they have a formally recognized arrangement with the local jurisdiction to provide fire suppression or emergency medical services on a first-due basis outside the confines of the airport or port facilities. Airport or port authority fire and EMS organizations whose sole responsibility is suppression of fires or EMS response on the airport grounds or port facilities are not eligible for funding under the AFG Program.</p> <p>b. Subapplicants</p> <p>Subapplicants and subawards are not allowed.</p> <p>Subapplicants should not have foreign nationals or noncitizens included. If a subapplicant has foreign nationals, they must be properly vetted and must adhere to all government statutes, policies, and procedures including “staff American, stay in America” and security requirements.</p>
<p>B. Project Type Eligibility</p>	<p>Allowable Project Types</p> <ul style="list-style-type: none"> • Operations and Safety; • Vehicle Acquisition; and • Regional Projects.
<p>C. Requirements for Personnel, Partners, and Other Parties</p>	<p>An application submitted by an otherwise eligible non-federal entity (i.e. the applicant) may be deemed ineligible when the person that submitted the application is not 1) a current employee, personnel, official, staff or leadership of the non-federal entity; and 2) duly authorized to apply for an award on behalf of the non-federal entity at the time of application.</p> <p>Further, the individual who signs and submits an application must be assigned the role of Authorized Organization Representative (AOR) within the FEMA GO system. The AOR must be a duly authorized</p>

	<p>current employee, personnel, official, staff or leadership of the recipient and provide an email address unique to the recipient at the time of application. Consultants or contractors of the recipient are not permitted to be the AOR of the recipient.</p> <p>Federal employees are prohibited from serving in any capacity (paid or unpaid) on the development of any proposal submitted under this program.</p> <p>Subapplicants should not have foreign nationals or noncitizens included. If a subapplicant has foreign nationals, they must be properly vetted and must adhere to all government statues, polices, and procedures including “staff American, stay in America” and security requirements.</p> <p>Subapplicants/subrecipients must submit short bios and resumes. This should include the type of entity, organizational leadership, and board members along with the both the names and addresses of the individuals. Resumes are subject to approval.</p>
<p>D. Maximum Number of Applications</p>	<p>The maximum number of applications that can be submitted by a single entity is three: one application for Operations and Safety, one application for Vehicle Acquisition, and one application as the host partner for a Regional Project.</p>
<p>E. Additional Restrictions</p>	<p>a. National Emergency Response Information System (NERIS) NERIS reporting is not required to apply for the AFG Program. However, fire departments receiving funding must agree to report to NFIRS or NERIS during the performance period. If unable to report at the time of the award, recipients must establish reporting capacity within 24 months and report for at least 12 months once capable. FEMA may request proof of compliance, and noncompliance during the performance period may result in remedies under 2 C.F.R. § 200.339. Nonaffiliated EMS organizations and SFTAs are exempt from NFIRS/NERIS reporting requirements.</p> <p>b. National Incident Management System (NIMS) AFG Program applicants are not required to comply with NIMS to apply for AFG Program funding or to receive an AFG Program award. However, any applicant who receives an FY 2025 AFG Program award must achieve the level of NIMS compliance required by the Authority having Jurisdiction (AHJ) over the applicant’s emergency service operations (e.g., a local government) prior to the end of the grant’s period of performance.</p>

	Applicants or recipients are required to certify their compliance with federal statutes, DHS directives, policies, and procedures.
F. References for Eligibility Factors within the NOFO	<p>Please see the following references provided below:</p> <ol style="list-style-type: none"> 1. “Responsiveness Review Criteria” subsection 2. “Financial Integrity Criteria” subsection 3. “Supplemental Financial Integrity Criteria and Review” subsection 4. FEMA may request financial information such as Employer Identification Number (EIN) and bank information as part of the potential award selection. This will apply to everyone prospered, including subrecipients. 5. Appendix B – Programmatic Information and Priorities
G. Cost Sharing Requirement	Applicants selected for this award must commit to an acceptable cost share agreement. Otherwise, they will not be funded. See Sections H and G for cost share requirements.
H. Cost Share Description, Type and Restrictions	<p>Recipient cost sharing is required as described below pursuant to 15 U.S.C. § 2229(k)(1). Recipients shall make available non-federal funds as described below:</p> <ul style="list-style-type: none"> • 5 percent for jurisdictions serving a population of 20,000 residents or fewer, • 10 percent for jurisdictions serving a population of 20,000 up to 1 million residents, • 15 percent for jurisdictions serving a population of over 1 million residents. • For SFTAs, the cost share is based on the state's total population. For Regional applications, the cost share is based on the combined population of the primary response areas of the host and partner organizations outlined in a Memorandum of Understanding. <p>Types of Cost Share</p> <ol style="list-style-type: none"> i. Cash (Hard Match): Cost share of non-federal cash is the only allowable recipient contribution for AFG Program activity (Vehicle Acquisition, Operations and Safety, and Regional). ii. Trade-In Allowance/Credit: On a case-by-case basis, FEMA may allow recipients already owning assets acquired with non-federal cash to use the trade-in allowance/credit value of those assets as cash for the purpose of meeting their cost share

	<p>obligation. For FEMA to consider a trade-in allowance/credit value as cash, the allowance amount must be reasonable, and the allowance amount must be a separate entry clearly identified in the acquisition documents.</p> <p>In-kind (Soft Match): In-kind cost share is not allowable for the AFG Program.</p>
<p>I. Cost Sharing Calculation Example</p>	<p>The cost share calculator is located here: https://www.fema.gov/sites/default/files/documents/fema_gpd-fy23-afg-cost-share-calculator.pdf</p> <p>Total Allowable Costs ÷ Percentage Cost Share = Federal Share to be requested</p> <p>\$10,000 ÷ 1.05 (5%) = \$9,523.80</p> <p>\$10,000 ÷ 1.10 (10%) = \$9,090.90</p> <p>\$10,000 ÷ 1.15 (15%) = \$8,695.65</p>
<p>J. Required information for verifying Cost Share</p>	<p>Applicants must submit their plan for cost share within the Request Details (budget) section of the grant application.</p> <p><i>Maintenance of Effort</i></p> <p>Pursuant to <u>15 U.S.C. § 2229(k)(3)</u>, an applicant seeking an AFG Program grant shall agree to maintain, during the term of the grant, the applicant's aggregate expenditures relating to activities allowable under this NOFO, at not less than 80 percent of the average amount of such expenditures in the two fiscal years before the fiscal year an AFG Program grant is awarded.</p> <p>In other words, an applicant agrees that if it receives a grant award, the applicant will keep its overall expenditures during the award's period of performance for activities that could be allowable costs under this NOFO at a level that is at least 80 percent or more of the average of what the applicant spent on such costs for those activities in FY 2023 and 2024. This includes those funded with non-federal funding for activities that could be allowable costs under this NOFO.</p> <p>Applicants must provide budget information for the year they are applying, as well as the two preceding years. For FY25, that would include the yearly budgets for 2025, 2024, and 2023.</p>

3. Program Description

A. Background, Program Purpose, and Program History

The AFG Program provides financial assistance directly to eligible fire departments, nonaffiliated emergency medical service (EMS) organizations, and State Fire Training Academies (SFTAs). The program aims to enhance the safety of firefighters and the public in relation to fire and fire-related hazards.

Since its inception, the AFG Program has awarded over \$9 billion to help equip and train emergency personnel to recognized standards, improve operational efficiency, foster interoperability, and support community resilience. The program has provided fire apparatuses, personal protective equipment, facility modifications, wellness and fitness activities, and other fire equipment to more than 8,000 unique recipients.

For information about program success stories, visit FEMA's Assistance to Firefighters Grants page: <https://www.fema.gov/grants/preparedness/firefighters/assistance-grants>.

B. Goals and Objectives

Goal: Enhance the safety of the public and firefighters with respect to fire and fire-related hazards.

Objectives: Provide critically needed resources to:

- Equip and train emergency personnel to recognized standards,
- Outfit responders with compliant personal protective equipment to increase responders' physical protection against hazards during incident response,
- Retrofit or modify facilities to protect personnel from known health hazards,
- Acquire emergency response vehicles,
- Design and implement health, wellness, and resiliency programs that prepare responders for incident response,
- Enhance operational efficiencies, foster interoperability, and
- Support community resilience.

C. Program Rationale

The AFG Program represents part of a comprehensive set of measures authorized by Congress and implemented by DHS. By increasing the number of trained firefighters, the AFG Program improves deployment capabilities to respond to emergencies and provide adequate protection from fire and fire-related hazards. The AFG Program also aims to support the following objectives:

- Coordinate Federal Response to Incidents
- Strengthen National Resilience
- Enhance Training and Readiness of First Responders

Through these objectives, FEMA creates a vision for the field of emergency management and sets an ambitious, yet achievable, path forward to unify and further professionalize emergency management across the country. We invite all our stakeholders and partners to join us in building a more prepared and resilient nation.

D. Federal Assistance Type
Grant

E. Performance Measures and Targets

Grant recipients must collect data to allow FEMA to measure performance of AFG Program grants. These metrics align with the program’s objectives and priorities. FEMA may request information throughout the period of performance. At closeout recipients must submit a final performance report with enough information to show they met the performance goals outlined in their award.

FEMA will assess performance by comparing the number of items, supplies, projects, and activities requested in its application with the number acquired and delivered by the end of the performance period. The following program metrics will be used:

- Percentage of active-duty members equipped with National Fire Protection Association (NFPA) and Occupational Safety and Health Administration (OSHA)-compliant personal protective equipment (PPE) for each department that received AFG Program funding.
- Percentage of active-duty members who were equipped with NFPA and OSHA compliant equipment for each department that receives AFG Program funding.
- Number of fire vehicles successfully replaced per industry standards at each department funded to replace fire vehicles.
- Percentage of new active-duty members achieving Firefighter Training Levels I and II within one year of coming into service at each department funded for training.
- Percentage of the facility modifications required to comply with state, local, NFPA, or OSHA standards on housing and readiness posture that were successfully made for each department funded for facility modifications.
- Percentage of active-duty members meeting physical/mental readiness requirements through health programs at each department funded for wellness and fitness.

F. General Funding Requirements

Costs charged to federal awards (including federal and non-federal cost share funds) must comply with applicable statutes, rules and regulations, policies, this NOFO, and the terms and conditions of the federal award. This includes, among other requirements, that costs must be incurred, and products and services must be delivered within the budget period. 2 C.F.R. § 200.403(h).

Population of the jurisdiction served by the recipient	Maximum award in FY 2025	Statutory waiver available subject to extraordinary need?
100,000 or fewer	No more than \$1 million	None available
100,001 – 500,000 people	No more than \$2 million	None available

500,001 – 1,000,000 people	No more than \$2.91 million	None available
1,000,001 – 2,500,000 people	No more than \$2.91 million	Yes, but no more than \$6 million
More than 2,500,000 people	No more than \$2.91 million	Yes, but no more than \$9 million

Regional applicants will be subject to the funding limitations based on the total population served by the host of the application and the participating partners. For example, if the host and partners serve a population of 100,000 or fewer and are the recipients of a Regional award for \$1 million, then the host has met their cap and is no longer eligible for additional funds under the AFG Program.

Allocations and Restrictions of Available Grant Funds by Organization Type

- Fire Departments: Not less than 25% of available grant funds shall be awarded to career, combination, or volunteer department types (total of 75%).
- Nonaffiliated EMS Organizations: Not more than 2% of available grant funds shall be collectively awarded to all nonaffiliated EMS organization recipients.
- Emergency Medical Services Providers: Not less than 3.5% of available grant funds shall fund emergency medical services provided by fire departments and nonaffiliated EMS organizations.
- State Fire Training Academy: Not more than 3% of available grant funds shall be collectively awarded to all SFTA recipients. Further, not more than \$500,000 of available federal grant funds may be awarded per SFTA applicant.
- Vehicles: Not more than 25% of available grant funds may be used by recipients for the purchase of vehicles. Of that amount, based on stakeholder recommendations, FEMA intends to allocate 10% of the total vehicle funds for ambulances.
- Micro Grants: The selection of the voluntary Micro Grant option (cumulative federal funding of \$75,000) for eligible High Priority Operations and Safety activities does not impact an applicant’s request or participation under the Vehicle Acquisition or Regional projects. Applicants who select Micro Grants under Operations and Safety as a funding opportunity choice may still apply for a Vehicle Acquisition or Regional project. Of the 25% allocated to each of the career, combination, and volunteer departments, FEMA will aim to fund no less than 25% of the allocation for Micro Grants.

Recipients may not use federal funds or any cost share funds for the following activities:

- Matching or cost sharing requirements for other federal grants and cooperative agreements (see 2 C.F.R. § 200.306).
- Lobbying or other prohibited activities under 18 U.S.C. § 1913 or 2 C.F.R. § 200.450.
- Prosecuting claims against the federal government or any other government entity (see 2 C.F.R. § 200.435).

G. Indirect Costs (Facilities and Administrative Costs)

Indirect costs are NOT allowed.

H. Management and Administration (M&A) Costs

M&A costs are allowed.

M&A costs are allowed by Full-Year Continuing Appropriations and Extensions Act, 2025, Pub. L. No. 119-4. M&A activities are those directly related to the management and administration of the AFG award funds, such as financial management and monitoring.

M&A expenses should be based only on actual expenses or known contractual costs. Requests that are simple percentages of the award, without supporting justification or adequate documentation, will not be considered for an award.

M&A are not overhead/operational costs but are necessary direct costs incurred in support of the federal award or because of it, such as travel, meeting-related expenses, and salaries of full/part-time staff in direct support of the program. As such, M&A costs can be itemized in financial reports.

I. Pre-Award Costs

The following pre-award costs are allowable:

1. Fees for Grant Writers (capped at \$1,500 of federal funds per application)

The recipient must request approval from FEMA to incur such pre-award costs. Requests must be sent via email to FireGrants@fema.dhs.gov and include the application number and justification narrative. Please note, the recipient must seek approval at the time of acquisition and before the award is announced.

FEMA must provide written confirmation that the costs have been reviewed and determined the costs are justified, unavoidable, and consistent with the grant's scope of work.

Pre-award costs must comply with 2 C.F.R. § 200.458, ensuring they are necessary for the efficient and timely performance of the grant.

J. Beneficiary Eligibility

There are no program requirements to be an eligible beneficiary. This NOFO and any subsequent federal awards create no rights or causes of action for any beneficiary.

K. Participant Eligibility

There are no program requirements to be an eligible participant. This NOFO and any subsequent federal awards create no rights or causes of action for any participant.

L. Authorizing Authority

Section 33 of The Federal Fire Prevention and Control Act of 1974, Pub. L. No. 93-498, as amended (15 U.S.C § 2229).

M. Appropriation Authority

Full-Year Continuing Appropriations and Extensions Act, 2025, Pub. L. No. 119-4 § 1101.

N. Budget Period

There will be only a single budget period with the same start and end dates as the period of performance.

O. Prohibition on Covered Equipment or Services

Recipients, sub-recipients, and their contractors or subcontractors must comply with the prohibitions set forth in Section 889 of the John S. McCain National Defense Authorization Act for Fiscal Year 2019, which restrict the purchase of covered telecommunications and surveillance equipment and services. Please see 2 C.F.R. §§ 200.216, 200.327, 200.471, and Appendix II to 2 C.F.R. Part 200, and FEMA Policy #405-143-1 - Prohibitions on Expending FEMA Award Funds for Covered Telecommunications Equipment or Services for more information.

4. Application Contents and Format

A. Pre-Application, Letter of Intent, and Whitepapers

Pre-applications, letters of intent, and whitepapers are not required nor encouraged to be eligible to apply.

B. Application Content and Format

Applications are processed through the FEMA GO system. To access the system, go to <https://go.fema.gov/>.

Applications must include information regarding department and program-specific priorities, details demonstrating department eligibility, and four narratives: Financial Need, Project Description, Cost/Benefit, and Statement of Effect. Each narrative section has a limit of 4,000 characters, including spaces.

C. Application Components

All applicable forms are in the FEMA GO system and filled out as part of the application submission process. The forms below do not require separate upload. The following forms will be filled out during the application process in FEMA GO:

- SF-424, Application for Federal Assistance
- Grants.gov Lobbying Form, Certification Regarding Lobbying
- SF-424A, Budget Information (Non-Construction)
- SF-424B, Standard Assurances (Non-Construction)
- SF-LLL, Disclosure of Lobbying Activities

D. Program-Specific Required Documents and Information

For program specific updates and information please see Appendices A, B, and C.

E. Post-Application Requirements for Successful Applicants

Applicants likely to be funded may receive a request for additional information by email prior to award. Applicants must respond to the request to move forward with the grant review process.

5. Submission Requirements and Deadlines

A. Address to Request Application Package

Applications are processed through the FEMA GO system. To access the system, go to <https://go.fema.gov/>.

Steps Required to Apply for an Award Under This Program and Submit an Application:

To apply for an award under this program, all applicants must:

- a. Apply for, update, or verify their Unique Entity Identifier (UEI) number and Employer Identification Number (EIN) from the Internal Revenue Service;
- b. In the application, provide an UEI number;
- c. Have an account with login.gov;
- d. Register for, update, or verify their System for Award Management (SAM) account and ensure the account is active before submitting the application;
- e. Register in FEMA GO, add the organization to the system, and establish the Authorized Organizational Representative (AOR). The organization's electronic business point of contact (eBiz POC) from the SAM registration may need to be involved in this step. For step-by-step instructions, see <https://www.fema.gov/media-library/assets/documents/181607>;
- f. Submit the complete application in FEMA GO; and
- g. Continue to maintain an active SAM registration with current information at all times during which it has an active federal award or an application or plan under consideration by a federal awarding agency. As part of this, applicants must also provide information on an applicant's immediate and highest-level owner and subsidiaries, as well as on all predecessors that have been awarded federal contracts or federal financial assistance within the last three years, if applicable.

Per 2 C.F.R. § 25.110(a)(2)(iv), if an applicant is experiencing exigent circumstances that prevents it from obtaining an UEI number and completing SAM registration prior to receiving a federal award, the applicant must notify FEMA as soon as possible. Contact fema-grants-news@fema.dhs.gov and provide the details of the exigent circumstances.

How to Register to Apply:

General Instructions:

Registering and applying for an award under this program is a multi-step process and requires time to complete. Below are instructions for registering to apply for FEMA funds. Read the instructions carefully and prepare the requested information before beginning the registration process. Gathering the required information before starting the process will alleviate last-minute searches for required information.

The registration process can take up to four weeks to complete. To ensure an application meets the deadline, applicants are advised to start the required steps well in advance of their submission.

Organizations must have a UEI number, EIN, and an active SAM registration.

Obtain a UEI Number:

All entities applying for funding, including renewal funding, must have a UEI number. Applicants must enter the UEI number in the applicable data entry field on the SF-424 form. For more detailed instructions for obtaining a UEI number, refer to [SAM.gov](https://sam.gov).

Obtain Employer Identification Number:

In addition to having a UEI number, all entities applying for funding must provide an EIN. The EIN can be obtained from the IRS by visiting <https://www.irs.gov/businesses/small-businesses-self-employed/apply-for-an-employer-identification-number-ein-online>.

Create a login.gov account:

Applicants must have a login.gov account in order to register with SAM or update their SAM registration. Applicants can create a login.gov account at: https://secure.login.gov/sign_up/enter_email?request_id=34f19fa8-14a2-438c-8323-a62b99571fd.

Applicants only have to create a login.gov account once. For existing SAM users, use the same email address for both login.gov and SAM.gov so that the two accounts can be linked.

For more information on the login.gov requirements for SAM registration, refer to <https://www.sam.gov/SAM/pages/public/loginFAQ.jsf>.

Register with SAM:

In addition to having a UEI number, all organizations must register with SAM. Failure to register with SAM will prevent your organization from applying through FEMA GO. SAM registration must be renewed annually and must remain active throughout the entire grant life cycle.

For more detailed instructions for registering with SAM, refer to: [Register with SAM](#)

Note: per [2 C.F.R. § 25.200](#), applicants must also provide the applicant's immediate and highest-level owner, subsidiaries, and predecessors that have been awarded federal contracts or federal financial assistance within the past three years, if applicable.

Register in FEMA GO, Add the Organization to the System, and Establish the AOR:

Applicants must register in FEMA GO and add their organization to the system. The organization's electronic business point of contact (eBiz POC) from the SAM registration may need to be involved in this step. For step-by-step instructions, see: [FEMA GO Startup Guide](#)

Note: FEMA GO will support only the most recent major release of the following browsers:

- Google Chrome;
- Mozilla Firefox;
- Apple Safari; and
- Microsoft Edge.

Applicants using tablet type devices or other browsers may encounter issues with using FEMA GO.

Submitting the Final Application:

Applicants will be prompted to submit the standard application information, and any program-specific information required. Standard Forms (SF) may be accessed in the Forms tab under the: [SF-424 Family | Grants.gov](#).

Applicants should review these forms before applying to ensure they are providing all required information.

After submitting the final application, FEMA GO will provide either an error message, or an email to the submitting AOR confirming the transmission was successfully received.

B. Application Deadline

06/22/2026 05:00 PM Eastern Time

C. Pre-Application Requirements Deadline

Not applicable

D. Post-Application Requirements Deadline

Not applicable

E. Effects of Missing the Deadline

All applications must be completed in FEMA GO by the application deadline. FEMA GO automatically records proof of submission and generates an electronic date/time stamp when FEMA GO successfully receives an application. The submitting AOR will receive via email the official date/time stamp and a FEMA GO tracking number to serve as proof of timely submission prior to the application deadline.

Applicants experiencing system-related issues have until 3:00 PM ET on the date applications are due to notify FEMA. No new system-related issues will be addressed after this deadline. Applications not received by the application submission deadline will not be accepted.

6. Intergovernmental Review

A. Requirement Description and State Single Point of Contact

An intergovernmental review may be required. Applicants must contact their state's Single Point of Contact (SPOC) to comply with the state's process under Executive Order 12372.

7. Application Review Information

A. Threshold Criteria

Automatic disqualification of the application will occur if any of the conditions and instructions are not followed in Appendix B of this Notice of Funding Opportunity.

Examples of ineligible applications and/or organizations include:

- Nonaffiliated EMS organization requests for any activity that is specific or unique to structural/proximity/wildfire firefighting gear.
- Fire departments that are a federal government entity, or contracted by the federal government, and are solely responsible under a formally recognized agreement for suppression of fires on federal installations or land.
- Fire departments or nonaffiliated EMS organizations that are not independent entities but are part of, controlled by, or under the day-to-day operational command and control of a larger department, agency or AHJ.
- However, if a fire department is considered to be the same legal entity as a municipality or other governmental organization, and otherwise meets the eligibility criteria, that municipality or other governmental organization may apply on behalf of that fire department as long as the application clearly states that the fire department is considered part of the same legal entity.
- Fire-based EMS organization applying as a nonaffiliated EMS organization.
- Auxiliaries, hospitals, or fire service associations or interest organizations that are not the AHJ over the applicant.
- Dive teams, search and rescue squads, or similar organizations that do not provide medical transport.
- Fire departments, regional, or nonaffiliated EMS organizations that are for profit.
- State or local agencies, or subsets of any governmental entity, or any authority that do not meet the requirements as defined by 15 U.S.C. §2229 (a), (c).
- Submitting multiple applications for the same equipment or activity (e.g., self-contained breathing apparatus [SCBA] under both Regional and Operations and Safety activities, or two applications for the same vehicle) may result in disqualification of both applications. This rule does not apply if an applicant is applying on behalf of multiple agencies (e.g., fire departments within the same county or city). In such cases, the applicant can request similar equipment, as long as the application clearly specifies the equipment and quantities for each agency. Multiple applications across regional and direct categories are allowed in this scenario.

B. Application Criteria

FEMA sets funding priorities and evaluation criteria for AFG Program applications based on recommendations from the Criteria Development Panel (CDP). Each year, FEMA brings together a panel of fire service professionals to establish these priorities and criteria. The panel provides input on funding priorities and helps develop the criteria used to award grants.

The **nine major fire service organizations** represented on the panel are:

- International Association of Fire Chiefs

- International Association of Fire Fighters
- National Volunteer Fire Council
- National Fire Protection Association
- National Association of State Fire Marshals
- International Association of Arson Investigators
- International Society of Fire Service Instructors
- North American Fire Training Directors
- Congressional Fire Service Institute

CDP and Application Evaluation

CDP advises FEMA on creating or updating funding priorities and developing criteria for awarding grants. This Notice of Funding Opportunity (NOFO) reflects the CDP's recommendations regarding priorities, direction, and award criteria.

FEMA ranks all complete applications based on how well they align with the program priorities for the specific activity. Responses to the activity-specific questions in the application are used to determine each application's ranking relative to these priorities.

AFG Program applications go through a multi-phase review process:

- 1) Electronic Pre-Scoring
- 2) Peer Review
- 3) FEMA Internal Review

1. Electronic Pre-Scoring

The application undergoes an electronic pre-scoring process based on established program priorities listed in Appendix B and answers to activity-specific questions within the online application. Application Narratives are not reviewed during the pre-score process. "Request Details" and "Budget" information should comply with program guidance and statutory funding limitations. The pre-score is half of the total application score.

2. Peer Review

Applications with the highest rankings from the pre-scoring process will undergo a Peer Review Panel process. A panel of peer reviewers is composed of fire service personnel recommended by national fire organizations. Peer reviewers will assess each application's merits based on the narrative statement on the requested activity. The evaluation elements listed in the "Narrative Evaluation Criteria" below will be used to calculate the narrative's score for each activity requested. Peer reviewers will independently score each requested activity within the application, discuss the merits and/or shortcomings of the application with his or her peers, and document the findings. A consensus is not required. The panel score is half of the total application score. Peer reviewers will evaluate and select a score of Strongly Agree, Agree, Neither Agree nor Disagree, Disagree, or Strongly Disagree for each narrative section based on the following narrative elements within each activity.

3. FEMA Internal Review

Applications within the fundable range undergo a Technical Review by subject-matter experts and a FEMA Program Office review. The FEMA Program Office evaluates costs, quantities, feasibility, eligibility, and recipient responsibility before recommending awards. During TEP, Appendix B is used to address eligibility corrections, though this phase is not scored. Partial funding may be recommended based on assessment findings.

C. Financial Integrity Criteria

Before making an award, FEMA is required to review OMB-designated databases for applicants' eligibility and financial integrity information. This is required by the Payment Integrity Information Act of 2019 (Pub. L. No. 116-117, § 2 (2020)), 41 U.S.C. § 2313, and the "Do Not Pay Initiative" (31 U.S.C. 3354). For more details, please see 2 C.F.R. § 200.206.

Thus, the Financial Integrity Criteria may include the following risk-based considerations of the applicant:

1. Financial stability.
2. Quality of management systems and ability to meet management standards.
3. History of performance in managing federal award.
4. Reports and findings from audits.
5. Ability to effectively implement statutory, regulatory, or other requirements.

D. Supplemental Financial Integrity Criteria and Review

Before making an award expected to exceed the simplified acquisition threshold, defined at 41 U.S.C. § 134, over the period of performance:

1. FEMA is required by 41 U.S.C. § 2313 to review or consider certain information found in SAM.gov. For details, please see 2 C.F.R. § 200.206(a)(2).
2. An applicant may review and comment on any information in the responsibility/qualification records available in SAM.gov.
3. Before making decisions in the risk review required by 2 C.F.R. § 200.206, FEMA will consider any comments by the applicant.

E. Reviewers and Reviewer Selection

All applications will be evaluated through the Peer Review Panel process. A panel of peer reviewers is comprised of fire service representatives recommended by the CDP.

F. Merit Review Process

Applications with the highest rankings from the pre-scoring process will undergo a Peer Review Panel process.

Narrative Evaluation Criteria

Narrative Statements are a key part of the application process and must provide clear, detailed, and specific information about the proposed activities for which funding is requested. Applicants

must explain how the proposed activities align with the Operations and Safety Activity or the Vehicle Acquisition Activity.

FEMA reviews applications for duplication, including narratives and statistical data. All elements of the Narrative Statements must be original, and all statistical data must be accurate. Applications with narratives that include substantial copying of sentences or paragraphs or inaccurate data that could mislead reviewers may be disqualified. Falsification, fabrication, or plagiarism of other grant proposals will result in disqualification.

Peer review panelists will evaluate and score each project based on the narrative elements defined below. Each narrative section is limited to 4,000 characters, including spaces and punctuation

Financial Need

This section accounts for 25% of an application's peer review score. It allows 4,000 characters (including spaces and punctuation).

Applicants must explain their financial need, detailing budget constraints, failed attempts to secure other funding, and showing that the financial distress is beyond their control, in line with the AFG Program's intent.

Project Description and Budget

This section accounts for 25% of an application's peer review score. It allows 4,000 characters (including spaces and punctuation).

The Project Description and Budget statement should explain the project objectives, their connection to the budget, and risk analysis. Applicants should describe activities, align them with project objectives, their mission, and relevant requirements, and link expenses to operations, safety, and project goals.

Cost Benefit

This section accounts for 25% of an application's peer review score. It allows 4,000 characters (including spaces and punctuation).

Applicants should explain how they will address operational and personnel safety needs, focusing on cost effectiveness and asset sharing. The statement should detail how grant funding will maximize benefits, including reasonable costs like overhead and administrative expenses. Requests should align with the applicant's mission and show how funding will benefit their organization and personnel.

Statement of Effect on Operations

This section accounts for 25% of an application's peer review score. It allows 4,000 characters (including spaces and punctuation).

The Statement of Effect on Operations should explain how the funding will improve the organization's effectiveness, daily operations, and risk reduction. Applicants should detail how often and in what capacity the requested items will be used, their benefits to the community, and how they enhance the ability to save lives and property. Jurisdictions emphasizing fire risk reduction through code enforcement and mitigation strategies, including FEMA-approved plans, may receive higher consideration.

G. Final Selection

Technical Evaluation Process (TEP)

The highest scoring project(s) for both activities will be considered within the fundable range. Projects that are in the fundable range will undergo a Technical Review by the FEMA Program Office before being recommended for award. The FEMA Program Office will assess the request with respect to costs, quantities, feasibility, eligibility, and recipient responsibility prior to recommending any application for award. Additionally, FEMA will review whether the project duplicates other federally funded research or prevention activities. Once the TEP is complete, a final ranking of projects will be created. FEMA will award grants based on this final ranking and the ability to meet statutorily required funding limitations outlined in Appendix B - Programmatic Information and Priorities of this NOFO.

FEMA may not make a federal award until the applicant has complied with all applicable SAM requirements. Therefore, an applicant's SAM registration must be active not only at the time of application, but also during the application review period and when FEMA is ready to make a federal award. Further, as noted above, an applicant's or recipient's SAM registration must remain active for the duration of an active federal award. If an applicant's SAM registration is expired at the time of application, expires during application review, or expires any other time before award, FEMA may determine that the applicant is not qualified to receive a federal award and use that determination as a basis for making a federal award to another applicant. Requests may be recommended for partial funding based on findings made during this assessment.

In awarding grants, the FEMA Administrator is required to consider:

- The findings and recommendations of the Technical Evaluation Panel (TEP);
- The degree to which an award will reduce deaths, injuries and property damage by reducing the risks associated with fire related and other hazards;
- The extent of an applicant's need for an AFG Program grant and the need to protect the United States as a whole; and
- The number of calls requesting or requiring a firefighting or emergency medical response received by an applicant.

8. Award Notices

A. Notice of Award

The Authorized Organization Representative (AOR) must carefully review the federal award package before accepting the award. The package includes instructions for administering the award as well as the terms and conditions.

By submitting an application, applicants agree to comply with the requirements outlined in this NOFO and adhere to the terms and conditions of the federal award if selected.

FEMA will provide the federal award package electronically via FEMA GO. The package includes an Award Letter, Summary Award Memo, Agreement Articles, and Obligating Document. A notification email with the award package will be sent to the submitting AOR through the grant application system.

Recipients must accept their awards no later than 30 days from the award date. Recipients shall notify FEMA of their intent to accept the award and proceed with work via the FEMA GO system.

Funds will remain on hold until the recipient accepts the award in FEMA GO and satisfies all other award conditions, or until the award is rescinded. Failure to accept the grant award within the specified timeframe may result in a loss of funds.

During the review process, FEMA may have modified the application request(s). Any modifications will be detailed in the award package provided with the offer of an award. If the awarded activities, scope of work, or funding amounts differ from the original application, the recipient is only responsible for completing the activities funded by FEMA. The recipient is not obligated to start, modify, or complete any activities that were requested but not funded. The award package will outline any changes in the approved scope of work section.

B. Pass-Through Requirements

None

C. Note Regarding Pre-Award Costs

Even if pre-award costs are allowed, beginning performance is at the applicant's risk.

D. Obligation of Funds

The grant funds are obligated in accordance with applicable laws, and no later than upon award.

E. Notification to Unsuccessful Applicants

FEMA will provide all applicants who do not receive a FY 2025 AFG Program award with a turndown notification after September 30, 2026.

9. Post-Award Requirements and Administration

A. Administrative and National Policy Requirements

Presidential Executive Orders

Recipients must comply with the requirements of Presidential Executive Orders related to grants (also known as federal assistance and financial assistance), the full text of which are incorporated by reference. Pursuant to the preliminary injunction order issued on November 21, 2025, in *County of Santa Clara et al. v. Noem, et al.*, No. 25-cv-08330-WHO (N.D. Cal.), this requirement does not apply to awards or subawards issued to any of the plaintiffs subject to the preliminary injunction order while the order remains in effect. If the preliminary injunction is stayed, vacated, or extinguished, this requirement will immediately become effective. Also,

pursuant to the preliminary injunction order issued on November 21, 2025, in *City of Chicago et al. v. Noem, et al.*, No. 25-CV-12765 (N.D. Ill.), this requirement does not apply to awards or subawards issued to any of the plaintiffs subject to the preliminary injunction order while the order remains in effect. If the preliminary injunction is stayed, vacated, or extinguished, this requirement will immediately become effective.

In accordance with Executive Order 14305, Restoring American Airspace Sovereignty (June 6, 2025), and to the extent allowed by law, eligible state, local, tribal, and territorial grant recipients under this NOFO are permitted to purchase unmanned aircraft systems, otherwise known as drones, or equipment or services for the detection, tracking, or identification of drones and drone signals, consistent with the legal authorities of state, local, tribal, and territorial agencies. Recipients must comply with all applicable federal, state, and local laws and regulations, and adhere to any statutory requirements on the use of federal funds for such unmanned aircraft systems, equipment, or services.

B. DHS Standard Terms and Conditions

A recipient under this funding opportunity must comply with the DHS Standard Terms and Conditions in effect as of the date of the federal award, unless a term and condition specifically indicates otherwise. The DHS Standard Terms and Conditions are available online: [DHS Standard Terms and Conditions | Homeland Security](#). For continuation awards, the terms and conditions for the initial federal award will apply unless otherwise specified in the terms and conditions of the continuation award. The specific version of the DHS Standard Terms and Conditions applicable to the federal award will be in the federal award package.

A recipient under this funding opportunity must comply with the FY 2026 Department of Homeland Security Standard Terms and Conditions, with the following exceptions. The term titled “Communication and Cooperation with the Department of Homeland Security and Immigration Officials” and paragraph (2)(a)(ii) of the term titled “Federal Anti-Discrimination Laws Material to the Government’s Payment Decisions Under the False Claims Act” do not apply to any federal award under this funding opportunity.

Pursuant to the preliminary injunction order issued on November 21, 2025, in *County of Santa Clara et al. v. Noem, et al.*, No. 25-cv-08330-WHO (N.D. Cal.), the following terms and conditions do not apply to awards or subawards issued to any of the plaintiffs subject to the preliminary injunction order while the order remains in effect: (1) The DHS Standard Term and Condition titled “Federal Anti-Discrimination Laws Material to the Government’s Payment Decisions Under the False Claims Act”; and (2) the DHS Standard Term and Condition titled “All Executive Orders Related to Grants”. If the preliminary injunction is stayed, vacated, or extinguished, both terms will immediately become effective. As stated above, Paragraph (2)(a)(ii) of the DHS Standard Term and Condition titled “Federal Anti-Discrimination Laws Material to the Government’s Payment Decisions Under the False Claims Act” will not apply even if the preliminary injunction is stayed, vacated, or extinguished.

Pursuant to the preliminary injunction order issued on November 21, 2025, in *City of Chicago et al. v. Noem, et al.*, No. 25-CV-12765 (N.D. Ill.), the following terms and conditions do not apply to awards or subawards issued to any of the plaintiffs subject to the preliminary injunction order while the order remains in effect: (1) the DHS Standard Term and Condition titled “Federal

Anti-Discrimination Laws Material to the Government's Payment Decisions Under the False Claims Act"; and (2) the DHS Standard Term and Condition titled " All Executive Orders Related to Grants". If the preliminary injunction is stayed, vacated, or extinguished, both terms will immediately become effective. As stated above, paragraph (2)(a)(ii) of the DHS Standard Term and Condition titled "Federal Anti-Discrimination Laws Material to the Government's Payment Decisions Under the False Claims Act" will not apply even if the preliminary injunction is stayed, vacated, or extinguished.

Pursuant to the preliminary injunction order issued on October 31, 2025, in *City of Seattle v. Trump, et al.*, No. 2:25-cv-01435-BJR (W.D. Wa.), the following terms and conditions do not apply to awards or subawards issued to any of the plaintiffs subject to the preliminary injunction order while the order remains in effect: the DHS Standard Term and Condition titled " Federal Anti-Discrimination Laws Material to the Government's Payment Decisions Under the False Claims Act ". If the preliminary injunction is stayed, vacated, or extinguished, the term will immediately become effective. As stated above, Paragraph (2)(a)(ii) of the DHS Standard Term and Condition titled "Federal Anti-Discrimination Laws Material to the Government's Payment Decisions Under the False Claims Act" will not apply even if the preliminary injunction is stayed, vacated, or extinguished.

C. Financial Reporting Requirements

Recipients must report obligations and expenditures through a federal financial report. The Federal Financial Report (FFR) form, also known as Standard Form 425 (SF-425), is available online at: [SF-425 OMB #4040-0014](https://www.fema.gov/sites/default/files/documents/FEMA_GO_SF-425_and_PPR_User_Guide_508.pdf). A tutorial is available here under https://www.fema.gov/sites/default/files/documents/FEMA_GO_SF-425_and_PPR_User_Guide_508.pdf

Recipients must submit the FFR semi-annually throughout the Period of Performance (POP) as detailed below:

- A. No later than July 30 (for the period Jan. 1 – June 30)
- B. No later than January 30 (for the period July 1 – Dec. 31)
- C. Within 120 days after the end of the Period of Performance

The final FFR is due within 120 days after the end of the POP.

FEMA may withhold future federal awards and cash payments if the recipient does not submit timely financial reports, or the financial reports submitted demonstrate lack of progress or provide insufficient detail.

D. Programmatic Performance Reporting Requirements

- 1. A Performance Report must be submitted semi-annually throughout the POP. A tutorial is available here: https://www.fema.gov/sites/default/files/documents/FEMA_GO_SF-425_and_PPR_User_Guide_508.pdf
- 2. A Performance Report must include:
 - a. A brief narrative of overall project(s) status indicating progress toward project objectives;

- b. A summary of project expenditures;
 - c. A summary of any products from research activities;
 - d. A description of any potential issues that may affect project completion; and
 - e. Other information specific to the Activities awarded.
3. The Performance Report must be submitted through FEMA GO.
 4. Performance Report Due Dates
 - a. No later than July 30 (for the period Jan. 1 – June 30)
 5. No later than January 30 (for the period July 1 – Dec. 31)]

E. Closeout Reporting Requirements

Within 120 days after the end of the period of performance, or after an amendment has been issued to close out a federal award, recipients must submit the following:

- The final request for payment, if applicable.
- The final FFR.
- The final progress report detailing all accomplishments.
- A qualitative narrative summary of the impact of those accomplishments throughout the period of performance.
- Other documents required by this NOFO, terms and conditions of the federal award, or other DHS Component guidance.

After FEMA approves these reports, it will issue a closeout notice. The notice will indicate the period of performance as closed, list any remaining funds to be de-obligated, and address the record maintenance requirement. Unless a longer period applies, such as due to an audit or litigation, for equipment or real property used beyond the period of performance, or due to other circumstances outlined in 2 C.F.R. § 200.334, this maintenance requirement is three years from the date of the final FFR.

Also, pass-through entities are responsible for closing out those subawards as described in 2 C.F.R. § 200.344; subrecipients are still required to submit closeout materials within 90 calendar days of the subaward period of performance end date. When a subrecipient completes all closeout requirements, pass-through entities must promptly complete all closeout actions in time for the recipient to submit all necessary documentation and information to FEMA during the closeout of their prime award. The recipient is responsible for returning any balances of unobligated or unliquidated funds that have been drawn down that are not authorized to be retained per 2 C.F.R. § 200.344(e).

A closeout tutorial is available here

https://www.fema.gov/sites/default/files/documents/fema_afg-closout-tutorial.pdf

Administrative Closeout

Administrative closeout is a mechanism for FEMA to unilaterally execute closeout of an award if no activity is taken during the period of performance (submitting of reports, financial drawdowns). FEMA will use available award information in lieu of final recipient reports, per 2

C.F.R. § 200.344(h)-(i). It is an activity of last resort, and if FEMA administratively closes an award, this may negatively impact a recipient's ability to obtain future funding.

Additional Reporting Requirements

Anytime there is a change in personnel for any of the awardees and/or subrecipients, their information needs to be submitted for approval (all the previous personal information identified).

F. Disclosing Information per 2 C.F.R. § 180.335

Before entering into a federal award, the applicant must notify FEMA if it knows that the applicant or any of the principals (as defined at 2 C.F.R. § 180.995) for the federal award:

1. Are presently excluded or disqualified;
2. Have been convicted within the preceding three years of any of the offenses listed in § 180.800(a) or had a civil judgment rendered against you for one of those offenses within that time period;
3. Are presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with the commission of any of the offenses listed in § 180.800(a); or
4. Have had one or more public transactions (Federal, State, or local) terminated within the preceding three years for cause or default.

This requirement is fully described in 2 C.F.R. § 180.335.

Additionally, 2 C.F.R. § 180.350 requires recipients to provide immediate notice to FEMA at any time after entering a federal award if:

1. The recipient learns that either it failed to earlier disclose information as required by 2 C.F.R. § 180.335;
2. Due to changed circumstances, the applicant or any of the principals for the federal award now meet the criteria at 2 C.F.R. § 180.335 listed above.

G. Reporting of Matters Related to Recipient Integrity and Performance

Appendix XII to 2 C.F.R. Part 200 states the terms and conditions for recipient integrity and performance matters used for this funding opportunity.

If the total value of all active federal grants, cooperative agreements, and procurement contracts for a recipient exceeds \$10,000,000 at any time during the period of performance:

1. The recipient must maintain the currency of information reported in SAM.gov about civil, criminal, or administrative proceedings described in paragraph 2 of Appendix XII;
2. The required reporting frequency is described in paragraph 4 of Appendix XII.

H. Single Audit Report

Any non-Federal entity that must be audited (as defined by 2 C.F.R. § 200.1) during its fiscal year must undergo an audit. This may be either a single audit complying with 2 C.F.R. § 200.514 or a program-specific audit complying with 2 C.F.R. §§ 200.501 and 2 C.F.R. §§ 200.507.

Audits must follow 2 C.F.R. Part 200, Subpart F, 2 C.F.R. § 200.501, and the U.S. Government Accountability Office (GAO) Generally Accepted Government Auditing Standards.

I. Monitoring and Oversight

Per 2 C.F.R. § 200.337, DHS and its authorized representatives have the right of access to any records of the recipient or subrecipient pertinent to a Federal award to perform audits, site visits, and any other official use. The right also includes timely and reasonable access to the recipient's or subrecipient's personnel for the purpose of interview and discussion related to such documents or the Federal award in general.

Pursuant to this right and per 2 C.F.R. § 200.329, DHS may conduct desk reviews and make site visits to review and evaluate project accomplishments and management control systems as well as provide any required technical assistance. Recipients and subrecipients must respond in a timely and accurate manner to DHS requests for information relating to a federal award.

J. Program Evaluation

Title I of the Foundations for Evidence-Based Policymaking Act of 2018, Pub. L. No. 115-435 (2019) (Evidence Act), PUBL435.PS urges federal agencies to use program evaluation as a critical tool to learn, improve delivery, and elevate program service and delivery across the program lifecycle. Evaluation means "an assessment using systematic data collection and analysis of one or more programs, policies, and organizations intended to assess their effectiveness and efficiency." Evidence Act, § 101 (codified at 5 U.S.C. § 311). OMB A-11, Section 290 (Evaluation and Evidence-Building Activities) further outlines the standards and practices for evaluation activities. Federal agencies are required to specify any requirements for recipient participation in program evaluation activities (2 C.F.R. § 200.301). Program evaluation activities incorporated from the outset in the NOFO and program design and implementation allow recipients and agencies to meaningfully document and measure progress and achievement towards program goals and objectives, and identify program outcomes and lessons learned, as part of demonstrating recipient performance (2 C.F.R. § 200.301).

As such, recipients and subrecipients are required to participate in a Program Office (PO) or a DHS Component-led evaluation, if selected. This may be carried out by a third-party on behalf of the PO or the DHS Component. Such an evaluation may involve information collections including but not limited to, records of the recipients; surveys, interviews, or discussions with individuals who benefit from the federal award, program operating personnel, and award recipients; and site visits or other observation of recipient activities, as specified in a DHS Component or PO-approved evaluation plan. More details about evaluation requirements may be provided in the federal award, if available at that time, or following the award as evaluation requirements are finalized. Evaluation costs incurred during the period of performance are allowable costs (either as direct or indirect) in accordance with 2 C.F.R. § 200.413.

Recipients and subrecipients are also encouraged, but not required, to participate in any additional evaluations after the period of performance ends, although any costs incurred to participate in such evaluations are not allowable and may not be charged to the federal award.

K. Additional Performance Reporting Requirements

Not applicable

L. Termination of Federal Award

The FY 2026 DHS Standard Terms and Conditions sets forth a term and condition entitled “Termination of a Federal Award”. The termination provision condition listed below applies to the grant award and the “Termination of a Federal Award” term and condition in the FY 2026 DHS Standard Terms and Conditions does not.

Termination of the Federal Award by FEMA

FEMA may terminate the federal award in whole or in part for one of the following reasons:

- a. If the recipient or subrecipient fails to comply with the terms and conditions of the federal award.
- b. With the consent of the recipient, in which case FEMA and the recipient must agree upon the termination conditions. These conditions include the effective date and, in the case of partial termination, the portion to be terminated.
- c. If the federal award no longer effectuates the program goals or agency priorities. Under this provision, FEMA may terminate the award for these purposes if any of the following reasons apply:
 - i. If DHS/FEMA, in its sole discretion, determines that a specific award objective is ineffective at achieving program goals as described in this NOFO;
 - ii. If DHS/FEMA, in its sole discretion, determines that an objective of the award as described in this NOFO will be ineffective at achieving program goals or agency priorities;
 - iii. If DHS/FEMA, in its sole discretion, determines that the design of the grant program is flawed relative to program goals or agency priorities;
 - iv. If DHS/FEMA, in its sole discretion, determines that the grant program is not aligned to either the DHS Strategic Plan, the FEMA Strategic Plan, or successor policies or documents;
 - v. If DHS/FEMA, in its sole discretion, changes or re-evaluates the goals or priorities of the grant program and determines that the award will be ineffective at achieving the updated program goals or agency priorities; or
 - vi. For other reasons based on program goals or agency priorities described in the termination notice provided to the recipient pursuant to 2 C.F.R. § 200.341.
 - vii. If the awardee falls out of compliance with the Agency’s statutory or regulatory authority, award terms and conditions, or other applicable laws.
- d. For convenience, including, but not limited to, when the award no longer advances agency priorities or the national interest.

1. Termination of a Subaward by the Pass-Through Entity

The pass-through entity may terminate a subaward in whole or in part for one of the following reasons identified in 2 C.F.R. § 200.340:

- a. If the subrecipient fails to comply with the terms and conditions of the federal award.
- b. With the consent of the subrecipient, in which case the pass-through entity and the subrecipient must agree upon the termination conditions. These conditions include the effective date and, in the case of partial termination, the portion to be terminated.
- c. If the pass-through entity's award has been terminated the pass-through recipient will terminate its subawards.

2. Termination by the Recipient or Subrecipient

The recipient or subrecipient may terminate the federal award in whole or in part for the following reason identified in 2 C.F.R. § 200.340: Upon sending FEMA or pass-through entity a written notification of the reasons for such termination, the effective date, and, in the case of partial termination, the portion to be terminated. However, if FEMA or pass-through entity determines that the remaining portion of the federal award will not accomplish the purposes for which the federal award was made, FEMA or pass-through entity may terminate the federal award in its entirety.

3. Impacts of Termination

- a. When FEMA terminates the federal award prior to the end of the period of performance due to the recipient's material failure to comply with the terms and conditions of the federal award, FEMA will report the termination in SAM.gov in the manner described at 2 C.F.R. § 200.340(c).
- b. When the federal award is terminated in part or its entirety, FEMA or pass-through entity and recipient or subrecipient remain responsible for compliance with the requirements in 2 C.F.R. §§ 200.344 and § 200.345.

4. Notification Requirements

- a. FEMA must provide written notice of the termination in a manner consistent with 2 C.F.R. § 200.341. The federal award will be terminated on the date of the notification unless stated otherwise in the notification.

5. Opportunities to Object and Appeal

- a. Where applicable, when FEMA terminates the federal award, the written notification of termination will provide the opportunity and describe the process to object and provide information challenging the action, pursuant to 2 C.F.R. § 200.342.

6. Effects of Suspension and Termination

- a. The allowability of costs to the recipient or subrecipient resulting from financial obligations incurred by the recipient or subrecipient during a suspension or after the termination of a federal award are subject to 2 C.F.R. 200.343.

M. Best Practices

While not a requirement in the DHS Standard Terms and Conditions, as a best practice: Entities receiving funds through this program should ensure that cybersecurity is integrated into the design, development, operation, and maintenance of investments that impact information technology (IT) and/ or operational technology (OT) systems. Additionally, “The recipient and subrecipient must take reasonable cybersecurity and other measures to safeguard information including protected personally identifiable information (PII) and other types of information.” 2 C.F.R. § 200.303(e).

N. Payment Information

Recipients will submit payment requests in FEMA GO for FY 2025 awards under this program.

Instructions to Grant Recipients Pursuing Payments

FEMA reviews all grant payments and obligations to ensure allowability in accordance with 2 C.F.R. § 200.305. These measures ensure funds are disbursed appropriately while continuing to support and prioritize communities who rely on FEMA for assistance. Once a recipient submits a payment request, FEMA will review the request. If FEMA approves a payment, recipients will be notified by FEMA GO and the payment will be delivered pursuant to the recipients SAM.gov financial information. If FEMA disapproves a payment, FEMA will inform the recipient.

Processing and Payment Timeline

FEMA must comply with regulations governing payments to grant recipients. See 2 C.F.R. § 200.305. For grant recipients other than States, 2 C.F.R. § 200.305(b)(3) stipulates that FEMA is to make payments on a reimbursement basis within 30 days after receipt of the payment request, unless FEMA reasonably believes the request to be improper. For state recipients, 2 C.F.R. § 200.305(a) instructs that federal grant payments are governed by Treasury-State Cash Management Improvement Act (CMIA) agreements ("Treasury-State agreement") and default procedures codified at 31 C.F.R. part 205 and Treasury Financial Manual (TFM) 4A-2000, "Overall Disbursing Rules for All Federal Agencies." See 2 C.F.R. § 200.305(a).

Treasury-State agreements generally apply to "major federal assistance programs" that are governed by 31 C.F.R. part 205, subpart A and are identified in the Treasury-State agreement. 31 C.F.R. §§ 205.2, 205.6. Where a federal assistance (grant) program is not governed by subpart A, payment and funds transfers from FEMA to the state are subject to 31 C.F.R. part 205, subpart B. Subpart B requires FEMA to "limit a funds transfer to a state to the minimum amounts needed by the state and must time the disbursement to be in accord with the actual, immediate cash requirements of the state in carrying out a federal assistance program or project. The timing and amount of funds transfers must be as close as is administratively feasible to a state's actual cash outlay for direct program costs and the proportionate share of any allowable indirect costs." 31 C.F.R. § 205.33(a). Nearly all FEMA grants are not "major federal assistance programs." As a result, payments to states for those grants are subject to the "default" rules of 31 C.F.R. part 205, subpart B.

If additional information is needed, a request for information will be issued by FEMA to the recipient; recipients are strongly encouraged to respond to any additional FEMA request for information inquiries within three business days. If an adequate response is not received, the request may be denied, and the entity may need to submit a new reimbursement request; this will re-start the 30-day timeline.

Submission Process

All non-disaster grant program reimbursement requests must be reviewed and approved by FEMA prior to drawdowns.

For all non-disaster reimbursement requests (regardless of system), please ensure submittal of the following information:

1. Grant ID / Award Number
2. Total amount requested for drawdown
3. Purpose of drawdown and timeframe covered (must be within the award performance period)
4. Subrecipient Funding Details (if applicable).
5. Is funding provided directly or indirectly to a subrecipient?
 - a. If **no**, include statement "This grant funding is not being directed to a subrecipient."
6. If **yes**, provide the following details:
 - a. The name, mission statement, and purpose of each subrecipient receiving funds, along with the amount allocated and the specific role or activity being reimbursed.
 - b. Whether the subrecipient's work or mission involves supporting aliens, regardless of whether FEMA funds support such activities.
 - c. Whether the payment request includes an activity involving support to aliens.
 - d. Whether the subrecipient has any diversity, equity, and inclusion practices.³

³ Pursuant to the preliminary injunction order issued on November 21, 2025, in County of Santa Clara et al. v. Noem, et al., No. 25-cv-08330-WHO (N.D. Cal.), the DHS Standard Term and Condition titled "Federal Anti-Discrimination Laws Material to the Government's Payment Decisions Under the False Claims Act" does not apply to awards or subawards issued to any of the plaintiffs subject to the preliminary injunction order while the order remains in effect. If the preliminary injunction is stayed, vacated, or extinguished, the term will immediately become effective.

Pursuant to the preliminary injunction order issued on November 21, 2025, in City of Chicago et al. v. Noem, et al., No. 25-CV-12765 (N.D. Ill.), the DHS Standard Term and Condition titled "Federal Anti-Discrimination Laws Material to the Government's Payment Decisions Under the False Claims Act" does not apply to awards or subawards issued to any of the plaintiffs subject to the preliminary injunction order while the order remains in effect. If the preliminary injunction is stayed, vacated, or extinguished, the term will immediately become effective.

Pursuant to the preliminary injunction order issued on October 31, 2025, in City of Seattle v. Trump, et al., No. 2:25-cv-01435-BJR (W.D. Wa.), the DHS Standard Term and Condition titled "Anti-Discrimination" does not apply

7. Supporting documentation to demonstrate that expenses are allowable, allocable, reasonable, and necessary under 2 CFR part 200 and in compliance with the grant's NOFO, award terms, and applicable federal regulations.

All non-disaster grant program reimbursement requests must be reviewed and approved by FEMA prior to drawdowns.

O. Immigration Conditions

The term titled "Communication and Cooperation with the Department of Homeland Security and Immigration Officials" and paragraph (2)(a)(ii) of the term titled "Federal Anti-Discrimination Laws Material to the Government's Payment Decisions Under the False Claims Act" in the FY 2026 DHS Standard Terms and Conditions do not apply to any federal award under this funding opportunity.

10. Other Information

A. Period of Performance Extension

Extensions to the Period of Performance (POP) for this program are allowed.

Extensions to the POP identified in the award will only be considered through formal, written requests via FEMA GO and must contain specific and compelling justifications as to why an extension is required. Recipients are advised to coordinate with the FEMA Fire Program Specialist or Program Analyst as needed when preparing an extension request. Recipients should request extensions only under *exceptional* circumstances. Approval is not guaranteed. AFG grants with a two-year POP are not expected to need an extension, except for vehicle/apparatus awards.

Extension requests will be granted only due to compelling legal, policy, or operational challenges. Extension requests will only be considered for the following reasons:

1. Contractual commitments by the recipient or subrecipient with vendors prevent completion of the project, including delivery of equipment or services, within the existing POP;

to awards or subawards issued to any of the plaintiffs subject to the preliminary injunction order while the order remains in effect. If the preliminary injunction is stayed, vacated, or extinguished, the term will immediately become effective.

As stated above, Paragraph(2)(a)(ii) of the DHS Standard Term and Condition titled "Federal Anti-Discrimination Laws Material to the Government's Payment Decisions Under the False Claims Act" will not apply even if any of these preliminary injunctions are stayed, vacated, or extinguished.

2. The project must undergo a complex environmental review that cannot be completed within the existing POP;
3. Projects are long-term by design, and therefore acceleration would compromise core programmatic goals; or
4. Where other special or extenuating circumstances exist.

Recipients must submit all proposed extension requests to FEMA for review and approval at least 120 days prior to the end of the POP to allow sufficient processing time. The review process can take up to 30 calendar days or longer. Recipients should factor this review period into the timing of when to submit a request for an extension. Extensions are typically granted for no more than six-months.

All extension requests must address the following:

1. The grant program, fiscal year, and award number;
2. Reason for the delay –including details of the legal, policy, or operational challenges that prevent the final outlay of awarded funds by the deadline;
3. Current status of the activity or activities;
4. Approved POP termination date and new project completion date;
5. Amount of funds drawn down to date;
6. Remaining available funds, both federal and, if applicable, non-federal;
7. Budget outlining how remaining federal and, if applicable, non-federal funds will be expended;
8. Plan for completion, including milestones and timeframes for achieving each milestone and the position or person responsible for implementing the plan for completion; and
9. Certification that the activity or activities will be completed within the extended POP without any modification to the original statement of work, as described in the original statement of work and as approved by FEMA.

B. Other Information

a. Environmental Planning and Historic Preservation (EHP) Compliance

FEMA is required to consider effects of its actions on the environment and historic properties to ensure that activities, grants and programs funded by FEMA, comply with federal EHP laws, Executive Orders, regulations, and policies.

Recipients and subrecipients proposing projects with the potential to impact the environment or cultural resources, such as the modification or renovation of existing buildings, structures, and facilities, and/or new construction and/or replacement of buildings, structures, and facilities, must participate in the FEMA EHP review process. This includes conducting early engagement to help identify EHP resources, such as threatened or endangered species, historic properties, or communities with environmental justice concerns; submitting a detailed project description with supporting documentation to determine whether the proposed project has the potential to impact EHP resources; and, identifying mitigation measures and/or alternative courses of action that may lessen impacts to those resources.

FEMA is sometimes required to consult with other regulatory agencies and the public in order to complete the review process. Federal law requires EHP review to be completed before federal

funds are released to carry out proposed projects. FEMA may not be able to fund projects that are not in compliance with applicable EHP laws, Executive Orders, regulations, and policies. FEMA may recommend mitigation measures and/or alternative courses of action to lessen impacts to EHP resources and bring the project into EHP compliance.

EHP guidance is found at Environmental Planning and Historic Preservation. The site contains links to documents identifying agency EHP responsibilities and program requirements, such as implementation of the National Environmental Policy Act and other EHP laws, regulations, and Executive Orders. DHS and FEMA EHP policy is also found in the EHP Directive & Instruction.

All FEMA actions, including grants, must comply with National Flood Insurance Program (NFIP) criteria or any more restrictive federal, state, or local floodplain management standards (44 C.F.R. § 9.11(d)(6)). For actions located within, or that may affect, a floodplain or wetland, the following alternatives must be considered: a) no action; b) alternative locations; and c) alternative actions, including alternative actions that use natural features or nature-based solutions. Where possible, natural features and nature-based solutions shall be used. If not practicable as an alternative on their own, natural features and nature-based solutions may be incorporated into actions as minimization measures.

The GPD EHP screening form is located at https://www.fema.gov/sites/default/files/documents/fema_ehp-screening_form_ff-207-fy-21-100_5-26-2021.pdf.

Additionally, all recipients under this funding opportunity are required to comply with the FEMA GPD EHP Policy Guidance, FEMA Policy #108-1. https://www.fema.gov/sites/default/files/documents/fema_gpd-dhp-policy-guidance.pdf

b. Procurement Integrity

When purchasing under a FEMA award, recipients and subrecipients must comply with the federal procurement standards in 2 C.F.R. §§ 200.317 – 200.327. To assist with determining whether an action is a procurement or instead a subaward, please consult 2 C.F.R. § 200.331. For detailed guidance on the federal procurement standards, recipients and subrecipients should refer to various materials issued by FEMA’s Procurement Disaster Assistance Team (PDAT), such as the Procurement Under Grants (PUG) Manual and Contract Provisions Guide. Additional resources, including a schedule of upcoming trainings can be found on the PDAT Website: <https://www.fema.gov/grants/procurement>.

Under 2 C.F.R. § 200.317, when procuring property and services under a federal award, states (including territories) and tribal governments must follow the same policies and procedures they use for procurements from their non-federal funds; additionally, states and tribal governments must now follow 2 C.F.R. § 200.321 regarding socioeconomic steps, 200.322 regarding domestic preferences for Procurements and 2 C.F.R. § 200.327 regarding required contract provisions. States, but not tribal governments, must also follow 200.323 regarding procurement of recovered materials.

Local government and nonprofit recipients or subrecipients must have and use their own documented procurement procedures that reflect applicable State, Local, Tribal, and Territorial

(SLTT) laws and regulations, provided that the procurements conform to applicable federal law and the standards identified in 2 C.F.R. Part 200.

1. Important Changes to Procurement Standards in 2 C.F.R. Part 200

On April 22, 2024, OMB revised parts of Title 2 of the Code of Federal Regulations, including procurement standards. These updates apply to all FEMA awards with a federal award date or disaster declaration date on or after October 1, 2024, unless stated otherwise. The revisions include changes to federal procurement standards, which outline how FEMA award recipients and subrecipients must make purchases under a FEMA award.

More information on OMB's revisions to the federal procurement standards can be found in [Purchasing Under a FEMA Award](#).

2. Competition and Conflicts of Interest

Under 2 C.F.R. § 200.319(b), local government and nonprofit recipients or subrecipients must exclude contractors who develop or draft specifications, requirements, statements of work, or invitations for bids from competing for those procurements. FEMA considers these activities an organizational conflict of interest and extends this restriction to contractors who assist in preparing grant applications, project plans, or project budgets. Additionally, former employees are prohibited from managing the grant or executing a contract if they were involved in these activities while employed by the recipient or subrecipient.

Under this prohibition, federal funds cannot be used to pay a contractor to execute work if that contractor was also involved in developing the specifications, unless the recipient or subrecipient procured a contract for both development and execution in compliance with 2 C.F.R. §§ 200.317–200.327. This rule applies to all contracts funded with federal grant funds, including pre-award costs, such as grant writer fees, and post-award costs, such as grant management fees.

In addition to organizational conflicts of interest, situations considered to be restrictive of competition include, but are not limited to:

- Placing unreasonable requirements on firms for them to qualify to do business;
- Requiring unnecessary experience and excessive bonding;
- Noncompetitive pricing practices between firms or between affiliated companies;
- Noncompetitive contracts to consultants that are on retainer contracts;
- Specifying only a “brand name” product instead of allowing “an equal” product to be offered and describing the performance or other relevant requirements of the procurement; and
- Any arbitrary action in the procurement process.

Under 2 C.F.R. § 200.318(c)(1), local government and nonprofit recipients or subrecipients are required to maintain written standards of conduct covering conflicts of interest and governing the actions of their employees engaged in the selection, award, and administration of contracts. No employee, officer, agent, or board member with a real or apparent conflict of interest may participate in the selection, award, or administration of a contract supported by the Federal

award. A conflict of interest includes when the employee, officer, agent, or board member, any member of their immediate family, their partner, or an organization that employs or is about to employ any of the parties indicated herein, has a financial or other interest in or a tangible personal benefit from an entity considered for a contract. An employee, officer, agent, and board member of the recipient or subrecipient may neither solicit nor accept gratuities, favors, or anything of monetary value from contractors. However, the recipient or subrecipient may set standards for situations where the financial interest is not substantial or a gift is an unsolicited item of nominal value. The recipient's or subrecipient's standards of conduct must also provide for disciplinary actions to be applied for violations by its employees, officers, agents, or board members.

Under 2 C.F.R. 200.318(c)(2), if the local government and nonprofit recipient or subrecipient has a parent, affiliate, or subsidiary organization that is not a SLTT government, the recipient or subrecipient must also maintain written standards of conduct covering organizational conflicts of interest. Organizational conflict of interest means that because of a relationship with a parent company, affiliate, or subsidiary organization, the recipient or subrecipient is unable or appears to be unable to be impartial in conducting a procurement action involving a related organization. The recipient or subrecipient must disclose in writing any potential conflicts of interest to FEMA or the pass-through entity in accordance with applicable FEMA policy.

3. Supply Schedules and Purchasing Programs

Generally, a recipient or subrecipient may seek to procure goods or services from a federal supply schedule, state supply schedule, or group purchasing agreement.

Information about General Services Administration (GSA) programs for state, local, and tribal governments, and their instrumentalities, can be found at [Programs for state and local governments and authorized organizations and help for state, local, and tribal governments to make MAS buys | GSA](#).

4. Procurement Documentation

Per 2 C.F.R. § 200.318(i), local government and nonprofit recipients or subrecipients are required to maintain and retain records sufficient to detail the history of procurement covering at least the rationale for the procurement method, selection of contract type, contractor selection or rejection, and the basis for the contract price. States and tribal governments are reminded that in order for any cost to be allowable, it must be adequately documented per 2 C.F.R. § 200.403(g).

Examples of the types of documents that would cover this information include, but are not limited to:

- Solicitation documentation, such as requests for quotes, invitations for bids, or requests for proposals;
- Responses to solicitations, such as quotes, bids, or proposals;
- Pre-solicitation independent cost estimates and post-solicitation cost/price analyses on file for review by federal personnel, if applicable;

- Contract documents and amendments, including required contract provisions; and
- Other documents required by federal regulations applicable at the time a grant is awarded to a recipient.

c. Financial Assistance Programs for Infrastructure

1. Build America, Buy America Act

Recipients and subrecipients must comply with FEMA’s implementation requirements of the Build America, Buy America Act (BABAA), which was enacted as part of the Infrastructure Investment and Jobs Act §§ 70901-70927, Pub. L. No. 117-58 (2021); and Executive Order 14005, Ensuring the Future is Made in All of America by All of America’s Workers. See also 2 C.F.R. Part 184, Buy America Preferences for Infrastructure Projects and Office of Management and Budget (OMB), Memorandum M-24-02, Implementation Guidance on Application of Buy America Preference in Federal Financial Assistance Programs for Infrastructure.

None of the funds provided under this program may be used for a project for infrastructure unless the iron and steel, manufactured products, and construction materials used in that infrastructure are produced in the United States.

The Buy America preference only applies to articles, materials, and supplies that are consumed in, incorporated into, or affixed to an infrastructure project. As such, it does not apply to tools, equipment, and supplies, such as temporary scaffolding, brought to the construction site and removed at or before the completion of the infrastructure project. Nor does a Buy America preference apply to equipment and furnishings, such as movable chairs, desks, and portable computer equipment, that are used at or within the finished infrastructure project but are not an integral part of the structure or permanently affixed to the infrastructure project.

To see whether a particular FEMA federal financial assistance program is considered an infrastructure program and thus required to implement FEMA’s Build America, Buy America requirements, please see Programs and Definitions: Build America, Buy America Act | FEMA.gov.

2. Waivers

When necessary, recipients (and subrecipients through their pass-through entity) may apply for, and FEMA may grant, a waiver from these requirements.

A waiver of the domestic content procurement preference may be granted by the agency awarding official if FEMA determines that:

- Applying the domestic content procurement preference would be inconsistent with the public interest, or
- The types of iron, steel, manufactured products, or construction materials are not produced in the United States in sufficient and reasonably available quantities or of a satisfactory quality, or

- The inclusion of iron, steel, manufactured products, or construction materials produced in the United States will increase the cost of the overall project by more than 25%.

The process for requesting a waiver from the Buy America preference requirements can be found on FEMA's website at: ["Buy America" Preference in FEMA Financial Assistance Programs for Infrastructure | FEMA.gov](#).

3. Definitions

For definitions of the key terms of the Build America, Buy America Act, please visit [Programs and Definitions: Build America, Buy America Act | FEMA.gov](#).

d. Mandatory Disclosures

The non-Federal entity or applicant for a federal award must disclose, in a timely manner, in writing to the federal awarding agency or pass-through entity all violations of federal criminal law involving fraud, bribery, or gratuity violations potentially affecting the Federal award, 2 C.F.R. § 200.113.

e. Adaptive Support

Pursuant to Section 504, of the Rehabilitation Act of 1973, recipients of FEMA financial assistance must ensure that their programs and activities do not discriminate against qualified individuals with disabilities.

f. Record Retention

1. Record Retention Period

Financial records, supporting documents, statistical records, and all other non-Federal entity records pertinent to a Federal award generally must be maintained for at least three years from the date the final FFR is submitted. See 2 C.F.R. §200.334. Further, if the recipient does not submit a final FFR and the award is administratively closed, FEMA uses the date of administrative closeout as the start of the general record retention period.

The record retention period **may be longer than three years or have a different start date** in certain cases.

2. Types of Records to Retain

FEMA requires that recipients and subrecipients maintain the following documentation for federally funded purchases:

- Specifications
- Solicitations
- Competitive quotes or proposals
- Basis for selection decisions
- Purchase orders
- Contracts

- Invoices
- Cancelled checks

h. Actions to Address Noncompliance

Non-federal entities receiving financial assistance funding from FEMA are required to comply with requirements in the terms and conditions of their awards or subawards, including the terms set forth in applicable federal statutes, regulations, NOFOs, and policies. Throughout the award lifecycle or even after an award has been closed, FEMA or the pass-through entity may discover potential or actual noncompliance on the part of a recipient or subrecipient.

In the case of any potential or actual noncompliance, FEMA may place specific conditions on an award per 2 C.F.R. §§ 200.208 and 200.339. FEMA may place a hold on funds until the matter is corrected, or additional information is provided per 2 C.F.R. § 200.339, or it may do both.

Similar remedies for noncompliance with certain federal civil rights laws are authorized pursuant to 44 C.F.R. Parts 7 and 19 or other applicable regulations.

If the noncompliance is not able to be corrected by imposing additional conditions or the recipient or subrecipient refuses to correct the matter, FEMA may take other remedies allowed under 2 C.F.R. § 200.339.

i. Audits

FEMA grant recipients are subject to audit oversight from multiple entities including the DHS OIG, the GAO, the pass-through entity, or independent auditing firms for single audits, and may cover activities and costs incurred under the award. Auditing agencies such as the DHS OIG, the GAO, and the pass-through entity (if applicable), and FEMA in its oversight capacity, must have access to records pertaining to the FEMA award.

11. Appendices

A. Appendix A – Changes

Appendix A contains a brief list of changes between FY 2024 and FY 2025 to the AFG Program. Changes to the FY 2025 AFG NOFO include:

1. Under Wellness and Fitness Activity: Priority 1 programs are now designated as **High Priority**, while Priority 2 programs are designated as **Medium Priority**.
2. Under Wellness and Fitness Activities: ineligible participants have been updated to anyone other than fire personnel, fire inspector, or EMS personnel.
3. Excess Funds restrictions have been updated.
4. Period of performance extensions and amendment requirements have been updated.
5. Props (single-use or permanent) essential for training programs requested in the application cannot exceed \$100,000 for Operations and Safety.

B. Appendix B – Programmatic Information and Priorities

Appendix B contains details on AFG Program information and priorities. Reviewing this information may help applicants make their application(s) more competitive.

1. Applicants sharing facilities:

Fire departments and nonaffiliated EMS organizations are recognized as distinct entities for AFG eligibility if they have distinct funding streams, personnel rosters, and EINs, even if they share the same facilities. Such entities sharing facilities may submit separate applications. However, applications to fund the same activity may require a review by FEMA to prevent the duplication of benefits.

2. Ineligible Applications and/or Organizations:

Examples of ineligible applications and/or organizations include:

- Nonaffiliated EMS organization requests for any activity that is specific or unique to structural/proximity/wildfire firefighting gear.
- Fire departments that are a federal government entity, or contracted by the federal government, and are solely responsible under a formally recognized agreement for suppression of fires on federal installations or land.
- Fire departments or nonaffiliated EMS organizations that are not independent entities but are part of, controlled by, or under the day-to-day operational command and control of a larger department, agency or AHJ.
- However, if a fire department is considered to be the same legal entity as a municipality or other governmental organization, and otherwise meets the eligibility criteria, that municipality or other governmental organization may apply on behalf of that fire department as long as the application clearly states that the fire department is considered part of the same legal entity.
- Fire-based EMS organization applying as a nonaffiliated EMS organization.
- Auxiliaries, hospitals, or fire service associations or interest organizations that are not the AHJ over the applicant.
- Dive teams, search and rescue squads, or similar organizations that do not provide medical transport.
- Fire departments, regional, or nonaffiliated EMS organizations that are for profit.
- State or local agencies, or subsets of any governmental entity, or any authority that do not meet the requirements as defined by 15 U.S.C. §2229 (a), (c).
- Submitting multiple applications for the same equipment or activity (e.g., SCBA under both Regional and Operations and Safety activities, or two applications for the same vehicle) may result in disqualification of both applications. This rule does not apply if an applicant is applying on behalf of multiple agencies (e.g., fire departments within the same county or city). In such cases, the applicant can request similar equipment, as long as the application clearly specifies the equipment and quantities for each agency. Multiple applications across regional and direct categories are allowed in this scenario.

Eligible Fire Department and nonaffiliated EMS applicants may submit only one application for each of the following application types: Individual Operations and Safety, Individual Vehicle, Regional Operations and Safety, and Regional Vehicle.

- For **Operations and Safety applications**, applicants may request multiple activities and multiple items within each activity.
- For **Vehicle applications**, applicants may submit one application for a vehicle activity (or activities) for their department and a separate application for a Regional vehicle. However, the same vehicle(s) cannot be requested in both applications.

All duplicate application submissions may be disqualified.

Supporting Definitions for this NOFO:

Authority having Jurisdiction (AHJ) is an organization, office, or individual responsible for enforcing the requirements of a code or standard, or for approving equipment, materials, and installation, or a procedure (Per NFPA 101, 2021 Edition: Life Safety Code).

Automatic Aid is a plan developed between two or more fire departments for immediate joint response on first alarms (Per NFPA 1710, 2020 Edition and NFPA 1720, 2020 Edition).

Career Fire Department, as defined in 15 U.S.C. § 2229, means a fire department that has an all-paid force of firefighting personnel other than paid-on-call firefighters.

Combination Fire Department, as defined in 15 U.S.C. § 2229, means a fire department that has paid firefighting personnel and volunteer firefighting personnel. FEMA considers a fire department with firefighting personnel paid a stipend, regardless of the amount, on a per event basis, or paid on-call, to be a combination fire department. This includes non-fire emergency medical service personnel of the department.

Firefighting Personnel, as defined in 15 U.S.C. § 2229, means individuals, including volunteers, who are firefighters, officers of fire departments, or emergency medical service personnel of fire departments.

Mutual Aid is a written intergovernmental agreement between agencies and/or jurisdictions stating that they will assist one another on request by furnishing personnel, equipment, and/or expertise in a specified manner (NFPA 1710 Standard for the Organization and Deployment of Fire Suppression Operations, Emergency Medical Operations, and Special Operations to the Public by Career Fire Departments, 2016 and 2020 edition; and NFPA 1720 Standard for the Organization and Deployment of Fire Suppression Operations, Emergency Medical Operations, and Special Operations to the Public by Volunteer Fire Departments, 2020 Edition).

Metro Department is a metropolitan fire department that has a minimum staffing of 350 career firefighters as defined by the International Association of Fire Chiefs (IAFC). DHS/FEMA collects information on metro departments for statistical purposes only. Status as a metro department is not a factor in scoring or funding.

Non-federal airport and/or port authority fire or EMS organizations: are eligible only if they have a formally recognized arrangement with the local jurisdiction to provide fire suppression or emergency medical services on a first-due basis outside the confines of the airport or port facilities. Airport or port authority fire and EMS organizations whose sole responsibility is suppression of fires or EMS response on the airport grounds or port facilities are not eligible for funding under the AFG Program.

Primary First Due is a geographic area surrounding a fire station in which a company from that station is projected to be first to arrive on the scene of an incident.

State Fire Training Academies: A SFTA must be designated either by legislation or by a governor’s declaration as the sole fire service training agency within a state, territory, or the District of Columbia and recognized by the National Fire Academy. The designated SFTA shall be the only agency, bureau, division or entity within that state, territory, or the District of Columbia, to be an eligible SFTA applicant under the AFG Program.

Volunteer Fire Department, as defined in 15 U.S.C. § 2229, means a fire department that has an all-volunteer force of firefighting personnel that do not receive any compensation (does not include length of service award programs).

Community Classifications:

The information provided by the applicant organization in the Applicant Characteristics and Community Description sections of the AFG Program application determines whether FEMA classifies the jurisdiction as urban, suburban, or rural. This community classification influences the funding priority for the application.

The US Census Bureau’s urban/suburban/rural classifications are fundamentally a delineation of geographical areas. For more information, please visit the Census website at [Urban and Rural](#).

FY 2025 demographics for determining urban, suburban, or rural include:

Community	Urban	Suburban	Rural
Population of primary first due response area	>3,000 sq. mi. or 50,000+ Population	1,000-2,999/sq. mi. or 25,000-50,000 Population	0-999/sq. mi. or <25,000 Population
Water Supply (% of primary first due response area covered by hydrant service)	75-100% hydrants (municipal water)	50-74% hydrants	<50% hydrants

Land Use within primary first due response area	<25% for agriculture (based on zoning) >50% industrial and commercial combined	25%-49% used for agriculture (based on zoning) 25%-49% industrial and commercial combined	>50% used for agriculture (based on zoning) <25% industrial and commercial combined
Square miles within primary first due response area per station	<3 sq. mi. per station	3-9 sq. mi. per station	>10 sq. mi. per station

Applicants should review the funding priorities in Appendix B of this NOFO, categorized as "High," "Medium," or "Low." FEMA prioritizes funding for "High" priority items first. Requesting "Medium" or "Low" priority items may lower the overall application score. For Operations and Safety – Equipment, only "High" priority items will be considered for funding.

Restrictions on Uses of Award Funds:

AFG Program funds cannot be used for hiring (part-time or full-time), salaries, benefits, or fringe benefits (e.g., contributions for social security, insurance, workers' compensation, or retirement plans) for any personnel. However, the following personnel-related expenses are allowable:

- **Backfill and Overtime/Lost Wages:** Documented costs for backfill and/or overtime to support awarded training activities are eligible.
- **Instructor Rates:** Applicants must include instructor base rates in the application narrative, along with market-researched competitive rates for delivering the requested training.
- **Internal Instruction:** If training is provided by an existing member of the recipient organization, only the established base rate of compensation (excluding benefits or overtime) is eligible for reimbursement.

Recipients are encouraged to share the benefits of awarded activities with other organizations, such as filling SCBA cylinders, cleaning turnout gear, or offering excess training capacity. If costs associated with shared benefits (e.g., backfill, overtime, tuition) for members outside the recipient's department are included, the applicant must apply as a regional applicant.

Activity Alignment:

Items requested under Additional Funding must align with the same Activity area as the primary request. Improper requests with misaligned items may be disqualified.

Allowable Requests:

- **Rapid Intervention Team (RIT) Packs:** May be requested under the PPE activity if supporting an SCBA request. If not supporting an SCBA request, RIT packs must be requested under the Equipment activity.
- **PPE Gear Bags:** Eligible under the PPE activity only when associated with a PPE gear request.
- **Air Compressor/Fill Station/Cascade Systems (Fixed or Mobile):** May be requested under the PPE activity in support of a Regional SCBA request. If not supporting an SCBA request, these items must be requested under the Equipment activity.
- **PPE Gear Washer/Extractor/Dryer:** May be requested under the PPE activity in support of a PPE gear request. If not supporting a PPE gear request, these items must be requested under the Equipment activity.

Application Requirements:

- **Dropdown Selection:** Items must be requested using the appropriate individual item dropdowns in the application. For example, nozzles and appliances should be requested under the "Appliance(s)/Nozzle(s)" option, not under the "hose (Attack/Supply)" dropdown.
- **Bundled Requests:** Bundled item requests must include detailed information on the number of units and cost per individual component. Requests without these details will not be considered for funding.

Funding Priorities: Operations and Safety – Training

Overview FEMA has determined that hands-on, instructor-led training, which adheres to a national, state, or DHS-adopted standard and leads to a national or state certification, offers the greatest training benefit. All of the following are considerations in pre-scoring and peer review determinations: **High (H)**, **Medium (M)**, **Low (L)**

Fire Department, Regional, and SFTA Training Priorities by Purpose	
H	Training evaluated using national or state standards
H	Training that brings a department into compliance with recommended NFPA or other national standards
H	Instructor-led training that requires student testing to demonstrate academic competence or practical proficiency
Fire Department, Regional, and SFTA Training Priorities by Purpose	
H	Training that benefits the highest percentage of applicable personnel, such as the hazardous materials training within a fire department or training that will be open to other eligible organizations
M	Training that does not result in certification

M	Training that is self-directed/validated
L	Training that will address an identified risk but not associated with compliance to any standards

Fire Department and Regional Training Priorities by Course Type

Training	NFPA #	Urban	Suburban	Rural
Firefighter I, II	1001	H	H	H
Fire/Emergency Services Instructor	1041	H	H	H
Hazardous Materials Response- Awareness, Operations, Technician	470	H	H	H
Infection Control	1581	H	H	H
Confined Space Response- Awareness, Operations, Technician	2500	H	H	H
Wildland firefighting (basic)	1140	H	H	H
Wildland firefighting certification (red card)	1140	H	H	H
Wildland Fire Officer	1051	H	H	H
Rapid Intervention Training	1407	H	H	H
Fire Officer	1021	H	H	H
Emergency Medical Responder	N/A	H	H	H
Emergency Medical Technician	N/A	H	H	H
Advanced Emergency Medical Technician to Paramedic	N/A	H	H	H
Paramedic	N/A	H	H	H

Paramedic to Community Paramedic	N/A	H	H	H
Firefighter Safety and Survival	1407	H	H	H
Safety Officer	1026,1521	H	H	H
Fire Apparatus Driver/Operator	1002	H	H	H
Fire Prevention	1037,1730	H	H	H
Fire Inspector	1031	H	H	H
Fire Investigator	921,1033	H	H	H
Fire Educator	1035	H	H	H
NIMS/Incident Management System (IMS)	1026,1561	H	H	H
Emergency Scene Rehab	1584	H	H	H
Critical Incident Debriefing/Crisis Intervention	1500	H	H	H
Any training to a National/State or NFPA standards	N/A	H	H	H
Fire Department and Regional Training Priorities by Course Type				
Training	NFPA #	Urban	Suburban	Rural
Compliance with federal/state- mandated program	N/A	H	H	H
Technical Rescue- Operations, Technician	1006, 2500	H	H	H
Vehicle Rescue	2500	H	H	H
Another officer	1021	H	H	M

Aircraft Rescue Firefighting (ARFF)	440,460,1003	H	H	M
Weapons of Mass Destruction (WMD)	470	H	H	H
Mass Casualty	N/A	H	H	H
Fire Department and Regional Training Priorities by Course Type				
Training	NFPA #	Urban	Suburban	Rural
Training to address a local risk not elevated to a national or state	N/A	M	M	M
Specialized Training	N/A	M	M	M
Maritime Firefighting	1005,1405,1910	L	L	L
Instructor-led training that does not lead to certification	N/A	L	L	L
Self-taught courses	N/A	L	L	L
Training not elevated to a national or state standard	N/A	L	L	L

Funding Priorities for Fire Departments and Nonaffiliated EMS Organizations Training

The AFG Program provides training grants to help fire departments and nonaffiliated EMS personnel meet educational and performance requirements. Training should align with the U.S. National highway Traffic Safety Administration's National Standard Curriculum for Emergency Medical Technician (EMT) training and the National Registry of Emergency Medical Technicians (NREMT), which maintains a national standard and provides certification information for paramedics relocating to another state.

Higher Priority Training Activities:

FEMA assigns higher priority to the following training activities due to the time and cost associated with upgrading an organization's response level:

- Upgrading from Emergency Medical Responder (EMR) to EMT.
- Upgrading from Advanced EMT (AEMT) to Paramedic.

- Training Community Paramedics.

Organizations seeking to train a high percentage of active EMRs will receive additional consideration when applying under the Training activity.

Eligible Training Activities for Fire Departments and Regional Applications include but are not limited to:

- | | |
|---|--|
| <ul style="list-style-type: none"> • Train-the-trainer courses • Alternative fuel firefighting • Response to natural disasters • Minor interior alterations, requested under Additional Funding and limited to \$10,000 total expenditure to support the awarded Training activities (e.g., removal/construction of a non-weight bearing wall) • Overtime expenses paid to career firefighters to attend training or to backfill positions for colleagues who are in training • Rental of facilities to conduct training • Rental of Audio/Visual equipment • Travel expenses associated with attendance at a formal training course or conference (air/rail transportation, mileage, lodging expenses, etc.) • Compensation to volunteers (Fire and nonaffiliated EMS) for wages lost to attend training; there is no overtime or backfill for volunteers • Tuition, exam/course fees, and certifications/certification expenses | <ul style="list-style-type: none"> • Purchase of training curricula and training services (instructors) • Chemical Biological Radiological Nuclear and Explosive (CBRNE) awareness, performance, planning, and management • Travel expenses associated with Type 3 Incident Management Teams (IMT) attending position development/mentoring assignment with national Type 2 or Type 1 IMTs • Supplies or expendables or one-time use items essential for an award's scope of work, such as foam, breaching materials (e.g., wood or sheetrock) for ventilation or rescue props, or the amount of fuel required to sustain an awarded live fire training activity, or per NFPA 1403 Standard on Live Fire Training Evolutions, reasonable safety mitigations to a structure acquired for training • Props (single-use or permanent) essential for training programs requested in the application cannot exceed \$100,000 per prop for Operation and Safety requests; this does not apply to SFTA requests. |
|---|--|

Ineligible Training Activities for Fire Departments and Regional Applications include but are not limited to:

<ul style="list-style-type: none"> • Construction of facilities (buildings, towers, sheds, etc.) • Firefighting equipment or PPE, such as SCBA, used exclusively for training • Remodeling not directly related to grant activities • Any costs associated with planning and/or participating in formal or planned special event exercises to identify user needs, evaluate an organization's performance capabilities, validate existing capabilities, or to facilitate coordination and asset sharing • Firefighting equipment and PPE rental, as well as training facility personnel costs (such as facility maintenance, cleaning, safety officer services, etc.) 	<ul style="list-style-type: none"> • Site preparation to accommodate or modify any training activity, facility, or prop that is a permanent or semi-permanent improvement, including but not limited to: landscaping, cutting or grading an access road, trenching, paving a training area, exterior stairs or sidewalks, or the installation of utilities • Purchase or lease of real estate (this does not preclude departments from securing necessary training facilities such as classrooms, use of towers, training props, etc.) • Purchase of Unmanned Aerial Vehicles (UAVs) and Drones • Food and beverages
--	--

Eligible Training Activities for Nonaffiliated EMS include but are not limited to:	
<ul style="list-style-type: none"> • EMR • EMT • AEMT • AEMT to Paramedic • Paramedic (applicant must clearly demonstrate plan to accomplish paramedic training within the period of performance) • Community Paramedics (paramedics with Primary Care certification) • Travel expenses associated with attendance at a formal training course or conference: air/rail transportation, mileage, hotel/lodging expenses, etc. (Note: Food and beverages are ineligible travel expenses) 	<ul style="list-style-type: none"> • Attendance at formal training forums or conferences providing continuing education credits • Overtime expenses paid to career nonaffiliated EMS responders to attend training or to backfill positions for colleagues who are in training • Compensation to volunteers for wages lost to attend training (there is no overtime or backfill for volunteers) • Supplies or expendables or one-time use items essential to complete the training activity of a nonaffiliated EMS award's scope of work; examples include bandages, splints, expendable respiratory supplies, etc.

Operations and Safety – Equipment Overview

AFG grants fund equipment for effective response, firefighting, rescue and emergency medical operations to enhance public safety.

Reminder: When requesting training for any items in this section, enter the request under “Additional Funding” in the “Request Details” section of the application. Clearly specify the type and scope of training, timeframe, and other relevant details in the item description section. The training must be directly related to the use of the equipment (e.g., vendor training) and must not duplicate courses listed under the Training activity.

Also note:

- **Accountability Systems:** these should be requested under the Equipment activity.
- **Simulators, Tow Vehicles, and Fire/Evolution Props:** All mobile or fixed fire/evolution props (e.g., burn trailers, forcible entry, or rescue/smoke mazes) are located under the Equipment activity.
- **Monitors/Defibrillators:** Requests should be based on the number of transport and non-transport ALS response vehicles in the fleet (e.g., medic engine, medic chase vehicle, ALS ambulance).
- **P-25 Compliant Portable Radios:** Requests must be based on the number of seated riding positions or active department members and must be justified in the request narratives.
- **P-25 Mobile Radios:** Requests must be based on the number of vehicles in the fleet.
- **Replacement of Obsolete or Damaged Equipment:** Requests must ensure the applicant meets applicable industry, local, state, and national standards.
- **Equipment Product Lifecycles:** Equipment is categorized by age as Short (5–7 years), Intermediate (8–14 years), or Long (15–20 years). Items are compared only to others within the same lifespan category to ensure fair scoring. The product lifespan does not affect the score but ensures even comparison of similar equipment types.

All of the following are considerations in pre-scoring and peer review determinations:

Only high (H) priority equipment items listed below will be considered for funding.

Priority	Age Category	Fire and Fire Regional	SFTA
BASIC EQUIPMENT			
M H	Intermediate	Air Compressor/Fill Station/Cascade System (Fixed or Mobile) for filling SCBA. Fire Department applicants - M Regional Applicants - H	Air Compressor/Fill Station/Cascade System (Fixed or Mobile) for filling SCBA – H
H	Long	Appliance(s)/Nozzle(s)	Appliance(s)/Nozzle(s)
H	Long	Basic hand Tools (Structural/Wildfire)	Basic hand Tools (Structural/Wildfire)
M H	Intermediate	Electric/Gas Powered Saws/Tools - M	Electric/Gas Powered Saws/Tools - H
M H	Short	Fit Tester - M	Fit Tester – H
Priority	Age Category	Fire and Fire Regional	SFTA
M H	Long	Foam Eductors - M	Foam Eductors - H

H	Intermediate	Hose (Attack/Supply)	Hose (Attack/Supply)
H	Short	Immediately Dangerous to Life or Health (IDLH) Monitoring Equipment	IDLH Monitoring Equipment
H	Immediate	IDLH Protection for Investigators (this is single-use respiratory protection)	
M H	Long	Ladders - M	Ladders - H
M H	Short	Personal Accountability Systems - M	Personal Accountability Systems - H
H	Intermediate	PPE Washer/Extractor/Dryer (Turnout)	PPE Washer/Extractor/Dryer (Turnout)
M	Intermediate	Respirator Decontamination System (SCBA)	Respirator Decontamination System (SCBA)
M H	Intermediate	Props - M	Props - H
H	Intermediate	RIT Pack/Cylinder	RIT Pack/Cylinder
M	Intermediate	Generator – Portable	Generator – Portable
M H	Intermediate	Tech Rescue (Ropes, Harnesses, Carabiners, Pulleys, etc.) - M	Tech Rescue (Ropes, Harnesses, Carabiners, Pulleys, etc.) - H
M H	Short	Simulators (including virtual) - M	Simulators (including virtual) - H Repairs and upgrades (non-construction) to existing Simulators - H
H	Short	Thermal Imaging Camera (Must be NFPA 1801 compliant)	Thermal Imaging Camera (Must be NFPA 1801 compliant)
L M H	Short	Software and Learning Management System (LMS) to support training for Fire Departments - L Software and LMS to support training for Regional - M	Software and LMS to support training - H
M	Short	Computers used in support of training	Computers used in support of training
H	Short	Vehicle Mounted Exhaust Systems	Vehicle Mounted Exhaust Systems
M	Short	Mobile computing devices intended to be used on scene (Tablets)	Mobile computing devices intended to be used on scene (Tablets)
COMMUNICATIONS			
M H	Intermediate	Base Station (must be P-25 Compliant) - M	Base Station (must be P-25 Compliant) - H
M H	Intermediate	Headsets - M	Headsets - H

M H	Intermediate	Mobile Radios (must be P-25 Compliant) - M	Mobile Radios (must be P-25 Compliant) - H
M H	Intermediate	Mobile Repeaters (must be P-25 Compliant) - M	Mobile Repeaters (must be P-25 Compliant) - H
M H	Intermediate	Pagers (limited to number of active members) - M	Pagers (limited to number of active members) - H
H	Intermediate	Portable Radios (must be P-25 compliant)	Portable Radios (must be P-25 compliant)
M	Intermediate	Mobile Data Terminal (MDT)	MDT
Priority	Age Category	Fire and Fire Regional	SFTA
M	Short	Software specifically to enable Radio over IP (RoIP)	Software specifically to enable RoIP
EMS EQUIPMENT			
H	Short	Airway Equipment (Non-Disposable)	Airway Equipment (Non-Disposable)
H	Short	CPAP Device (Non-Disposable)	CPAP Device (Non-Disposable)
H	Short	Suction Unit (Non-Disposable)	Suction Unit (Non-Disposable)
H	Short	Automated External Defibrillators (AEDs) BLS Level	AEDs BLS Level
H	Short	Automatic Chest Compression Device (CPR)	Automatic CPR
H	Short	EMS Training Aids	EMS Training Aids
H	Short	Monitor/Defibrillator	Monitor/Defibrillator
H	Intermediate	Power Lift Cot	Power Lift Cot
H	Intermediate	Power Lift System	Power Lift System
H	Short	Pulse Oximeters	Pulse Oximeters
H	Short	Responder Rehab Equipment	Responder Rehab Equipment
H	Short	Power Stair Chair	Power Stair Chair
H	Short	Patient Carbon Monoxide Monitor	Patient Carbon Monoxide Monitor
H	Short	Capnography/Capnometer Device	Capnography/Capnometer Device
M	Short	O2 Kit	O2 Kit
M	Short	Non-Disposable Splints	Non-Disposable Splints
L	Intermediate	Stretcher	Stretcher
L	Intermediate	Backboard	Backboard
L	Short	Trauma Bag	Trauma Bag
L	Short	Mass Casualty Kit	Mass Casualty Kit

L	Short	Portable Lift System (i.e., devices, hydraulic or electrical, used to assist with the lifting of patients that are not associated with cots or stair chairs)	Portable Lift System (i.e., devices, hydraulic or electrical, used to assist with the lifting of patients that are not associated with cots or stair chairs)
EXTRICATION			
M H	Intermediate	Cutter/Spreader - M	Cutter/Spreader - H
M H	Intermediate	Vehicle Extrication Equipment - M	Vehicle Extrication Equipment - H
HAZARDOUS MATERIALS			
M	Intermediate	Basic HazMat Response Equipment	Basic HazMat Response Equipment
M	Intermediate	Decon, Clean-Up, Containment and Packaging Equipment	Decon, Clean-Up, Containment and Packaging Equipment
M	Short	Sampling Devices (HazMat)	Sampling Devices (HazMat)
SPECIALIZED			
H	Intermediate	Skid Unit	Skid Unit
M	Intermediate	Air Quality Device	Air Quality Device
M	Intermediate	Boats	Boats
M	Short	Marine equipment (NFPA 1910: Standard on Marine Fire-Fighting Vessels)	Marine equipment (NFPA 1910: Standard on Marine Fire-Fighting Vessels)
M	Intermediate	Mobile Generator	Mobile Generator

Priority	Age Category	Fire and Fire Regional	SFTA
M	Intermediate	Portable Pump	Portable Pump
L	Short	Specialized Equipment (Other)	Specialized Equipment (Other)

CHEMICAL BIOLOGICAL RADIOLOGICAL NUCLEAR EQUIPMENT (CBRNE)			
L	Short	CBRNE-related Equipment	CBRNE-related Equipment
L	Short	Non-Disposable Biological Detection	Non-Disposable Biological Detection

Priority	Age Category	Tow Vehicles	Applicant Type
Note: Tow vehicles may be applied for under different application types with differing priority levels. Please reference the chart below when applying for tow vehicles.			
H	Long	Tow Vehicle	SFTA
M	Long	Tow Vehicle	Regional
L	Long	Tow Vehicle	Fire Department

Priority	Age Category	Nonaffiliated EMS	Nonaffiliated EMS Regional
----------	--------------	-------------------	----------------------------

COMMUNICATIONS			
H	Intermediate	Base Station (must be P-25 Compliant)	Base Station (must be P-25 Compliant)
H	Intermediate	Mobile Radios (must be P-25 Compliant)	Mobile Radios (must be P-25 Compliant)
H	Intermediate	Mobile Repeaters (must be P-25 Compliant)	Mobile Repeaters (must be P-25 Compliant)
H	Intermediate	Pagers (limited to number of active members)	Pagers (limited to number of active members)
H	Intermediate	Portable Radios (must be P-25 Compliant, limited to number of AFG Program-approved seated positions)	Portable Radios (must be P-25 Compliant, limited to number of AFG Program-approved seated positions)
M	Intermediate	Mobile Data Terminal	Mobile Data Terminal
M	Intermediate	Headsets	Headsets
M	Short	Software specifically to enable RoIP	Software specifically to enable RoIP
EMS EQUIPMENT			
H	Short	ALS/BLS Equipment	ALS/BLS Equipment
H	Short	Airway Equipment (Non-Disposable)	Airway Equipment (Non-Disposable)
H	Short	AEDs BLS Level	AEDs BLS Level
H	Short	Automatic CPR	Automatic CPR
H	Short	EMS Training Aids	EMS Training Aids
H	Short	CPAP Device (Non-Disposable)	CPAP Device (Non-Disposable)
H	Short	Monitor/Defibrillator - 15 leads	Monitor/Defibrillator - 15 leads
H	Intermediate	Power Lift Cot	Power Lift Cot
H	Intermediate	Power Lift System	Power Lift System
H	Short	Responder Rehab Equipment	Responder Rehab Equipment
H	Short	Suction unit	Suction unit
H	Intermediate	Power Stair Chair	Power Stair Chair

Priority	Age Category	Nonaffiliated EMS	Nonaffiliated EMS Regional
H	Short	Patient Carbon Monoxide Monitor	Patient Carbon Monoxide Monitor
H	Short	Capnography/Capnometer Device	Capnography/Capnometer Device
M	Short	O2 Kit	O2 Kit
M	Short	Non-Disposable Splints	Non-Disposable Splints

L	Intermediate	Stretchers	Stretchers
L	Intermediate	Backboards	Backboards
L	Short	Trauma Bag	Trauma Bag
L	Short	Mass Casualty Kit	Mass Casualty Kit
M	Short	Computers used in support of training	Computers used in support of training
M	Short	Mobile computing devices intended to be used on scene (tablets)	Mobile computing devices intended to be used on scene (tablets)
H	Short	Vehicle Mounted Exhaust Systems	Vehicle Mounted Exhaust Systems
L	Short	Portable Lift System (i.e., devices, hydraulic or electrical, used to assist with the lifting of patients that are not associated with cots)	Portable Lift System (i.e., devices, hydraulic or electrical, used to assist with the lifting of patients that are not associated with cots)
HazMat			
M	Intermediate	Basic HazMat Response Equipment	Basic HazMat Response Equipment
M	Intermediate	Decon, Clean-Up, Containment and Packaging Equipment	Decon, Clean-Up, Containment and Packaging Equipment
M	Short	Sampling Devices (HazMat)	Sampling Devices (HazMat)

Fire Department, Nonaffiliated EMS, Regional, and SFTA Equipment Priorities		
Priority	Purpose of Request	Definition
H	Obtain equipment needed but not currently owned or replace equipment that is broken and/or damaged beyond repair to achieve minimum operational and deployment standards for existing missions	Applies to requests for equipment needed, and not currently owned, to achieve minimum operational and deployment standards for a department's existing mission requirements. This includes equipment that is no longer usable because it is broken and/or damaged beyond repair.
H	Replace noncompliant equipment to current standard	Applies to equipment that is deemed obsolete and/or is out of compliance with current standards for that type of equipment. Equipment requested under this reason for purchase has not been deemed inoperable, and while it may not be compliant with current standards it is not broken, damaged, or otherwise unusable.

M	Obtain equipment for new mission	Applies to requests for equipment, supplies, or inventories that are intended to fulfill minimum service requirements associated with new missions that a department is taking on and building the capability for but has not been previously fulfilled. For example, this may include, but is not limited to, establishing a new HazMat capability or Swift Water Rescue capability.
---	----------------------------------	---

Fire Department, Nonaffiliated EMS, Regional, and SFTA Equipment Priorities

Priority	Purpose of Request	Definition
L	Upgrade technology to current standard	Applies to requests for equipment that may or may not be owned, but newer technology is available.

Eligible Equipment Activities for Fire Department, Nonaffiliated EMS, Regional, and SFTA include but are not limited to:

<ul style="list-style-type: none"> • Shipping, taxes, assembly, and installation of the requested equipment • Extended warranties and service agreements if acquired concurrent with initial acquisition • Minor interior alterations (requested under Additional Funding and limited to \$10,000 total expenditure) to support the awarded Equipment activities (e.g., removal/ construction of a non-weight bearing wall) • Equipment for response to incidents involving CBRNE/WMD • Training specific to the requested equipment 	<ul style="list-style-type: none"> • Requested support activities for equipment requiring supplies or expendables or “onetime” use items essential for an award’s scope of work, such as foam, breaching materials (e.g., wood or sheetrock) for ventilation or rescue props, or the amount of fuel required to sustain an awarded live fire training activity, or per NFPA 1403 Standard on Live Fire Training Evolutions, reasonable safety mitigations to a structure acquired for training • Subscriptions necessary for the operation of the awarded equipment and purchased concurrently within the POP • Computing device may be considered for reimbursement if essential to the operation of the funded equipment.
---	--

Ineligible Equipment Activities Fire Department, Nonaffiliated EMS, Regional, and SFTA include but are not limited to:

<ul style="list-style-type: none"> • Construction of facilities, such as buildings, towers, or sheds to house communications • All fixed non-mobile repeaters or fixed site amplifiers • Sirens or other outdoor warning devices • Signage of any kind • Phones (telephone/satellite/cell) and carrier plans 	<ul style="list-style-type: none"> • Utility Vehicles and All-Terrain Vehicles (UTV/ATV) • UAVs and Drones • Bomb disposal equipment and robots • Mobile radios for personally owned vehicles (except Chief Fire Officer’s personal vehicle if justified) • Supplies or expendables or common one-time use items such as foam, soaps, disinfectant wipes, medical gowns/gloves, bandages, any
---	--

<ul style="list-style-type: none"> • Investments in emergency communications systems and equipment must meet applicable SAFECOM Guidance • Personal Safety/Rescue Bailout System (PPE) • Computer assisted dispatch (CAD) systems and software, geographic information systems (GIS), dispatch consoles, workstations and office furniture • Nonaffiliated EMS expendable supplies (including but not limited to medications) • Vehicle mounted fans 	<ul style="list-style-type: none"> • drug, intravenous bags/fluids, defibrillator pads/electrodes, syringes, cervical collars, batteries, exhaust system filters and splints • Flashover or other simulators/props that do not meet NFPA 1402 or 1403 standard (homemade or aftermarket simulators) • Subscriptions, memberships, equipment rental or lease to purchase • Refurbished equipment
---	---

Key Requirements for Interoperable Communications Equipment under the AFG Program:

- **Eligibility:** the acquisition of P-25 compliant interoperable communications equipment is the only eligible activity for interoperable communications equipment under the AFG Program.
- **P-25 Compliance:**
 - P-25 compliant equipment features a digital platform that is programmable, scalable, and capable of communicating in analog mode with legacy radios, as well as in both analog and digital modes with other P-25 equipment.
 - P-25 compliance enhances interoperability, enabling first responders to effectively communicate and coordinate during all-hazard responses.
 - Non-P-25 compliant equipment is not allowed, and no waivers for P-25 compliance will be granted.
- **SAFECOM Guidance:** Recipients must comply with the SAFECOM Guidance for Emergency Communication Grants, including technical standards that ensure and enhance interoperable communications.
- **Documentation Requirements:** Recipients must obtain and retain documented evidence that the equipment has been tested and meets all applicable P-25 compliance requirements. This documentation must be available for submission to FEMA upon request.
- **Application Affirmation:** While applicants are not required to specify a particular P-25-compliant product in their application narrative, they must affirm that the requested or acquired interoperable communications equipment will meet P-25 compliance standards.
- **Note:** Recipients using FY 2025 AFG Program funds for emergency communications activities must review and comply with the SAFECOM Guidance for Emergency Communication Grants available at SAFECOM Guidance. This guidance includes provisions on technical standards to ensure and enhance interoperable communications.

Emergency communication equipment, such as portable radios, must adhere to these standards. Additionally, recipients must ensure their projects align with their state's Statewide Communications Interoperability Plan (SCIP) to support coordinated and effective emergency communications. Operations and Safety – PPE Overview AFG Program funds may only be used to acquire new, compliant PPE for firefighting and nonaffiliated EMS personnel. Only PPE compliant with the most current editions of NFPA 1971, 1977, 1981, and/or 1999 is eligible. The acquisition of used, refurbished, or updated PPE is ineligible for reimbursement. PPE requests should prioritize increasing firefighter safety. Replacement and Inventory Requirements: When requesting to replace or purchase new PPE (e.g., Turnout Gear or SCBA), applicants must provide the age of the items being replaced.

- Accurately describe and account for all PPE items in the current inventory within the application narrative.

PFAS-Free PPE:

- Exposure to Per- and Polyfluoroalkyl Substances (PFAS) has been linked to cancer and other health effects.
- Recipients are strongly encouraged to:
- Ask vendors about compliance with PFAS-free materials.
- Purchase PFAS-free gloves, hoods, boots, and other items where readily available.

Noncompliance and Replacement Guidelines:

- Based on NFPA 1851, PPE (including SCBA) is considered noncompliant if:
- It is at least 10 years old and 2 NFPA cycles behind the current standard.
- PPE less than 10 years old and 2 NFPA cycles behind may be eligible for replacement if it is deemed damaged, unsafe, or unrepairable, with sufficient justification provided.

High-Priority Requests:

- **SCBA Face Pieces:**
 - Requesting or replacing an SCBA face piece for each operational member is a **High Priority**.
 - Additional face pieces beyond those included with SCBA units must be requested as separate line items (e.g., if 35 face pieces are needed but only 25 SCBA units are requested, the remaining 10 face pieces must be listed separately).
- **Complete Gear Sets:**
 - **Structural/Proximity PPE Turnout Gear (NFPA 1971 Compliant):**
 - One pair of pants, one coat, one helmet, two hoods, one pair of boots, two pairs of gloves, one pair of suspenders, and one pair of goggles.
 - If statutorily required, additional PPE (e.g., Personal Safety/Rescue Bailout Systems) will be considered part of a complete set.
 - **EMS PPE Turnout Gear (NFPA 1999 Compliant):**
 - One pair of pants, one coat, one helmet, one pair of boots, one pair of gloves, one pair of suspenders, and one pair of goggles.

- **Wildfire PPE Turnout Gear (NFPA 1977 Compliant):**
 - One pair of pants, one coat, one jumpsuit, one helmet, one pair of boots, one pair of gloves, one pair of suspenders, one pair of goggles, one fire shelter, web gear, backpack, and canteen/hydration system.
- **Additional Funding:**
 - **PPE Gear Bags and RIT Packs:** Eligible for request under Additional Funding to support PPE or SCBA requests.
 - **SCBA Units:** A complete SCBA unit includes a harness/backpack, one face piece, and two cylinders.
 - **Proper Fit Considerations:**
 - Recipients should prioritize **proper fitting gear**, including considerations for **female firefighters**.
- **Training Requirements:**
 - Applicants must certify that all grant-funded PPE will only be used by **sufficiently trained personnel**. Failure to meet this requirement will result in the request being deemed ineligible.
 - If training is requested to support a PPE activity, it must be entered in the “**Additional Funding**” section of the “**Request Details**” in the application.

The following are considerations in pre-scoring and peer review determinations:

Fire Department, Nonaffiliated EMS, Joint/Regional, and SFTA PPE Priorities		
Priority	Purpose of Request	Definitions
H	Increase supply for new hires and/or existing firefighters that do not have one set of turnout gear (PPE) or allocated seated positions (SCBA). This includes replacing out of service PPE-Turnout Gear and SCBA.	Applies to PPE-Turnout Gear for new firefighters (i.e., new hires or volunteer recruits) and/or existing firefighters that do not currently have one set of PPE-Turnout Gear, and to add SCBA to fill seated riding positions that do not currently have SCBA.
H	Replace in-service or in-use damaged/ unsafe/unrepairable PPE/SCBA to meet current standard	Applies to PPE-Turnout Gear and SCBA that is deemed damaged unsafe and unrepairable yet still in use at the time of application.
H	Replace in-service/in-use/expired/ noncompliant PPE/SCBA to current standard	Applies to PPE-Turnout Gear or SCBA that is deemed obsolete and/or is out of compliance with current standards. PPE-Turnout Gear or SCBA to be replaced is not compliant with

		current standards; it is not broken, damaged or otherwise unusable.
L	Replace PPE/SCBA to upgrade technology to current standard	Applies to PPE-Turnout Gear or SCBA that is less than 10 years old for PPE-Turnout Gear or compliant within two NFPA cycles for SCBA.
Additional Considerations for Fire Department, Nonaffiliated EMS, Joint/Regional, and SFTA for PPE or SCBA Priorities		
<ul style="list-style-type: none"> Higher priority is given to the age of requested PPE, reason for purchase/replacement, priority. Applicant's call volume is a lesser factor. Applicants will be required to provide the age of the PPE being replaced. Applicants with the oldest PPE and/or trying to bring the department into 100% NFPA compliance or the number of active members who will have compliant gear. 		
PPE List		
Structural/Proximity H		
<ul style="list-style-type: none"> American National Standards Institute (ANSI) Traffic Vests Boots Coats Complete Set of Turnout Gear Gloves Goggles 	<ul style="list-style-type: none"> Helmets Hoods Pants Pass Devices Personal Safety/Rescue Bailout System Suspenders 	
Respiratory H		
<ul style="list-style-type: none"> Air-Line Unit Face Pieces Respirators 	<ul style="list-style-type: none"> SCBA Spare Cylinders SCBA (SCBA Unit includes Harness/ Backpack, Face Piece, and two cylinders) 	
Wildfire H		
<ul style="list-style-type: none"> Jumpsuits/Coveralls Boots Coats Pants Suspenders 	<ul style="list-style-type: none"> Goggles Shelters Web Gear/Backpacks Canteens/Hydration Systems Helmets 	
Specialized PPE M		

<ul style="list-style-type: none"> • Ballistic Protective Equipment (BPE), which includes one vest, one helmet, one triage bag, one pair of goggles • Chemical/Biological Suites (must conform to NFPA 1990 2022 edition) 	<ul style="list-style-type: none"> • Extrication Clothing/Rescue Clothing • Proximity Suits • Splash Suits • Wet and Dry Suits • Encapsulated Suits
Eligible PPE Activities for Fire Department, Nonaffiliated EMS, Joint/Regional and SFTA include but are not limited to:	
<ul style="list-style-type: none"> • ANSI approved retroreflective highway apparel • Training for requested PPE • Turnout gear bags 	<ul style="list-style-type: none"> • Customized helmet shields • Level C suits • Personal Safety/Rescue Bailout System • Face Pieces Regulators
Ineligible PPE Activities for Fire Department, Nonaffiliated EMS, Joint/Regional and SFTA include but are not limited to:	
<ul style="list-style-type: none"> • Three-quarter length rubber boots • Uniforms (formal/parade or station/duty) and uniform items (hats, badges, etc.) • PPE gear bags (ineligible unless requested as additional funds in association with a PPE request) • RIT packs (ineligible unless requested as additional funds in association with SCBA request) • Air Compressor/Fill Station/Cascade Systems (ineligible unless requested as additional funds in association with a Regional SCBA request) • PPE gear washer/extractor/dryer (ineligible unless requested additional funds in association with PPE gear request) • Personal Safety/Rescue Bailout System for nonaffiliated EMS organizations 	<ul style="list-style-type: none"> • Food and beverages • Integrated Thermal Imaging Cameras (TIC) with heads-up display • Bomb disposal suits • Any communications equipment (e.g., radios and pagers) in the PPE section • Structural, proximity, wildfire firefighting gear, or rescue and extrication gear for nonaffiliated EMS organizations • Any decals, embroidery, engraving, flags, graphics, logos, vehicles, and PPE Turnout lettering that customizes awarded items beyond the normal expectation (except customized helmet shields) • Funding is limited to one set of PPE-Turnout Gear per person • Equipment rental or lease to purchase • Note: Where bailout system is statutorily required, FEMA will consider all statutorily required items to be part of a complete PPE set

Operations and Safety – Wellness and Fitness Overview

Wellness and Fitness Activities aim to enhance the mental, physical, and emotional resilience of emergency responders to meet the demands of all hazardous operations. To be eligible for funding, applicants must currently offer or plan to offer all five **Priority 1 activities** outlined in the table below. These activities are considered essential for building and maintaining the overall wellness and fitness of emergency responders.

Fire Department and Nonaffiliated EMS Wellness and Fitness Priorities

Priority 1: (H) Wellness and Fitness Activities:

- Initial Medical Exams
- Job-Related Immunizations
- Annual Medical and Fitness Evaluations
- Behavioral health Services
- Cancer Screening Program (**aligned with NFPA 1582**)

All five of the above must be in place to be considered a Complete Wellness and Fitness Program.

Departments that already have some **Priority 1 programs** in place must request funding to implement any missing Priority 1 programs before applying for funds for additional programs

All grant-funded physicals (except for explorers) must comply with the current **NFPA 1582 standards (Chapter 9, Occupational Medical Evaluation)**. The cost of physicals should reflect local physician or health center prices. For detailed guidance on implementing NFPA 1580 physicals, visit: [First Responder Center](#).

Fire Department and Nonaffiliated EMS Wellness and Fitness Priorities

Priority 2 (M) Wellness and Fitness Activities:

- Candidate Physical Ability Evaluation.
- Exercise Equipment.
- Formal Fitness Program Development Costs (e.g., IAFF/IAFC Peer Fitness Trainer Program, including travel, overtime, and implementation costs).
- Eligibility:
- Applicants can request **Priority 2 items** only if they currently offer or are requesting funding for all five required **Priority 1 activities**.

Important Notes:

- **Lower Priority for Combined Requests:** Applications requesting both Priority 1 and Priority 2 activities will receive lower funding consideration than those focused solely on completing Priority 1 activities.
- **NFPA 1583 Standards:**
 - Establishes minimum requirements for developing and managing health-related fitness programs for fire department members involved in emergency operations.
 - Aims to improve occupational performance, safety, and health while reducing risks of injury and disease.

Guidance for Fitness Programs:

- Programs should require mandatory participation but must not be punitive.
- NFPA 1583 focuses on improving overall health and fitness, not setting physical performance criteria.

Recommendation: Applicants should complete Priority 1 activities first to increase funding chances and align with program goals

Eligible Wellness and Fitness Activities for Fire Department and Nonaffiliated EMS include but are not limited to:	
<ul style="list-style-type: none"> • Behavioral health programs to include, but not limited to: Critical Incident Stress Management Programs, Employee Assistance Programs • Transportation expenses related to a member's participation in offered Wellness and Fitness activities 	<ul style="list-style-type: none"> • Contractual costs (non-hiring) for personnel (such as nutritional counseling), physical fitness equipment (including shipping charges and sales tax, as applicable), and supplies directly related to physical fitness activities • Minor interior alterations (requested under Additional Funding and limited to \$10,000 total expenditure) to support the awarded Wellness and Fitness activities (e.g., removal/ construction of a non-weight bearing wall); note that these will require EHP review
Ineligible Wellness and Fitness Activities for Fire Department and Nonaffiliated EMS include but are not limited to:	
<ul style="list-style-type: none"> • Fitness club memberships for participants or their families • Non-cash incentives (e.g., t-shirts or hats of nominal value, vouchers to local businesses, or time-off) • Purchase of real estate • Cash incentives • Food and beverages • Subscriptions and memberships • Saunas (including infrared) • Hyperbaric chambers • Ice baths • Priority 1 or 2 items for anyone other than fire personnel, fire inspector, or EMS personnel 	<ul style="list-style-type: none"> • Purchase of medical equipment • Whole-body MRI scans • Contractual services with anyone other than medical professionals (e.g., health care consultants, trainers, and nutritionists) for programs such as smoking cessation • Purchase of equipment or personal protective equipment that is otherwise eligible under the Equipment activity or the PPE activity

Operations and Safety – Modifications to Facilities Overview

AFG Program funds may be used to modify fire stations and other facilities to improve safety and health conditions. **New fire station construction is not eligible.**

Eligible Activities:

- Source Capture Exhaust Systems (SCES):
 - SCES is a **High Priority** item for mitigating vehicle exhaust exposure.
 - These systems capture exhaust gases directly from the vehicle tailpipe and expel them outside the building via mechanical or pneumatic means.

- Sprinkler Systems
- Carbon Monoxide Alarms
- Smoke/Fire Detection Systems

Important: Only systems specific to these functions are eligible. Multi-purpose systems that include ineligible features are not allowed.

Key Requirements:

1. Environmental and Historic Preservation (EHP) Review:

- All facility modifications, including major or minor changes and equipment installations, require EHP review.

2. Minor Interior Alterations:

- Minor alterations (e.g., removal or construction of a non-weight-bearing wall) to support Training or Wellness and Fitness activities are eligible under Additional Funding, with a total expenditure limit of \$10,000.

3. Funding Cap:

- The total cost for modifications (e.g., a sprinkler system and exhaust system) cannot exceed \$100,000 per individual station.

4. Structural Limitations:

- Modifications cannot change the structure’s footprint or profile.

5. Health and Safety Impact:

- Eligible projects must directly improve the health and safety of firefighters.

Additional Notes:

- **Vehicle Mounted Exhaust Systems:** these remain classified as a **High Priority** item under the Equipment Activity.
- **Priority for Diesel Fume Mitigation:** Due to the risks posed by diesel fumes, SCES systems are considered a high Priority for facility modifications.

Applicants should ensure all requested modifications align with these guidelines to maximize funding eligibility.

Facility Considerations:

1. Highest Priority:

- Facilities staffed full-time.
- Facilities with sleeping quarters.

2. Secondary Consideration:

- Facilities without sleeping quarters.
- Facilities with part-time occupancy.

3. Next Consideration:

- Training facilities.
- Marine fire facilities.
- Intermittently occupied facilities.

Applicants should align their requests with these priorities to optimize funding consideration.

All of the following are considerations in pre-scoring and peer review determinations:

Eligible Modifications to Facilities Priorities for Fire Department and Nonaffiliated EMS include but are not limited to:

H	<ul style="list-style-type: none"> • New source capture exhaust systems, sprinkler systems, carbon monoxide, or smoke/fire detection systems – only for these types of systems and not multi- purpose systems that encompass ineligible features as described below. • Replacement or updates to existing source capture exhaust systems, sprinkler systems, carbon monoxide, or smoke/fire detection systems are considered lower priority over requests submitted for new systems.
M	<ul style="list-style-type: none"> • Emergency generators, Air Quality Systems (AQSs) • Note: AQSs are fixed equipment that are air purifying, scrubbing, and/or air exchange systems.

Ineligible Modifications to Facilities Priorities for Fire Department and Nonaffiliated EMS include but are not limited to:

<ul style="list-style-type: none"> • Station maintenance • Resurfacing of bay floors • Interior remodeling not pertaining to the requested project(s) • Food and beverages 	<ul style="list-style-type: none"> • Security systems, or other alerting systems of similar purpose designed to notify fire stations of unauthorized access or provide deployment notifications or multi-purpose systems that include any of these features even if they also include otherwise eligible features
--	--

Regional Applications Overview

A Regional application allows a fire department or nonaffiliated EMS organization to act as a host and apply for funding on behalf of itself and other participating AFG Program-eligible organizations. The host and its partners must be the intended beneficiaries of the proposed project.

Eligibility and Requirements:

1. Host Eligibility:

- A **fire department** can host on behalf of other eligible fire departments and nonaffiliated EMS organizations within the same application.
- A **nonaffiliated EMS organization** can only host other nonaffiliated EMS organizations.
- **State Fire Training Academies (SFTAs)** are not eligible to apply under the Regional activity.

2. Eligible Regional Activities:

- **Vehicle Acquisition**
- **Operations and Safety**, limited to:
 - Training
 - Equipment
 - Wellness and Fitness

- PPE

3. Regional Goals:

- Projects must achieve cost-effectiveness, support regional efficiency and resilience, and directly benefit more than one local jurisdiction (e.g., county, parish, town, township, city, or village).

4. Vendor Requirement:

- All departments and agencies in a Regional application must use the same vendor to foster interoperability.
- Exceptions require pre-approval by FEMA in writing and must be based on compelling operational need.

Funding Limitations:

- Funding limits are based on the **total Population served** by the host and participating partners.
- Example: If the host and partners serve a population of 100,000 or fewer and receive a \$1 million Regional award, the host has reached its funding cap and is no longer eligible for additional AFG Program funds.

Community and Population Considerations:

- The **community identification characteristic** (e.g., Rural, Urban, or Suburban) and the **organizational status** (e.g., Career, Combination, or Volunteer) of the host applicant will apply to the Regional application, regardless of the composition of the participating partners.
- The **regional population served** is the aggregate of the geographically fixed primary first-due response areas of the host and participating partners.
 - Exceptions: If the host is also the parent organization responsible for smaller, independent stations.
- The **call volume for regional applications** is the aggregate of the host and regional partners

Application Restrictions:

- The host and participating partners may submit their own individual applications for AFG Program activities (Vehicle Acquisition or Operations and Safety) but not for the same item.
 - Example: A department cannot apply for PPE under its own application and also participate in a Regional PPE application.

Application Narrative Requirements:

The host must include:

- A list of all participating organizations benefiting from the Regional project.
- Validated points of contact and each organization's EIN.
- Clear and detailed information on the requested regional activities.
- Specific details on the distribution of grant-funded acquisitions or contracted services and the responsibilities of the host and partner organizations.

Host Responsibilities:

- The host is responsible for all aspects of the grant, including:
 - Cost share.
 - Accountability for assets.
 - All reporting requirements.
- The host is **not considered a pass-through entity** and may not issue sub-awards.

- The host must provide macro demographics (e.g., total square miles) and master listings (e.g., combined SCBA inventories) for the region served.

Compliance Requirements:

- All participants must be compliant with AFG Program requirements, including:
 - Current status on past grants.
 - Closeouts.
 - Reporting requirements.
- The host agency may not distribute grant-funded assets or provide grant-funded services to non-compliant partners. FEMA will notify the host and delinquent partners of specific deficiencies.

Memorandum of Understanding (MOU):

- A Regional host and participating partners must execute an **MOU or equivalent document** signed by all parties.
- The MOU must specify:
 - Individual and mutual responsibilities of the host and partners.
 - Each participant's level of involvement in the project(s).
 - EINs of participating partners.
 - Proposed distribution of grant-funded assets or contracted services.
- Copies of the MOU will be requested during the technical evaluation of the application if it is not included originally.
- Any entity benefiting from the award must be an eligible AFG Program organization and a party to the MOU.

By adhering to these guidelines, Regional applicants can ensure their applications meet AFG Program requirements and maximize their chances of receiving funding.

Vehicle Acquisition Guidelines

Eligibility and Standards:

- Vehicles purchased with AFG Program funds must comply with **NFPA 1900** standards (Standard for Aircraft Rescue and Firefighting Vehicles, Wildland Fire Apparatus, and Automotive Fire) or equivalent (e.g., Standard for Automotive Ambulances).
- Leases, loan payments, or installment plans for vehicles are not eligible and will not be reimbursed.

Community Paramedic/Health Vehicles:

- These are **non-transport vehicles** and cannot serve a dual role (e.g., as utility or support vehicles).
- Emergency response packages (e.g., lights, sirens) and operational equipment (e.g., rescue tools, firefighting equipment) are **ineligible** for these vehicles.

Requesting Multiple Vehicles:

- Applicants may request more than one vehicle but must stay within the **financial cap based on population** listed in the application.
- If multiple requests are approved, the total funding for all vehicles must remain within the financial cap.

- Each vehicle request requires:
 - A separate line item.
 - A complete narrative for each vehicle.
 - Details such as the **age** and **vehicle identification number (VIN)** of each vehicle being replaced.
 - VINs cannot be reused across multiple line items.

Vehicle Reassignment:

- If a vehicle is not being replaced but is having its service status changed (e.g., from first due to reserve), the VIN must still be provided in the narrative for the vehicle being reassigned.

Driver/Operator Training Requirements:

1. Fire Vehicles:

- Applicants must have drivers/operators trained to **NFPA 1002** standards (or equivalent) or have a training program in place before the awarded vehicle is delivered.
- Failure to meet this requirement will result in ineligibility for a vehicle award.

2. Nonaffiliated EMS Vehicles:

- Drivers/operators must be trained to the **National Standard Emergency Vehicle Operator Curriculum (EVOG)** developed by the U.S. Department of Transportation (DOT) or equivalent.
- A training program must be in place before the awarded vehicle is delivered.

3. Driver Training Program Requests:

- Applicants may request funding for a driver training program within the “**Vehicle Acquisition**” section.
- this request must be added in the “**Additional Funding**” area in the “**Request Details**” section of the Vehicle Application.
- All training programs must be completed before vehicle delivery, or the recipient will be in violation of the grant agreement.

Evaluation Criteria:

- The pre-score evaluation considers the department’s need for the vehicle based on:
 - The age and condition of current vehicles.
 - The demands on the organization.

By adhering to these guidelines, applicants can ensure compliance with AFG Program requirements and improve their chances of securing funding for vehicle acquisition.

Eligible Vehicle Activities for Fire Department, and SFTA include but are not limited to:

Priority	Urban Communities	Suburban Communities	Rural Communities
----------	-------------------	----------------------	-------------------

H	<ul style="list-style-type: none"> • Aerial • Ambulance • Pumper • Rescue Vehicle Light, Medium, or Heavy • Non-Transport EMS (Community Paramedic/Healthcare) • Quint • Brush Type III or larger 	<ul style="list-style-type: none"> • Aerial • Ambulance • Pumper • Tanker/Tender • Rescue Vehicle Light, Medium or heavy • Non-Transport EMS (Community Paramedic/Healthcare) • Quint • Brush 	<ul style="list-style-type: none"> • Aerial • Ambulance • Brush/Attack • Pumper • Tanker/Tender • Non-Transport EMS (Community Paramedic/Healthcare) • Quint
M	<ul style="list-style-type: none"> • Command/Mobile Communications Vehicle • HazMat Unit • Air/Light Unit • Rehab Unit 	<ul style="list-style-type: none"> • Command/Mobile Communications Vehicle • HazMat Unit • Air/Light Unit • Rehab Unit 	<ul style="list-style-type: none"> • Command/Mobile Communications Vehicle • Hazardous Materials Unit • Air/Light Unit • Rescue Vehicle Light, Medium or Heavy
L	<ul style="list-style-type: none"> • ARFF • Foam Truck • Fire Rescue/Boat Unit • Highway Safety Unit • Hybrid (i.e., Transport Engine) • Tanker/Tender 	<ul style="list-style-type: none"> • ARFF • Foam Truck • Highway Safety Unit • Hybrid (i.e., Transport Engine) • Fire Rescue/Boat 	<ul style="list-style-type: none"> • ARFF • Foam Truck • Highway Safety Unit • Hybrid (i.e., Transport Engine) • Fire Rescue/Boat • Rehab Unit

Eligible Regional Vehicle Activities for Fire Departments (ALL Community Types)

H	<ul style="list-style-type: none"> • Aerial • Air/Light Unit • Bariatric Ambulance • Command/Mobile Communications Vehicle • Non-Transport EMS (Community Paramedic/healthcare) • Rehab Unit • Rescue Vehicle Light, Medium or heavy • Tow Vehicle (Applied for under equipment)
M	<ul style="list-style-type: none"> • Highway Safety Unit
L	<ul style="list-style-type: none"> • Hazardous Materials Unit • Foam Truck

Eligible Nonaffiliated EMS and Nonaffiliated Regional Vehicle Activities

H	<ul style="list-style-type: none"> • Ambulances • Bariatric Ambulance • Non-Transport EMS (Community Paramedic/healthcare)
----------	---

Compliance with Standards

- Ambulances must comply with NFPA 1900, or GSA Federal Standard KKK-A-1822F
- Applicants must certify that unsafe vehicles will be permanently removed from service if awarded a grant; acceptable uses of unsafe vehicles include farm, nursery, scrap metal, salvage, construction, or donation to a foreign entity
- Applicants should consider adopting the principles of Traffic Incident Management Systems (TIMS); the USFA report on TIMS can be found on FEMA’s website at: [Traffic Incident Management Systems](#)
- New fire apparatus must be compliant with NFPA 1900 for the year ordered/manufactured

Additional Considerations (to include, but not limited to)

- Age and mileage of the vehicle being replaced; older equipment receives higher consideration
- Age of the newest vehicle in the department’s fleet that is like the vehicle to be replaced
- Average age of the fleet; older equipment within the same class
- Call volume of primary first due response area or region
- Converted vehicles (with an emphasis on tanker/brush trucks) not designed or intended for use in the fire service departments that have automatic aid agreements, mutual aid agreements, or both; a converted vehicle is any vehicle that is not engineered to an NFPA standard, or not being used for its original design, or over its gross vehicle weight
- Vehicles on loan to the organization in the application narrative but not in the organization’s inventory
- Damaged vehicles and out of service vehicles in the organization’s inventory
- Replacement of open cab/jump seat configurations

IMPORTANT

Vehicle Inventory Requirements:

- Applicants may need to provide additional fleet details after submitting their application.
- Vehicle inventory must include:
 - Owned vehicles.
 - Leased or long-term loaned vehicles.
 - Vehicles ordered or under contract but not yet received.

Vehicle Definitions:

- **Front Line Vehicle:** Fully equipped and ready for emergency response.
- **Ready-Reserve Vehicle:** Equipped and can quickly be made ready for response.
- **Reserve Vehicle:** Not fully equipped, used when front-line vehicles are out of service.

- **Temporarily Out of Service Vehicle:** Removed from service for repairs but will return to front-line or reserve status.
- **Decommissioned Vehicle:** Permanently removed from emergency duties (e.g., retired, parade use). Not included in inventory or eligible for replacement.

Vehicle Contract Requirements:

- Recipients must submit a copy of the vehicle purchase contract to FEMA for compliance monitoring.
- Without a contract, recipients cannot:
 - Request advance federal funds for partial payments.
 - Request a project extension.

Bond Requirements:

- **Performance Bond (Recommended):** Protects applicant funds if the vendor fails to deliver or goes out of business.
- **Prepayment Bond (Required):** Protects federal funds if federal money is advanced for a down payment. Costs are reimbursable under the grant.

Penalty Clause:

- Contracts must include a penalty clause of at least \$100/day for non-delivery or non-performance by the vendor. Exceptions require FEMA approval.

Payment Guidelines:

- **Down Payment:** Allowed up to 25% of the federal share. Costs beyond this must be covered by the recipient.
- **Final Payment:** May be requested in advance but cannot be disbursed until the vehicle is received, inspected, and accepted.

Eligible Vehicle Activities for Fire Department, Nonaffiliated EMS Organizations, Joint/Regional, and SFTA include but are not limited to:

<ul style="list-style-type: none"> • Cost of vehicle • Physicals to meet current NFPA 1582/US DOT 649 F • Cost of associated equipment that is eligible under current NFPA 1900 • Driver/operator training programs that meet applicable standards, current NFPA 1002 or EVOC, or equivalent 	<ul style="list-style-type: none"> • Travel expenses (air/rail transportation, mileage, hotel/lodging) to inspect a requested vehicle during production Note: Food and beverages are ineligible travel expenses
--	---

Ineligible Vehicle Activities for Fire Department, Nonaffiliated EMS Organizations, Joint/Regional, and SFTA include but are not limited to:

<ul style="list-style-type: none"> • Leasing, rental, or installment purchase of any grant funded vehicle • Aircraft, bulldozers, or construction-related equipment • Using the vehicle being awarded as collateral for any financial loan 	<ul style="list-style-type: none"> • UTVs and ATVs • UAVs and drones • Used or refurbished apparatus • Converted vehicles not originally designed for firefighting • Food and beverages
---	--

Examples of vehicle types

- **Pumper** (an apparatus that carries a minimum of 300 gallons of water and has a pump with the capacity to pump a minimum of 750 gallons per minute [GPM])
- **Urban interface vehicles** (Type I) pumper (300 gallons of water and 750 GPM)
- **Ambulance** (vehicle used for transporting patients)
- **Tanker/Tender** (an apparatus that has water capacity in excess of 1,000 gallons of water)
- **Quint Aerial** (an aerial ladder, elevating platform, or water tower that is designed to position personnel, handle materials, provide continuous egress, or discharge water)
- **Quint** (fire apparatus with a permanently mounted fire pump, a water tank, a hose storage area, an aerial ladder or elevating platform with a permanently mounted waterway, and a complement of ground ladders)
- **Aerial Ladder** (elevating platform, or water tower that is designed to position personnel, handle materials, provide continuous egress, or discharge water)

Unsafe Vehicles: Certification and Disposition Requirements

Certification Requirement:

Applicants who specify that the vehicle(s) to be replaced are unsafe must certify that, if awarded, the vehicle will be permanently removed from emergency service response.

- **Permanently Removed** means:
 - The recipient cannot use the vehicle for any emergency service response.
 - The recipient cannot sell or transfer the vehicle to any individual or emergency service response organization that would use it for emergency service response.

Grant Agreement Violation:

- If a recipient certifies that an unsafe vehicle will be removed from service but later sells or transfers the vehicle to another emergency service response organization or otherwise fails to remove the vehicle from emergency service response, the recipient will be considered in violation of the grant agreement.

Acceptable Dispositions for Unsafe Vehicles:

Unsafe vehicles may be donated or sold for purposes that do not involve emergency service response. Acceptable dispositions include:

- **Donation or Sale to a Training Facility:**
 - The vehicle may be used for training purposes only, with **no emergency response outside the training grounds.**
- **Farm Use:**
 - The vehicle may be repurposed for agricultural activities.
- **Construction or Nursery Use:**
 - The vehicle may be used for construction or nursery operations.
- **Sale to a Non-Emergency Service Response Entity:**
 - The vehicle may be sold for refurbishment or other non-emergency uses.
- **Scrap Metal or Salvage:**
 - The vehicle may be dismantled or sold for parts.
- **Foreign Donation:**
 - The vehicle may be donated to entities outside the United States for non-emergency purposes.

By adhering to these guidelines, recipients ensure compliance with the grant agreement and maintain safety standards.

C. Appendix C – Award Administration Information

Appendix C provides detailed guidance on the **programmatic and financial administration** of AFG Program awards. Recipients are encouraged to review this information to ensure compliance with award requirements and to effectively manage their grant activities.

Help FEMA Prevent Fraud, Waste, and Abuse

If applicants or recipients have information about instances of fraud, waste, abuse, or mismanagement involving FEMA programs or operations, they should contact the DHS Office of Inspector General (OIG) hotline at (800) 323-8603, by fax at (202) 254-4297, or email HOTLINE@oig.dhs.gov.

Grant Writer/Preparation Fees: Eligibility and Documentation Requirements

Eligibility for Reimbursement: Grant Writer Fees may be included as a pre-award expenditure, subject to the following conditions: Fees must comply with the cost-share requirement. Services must be competitively sourced, specifically identified, and listed in the “Request Details” section of the application. Costs must comply with 2 C.F.R. § 200.458. Reimbursement is limited to application preparation (not administration) and capped at \$1,500. Timing of Allowable Costs:

- Fees must be paid within the following timeframe:
 - 90 days prior to the publication date of the NOFO and up to 30 days after the application period closes.

Retainer or Subscription Fees:

- Retainer or subscription fees are eligible if:
 - They were competitively secured.
 - Costs are limited to the start of the appropriation period for the underlying award.
 - They meet the requirements under 2 C.F.R. § 200.458.

Ineligible Costs:

- Fees payable on a **contingency basis** are **not eligible**.
- Federal funds cannot be used to pay entities, including grant writers, that are **suspended or debarred** from federal contracts.

Verification of Contractor Eligibility:

- Recipients must verify contractor eligibility under **2 C.F.R. § 180.300** to ensure compliance.

Accuracy and Certification:

- Applicants must review all work produced by grant writers or third parties for **accuracy** before submission.
- By submitting the application, applicants certify that:
 - All information is **true and accurate**.
 - Submission of false or misleading information, regardless of intent, may result in actions by FEMA, including:
 - The application not being considered for award.
 - Temporary withholding of funding under an existing award pending investigation.
 - Referral to the **DHS Office of Inspector General (OIG)**.

Required Documentation:

Applicants must provide the following documentation to FEMA upon request:

1. Grant Writer’s Contract for Services

2. **Invoice or Purchase Order**
3. **Canceled Check (Front and Back)**
4. **Evidence of Competitive Procurement**

- If local procurement policies do not require competitive bidding for amounts under \$1,500, applicants may be asked to provide a copy of that policy.

Failure to provide the requested documentation may result in the grant writer fee being deemed **ineligible**, and the grant may be reduced accordingly.

Application Participants:

- FEMA requires applicants to identify all individuals or organizations that assisted with the development, preparation, or review of the application in the “**Contact Information**” section.
- This includes anyone involved in drafting or writing the narrative and budget, whether:
 - **Compensated or not.**
 - Assistance occurred **before submission** of the application.

By adhering to these guidelines, applicants can ensure compliance with FEMA requirements and avoid issues with grant writer fee eligibility.

Maintenance and Sustainment for AFG Programs

Allowable Costs:

- FEMA preparedness grant funds may cover repairs, replacements, maintenance contracts, warranties, and user fees if they directly support critical capabilities developed with FEMA or DHS grants.

Unallowable Costs:

- Routine upkeep (e.g., gasoline, tire replacement, oil changes, inspections, or facility maintenance) and related supplies are the recipient's responsibility and cannot be funded by the grant.

Guidelines for Maintenance Agreements, Warranties, and User Fees:

1. Grant Period Limitation:

- Maintenance agreements, service contracts, or warranties purchased with grant funds cannot extend beyond the grant's period of performance, unless:
 - The warranty is incidental to the original equipment purchase and aligns with typical coverage for such items.

2. Stand-Alone Agreements:

- Warranties or maintenance contracts for already-owned equipment cannot exceed the grant's period of performance.

3. Reasonableness:

- Extended warranties or agreements must be reasonable for the equipment's expected useful life. For example, a 10-year warranty on equipment with a 5-year lifespan is not reasonable and cannot be charged to the grant.

Taxes, Fees, Levies, and Assessments

Taxes, fees, levies, or assessments that the recipient is legally required to pay and are directly related to any eligible AFG Program acquisition activity may be charged to an AFG Program award pursuant to 2 C.F.R. § 200.470. These charges shall be identified and enumerated in the AFG Program application narrative, as well as the “Request Details” section of the acquisition activity.

Any avoidable and unreasonable costs that result from the action or inaction of a recipient (or recipient's agent) or that prevent that recipient from enjoying any lawful exemption, waiver, or reduction of any tax, fee, levy, or assessment directly related to any eligible AFG Program acquisition activity, are not chargeable to any AFG award.

Example: Governmental entities and Public Safety Agencies are exempt from some Federal Communications Commission (FCC) fees*, but only if the eligible organization submits an exemption or waiver request to the FCC.

**Government entities are not required to pay FCC regulatory fees. Nonprofit entities (exempt under Section 501 of the Internal Revenue Code) may also be exempt. The FCC requires that any entity claiming exempt status submit, or have on file with the FCC, a valid Internal Revenue Service Determination Letter documenting its nonprofit status or certification from a governmental authority attesting to its exempt status. For more information, please visit the Federal Communications Commission website.*

Excess Funds: Guidelines and Restrictions:

FEMA expects recipients to complete awarded activities within the budget allocated. However, excess funds may remain after completing the original project described in the recipient's award. This may be due to cost savings from under-budget acquisition activities or competitive procurement processes. These excess funds are to generally be deobligated and may not be used for additional activities.

FEMA may consider exceptions if urgent and compelling needs are identified that directly relate to a demonstrated event(s) impacting the health and safety of the department's firefighters, such as a presidentially declared disaster. Requests must be submitted at least 120 days prior to period of performance expiration. NOTE: the opportunity for excess funds is limited when the original uncompleted Scope of Work is changed via an amendment such as reduction in quantities.

Payments and Amendments

FEMA uses the Direct Deposit/Electronic Funds Transfer method of payment to recipients.

AFG Program payment/drawdown requests are generated using FEMA GO. Recipients should not expend funds until all special conditions listed on the grant award document have been met, including completion of EHP review, and the request for payment in FEMA GO has been approved. Recipients should draw down funds based upon immediate disbursement requirements; however, FEMA strongly encourages recipients to draw down funds as close to disbursement or expenditure as possible to avoid accruing interest.

Non-federal entities should keep detailed records of all transactions involving the grant. FEMA may at any time, request copies of any relevant documentation and records, including purchasing documentation along with copies of cancelled checks for verification. See, e.g., 2 C.F.R. §§ 200.318(i), 200.334, 200.337.

Advances

Advance Payments:

- Recipients can receive advance payments if they:
 1. Minimize the time between receiving funds and spending them (within 30 days).
 2. Maintain financial management systems that meet federal standards (2 C.F.R. Part 200).

Requirements for Advance Payments:

- Recipients must submit invoices or purchase orders with their payment requests.

- Environmental and Historic Preservation (EHP) review must be completed before advance payments are made.

Compliance with Federal Laws:

- Recipients must follow federal laws in effect when the grant is awarded, including:
 - **Uniform Administrative Requirements** (2 C.F.R. Part 200).
 - **Cash Management Improvement Act (CMIA)** (31 C.F.R. Part 205).

Interest on Federal Funds:

- Interest accrues from the time funds are deposited into the recipient’s account until they are spent on program purposes.
- For the interest rate, refer to the Treasury Current Value of Funds Rate.

Reimbursement

Reimbursement Payments:

- Reimbursement is preferred if advance payment requirements under **2 C.F.R. § 200.305** cannot be met.
- Recipients must minimize the time between receiving funds and spending them, as required by **31 C.F.R. Part 205**.

Requirements for Reimbursement Requests:

- Recipients must provide:
 1. Proof of purchase (e.g., canceled check or credit card transaction).
 2. Active SAM.gov registration.
 3. Final invoice(s).

Rebates

Recipients shall disburse program income, rebates, refunds, contract settlements, audit recoveries, and interest earned on such funds before requesting additional cash payments, in accordance with 2 C.F.R. § 200.305. The reduction of federal financial participation via rebates/refunds may generate excess funds for the recipient if the recipient previously obligated their Cost Share match based upon the original award figures. If the recipient previously obligated their original Cost Share prior to the rebate, then the recipient may have minimum excess funds equal to the difference between the original Cost Share less the rebate adjusted Cost Share

Payment Requests During Closeout

Reimbursement Payment Requests:

- Recipients may submit **reimbursement payment requests** up to **120 days** after the expiration of the **Period of Performance (POP)** during the award’s closeout reconciliation.
- **Reimbursement payments** are the only eligible payment requests allowed after the grant’s POP has expired.

Eligibility Requirements for Reimbursement:

- The expenditure must have been **obligated** and the goods or services **received** during the active POP of the award.
- The payment request must include **clear and specific information** certifying that the liquidation of federal funds is for an obligation properly incurred during the active POP.

FEMA Review:

- FEMA may request **supporting documentation** for the reimbursement at any time for review.

By adhering to these guidelines, recipients can ensure compliance with FEMA requirements for payment requests during the closeout period.

Amendments to AFG Program Awards: Guidelines

General Expectations:

- Recipients are expected to complete their projects as awarded.
- The **AFG Program does not guarantee approval** of any deviation from the original award.
- Amendments may be approved by FEMA on a **case-by-case** basis for specific reasons.

Allowable Reasons for Amendments:

1. Extension of the Period of Performance (POP):

- Extensions are limited to 6 months and only to complete the original, unamended scope of work. (vehicles/apparatus awards may be granted additional time)
- Extensions cannot be used to utilize excess funds.
- Extension requests must be submitted 120 days prior to the period of performance expiring

2. Changes to the Award Scope:

- Changes to specific item descriptions.
- Adjustments to quantities of items or services procured.
- Retroactive approval (pre-award).
- Closeout issues.

3. Budget Changes:

- Non-closeout deobligation of funds.
- Adjustments to unit prices due to changes in quantities.

Submission Requirements:

- **Amendments must be submitted via FEMA GO.**
- Requests must include **specific and compelling justifications** for the proposed changes.
- Amendments must be submitted at least **120 days before the end of the Period of Performance (POP).**

Additional Requirements:

- Recipients must maintain an active SAM.gov registration for all amendments to be considered.

By adhering to these guidelines, recipients can ensure their amendment requests are properly submitted and have the best chance of being approved by FEMA.

Deobligation of Unused Funds: Guidelines

What is Deobligation?

- **Deobligation** refers to the return of unused funds, including:
 - Funds previously drawn down via payment requests.
 - Remaining award funding that was never requested.

Process for Deobligation:

1. Submit an Amendment in FEMA GO:

- The recipient must submit an amendment stating that the unliquidated funds are not necessary for fulfilling the grant's obligations or mission.
- The amendment must also indicate the recipient's understanding that the returned funds will be deobligated and will no longer be available for any future award expenses.

2. Confirmation Process:

- FEMA will confirm the deobligation amendment with all points of contact listed in the grant.

- After confirmation, FEMA will hold the approved deobligation request for 14 days to allow the recipient time to reconsider.

3. Finalization:

- Once processed, the deobligation of funds is permanent and cannot be reversed.

Impact of Deobligation:

- **Deobligation will:**
 - Decrease the **federal portion** of the grant.
 - Reduce the recipient's **Cost Share obligation**.
 -

By following this process, recipients can return unused funds in compliance with FEMA guidelines while ensuring proper documentation and understanding of the deobligation's finality.

Disposition of Grant Funded Equipment

A recipient must use, manage, and dispose of AFG Program-funded equipment in accordance with the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards at 2 C.F.R. § 200.313. Except for state governments, when original or replacement equipment acquired under an AFG award is no longer needed for the original project, program, or other activities currently or previously supported by a federal awarding agency, the recipient must request disposition instructions from FEMA. FEMA strongly recommends contacting the Fire Grants Help Desk prior to the disposition of AFG Program funded equipment, to include vehicles.

CITY OF PERTH AMBOY

RESOLUTION NO. R-230-6/26

**VOLUNTEER COACH MANDATORY BACKGROUND CHECK
REIMBURSEMENT TO ROSALIE TATIS-TEJADA IN THE AMOUNT OF \$25.73**

BE IT RESOLVED by the Council of the City of Perth Amboy, County of Middlesex, State of New Jersey that:

WHEREAS, a refund of monies is due to the following:

NAME: Rosalie Tatis-Tejada

AMOUNT OF REFUND DUE: \$25.73

**REASON FOR REFUND: REIMBURSEMENT
MANDATORY BACKGROUND CHECK FEE**

WHEREAS, Kenneth Ortiz, Superintendent of Recreation has certified that the payee is entitled to the refund.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Council of the City of Perth Amboy that the appropriate City Officials be and are hereby authorized to issue a refund.

I, Victoria Ann Kupsch, Clerk of the City of Perth Amboy, County of Middlesex, State of New Jersey, do hereby certify that the foregoing resolution was duly adopted by the City Council at the June 10, 2026 meeting.

MILADY TEJADA
Council President

VICTORIA ANN KUPSCH
City Clerk

Dated: June 10, 2026

APPROVED AS TO FORM:

WILLIAM P. OPEL
Director of Law

Theresa Lopez

From: Samantha Miranda
Sent: Wednesday, May 27, 2026 2:38 PM
To: Jamie Cryan
Cc: Alyssa Kennedy; Dianne Roman; Jill A. Goldy; Amaryllis Cintron Jimenez; Theresa Lopez; Michael Adamshick; Kenneth Ortiz
Subject: Refund Request for Upcoming Agenda
Attachments: Rosalie Tatis-Tejada Refund Request.pdf

Good afternoon Mr. Cryan,

On behalf of Mr. Ortiz, please find the attached refund request for your review. We kindly request that a resolution be prepared and placed on the next available Governing Body agenda authorizing the reimbursement.

Thank you.

Samantha Miranda
Supervisor of Recreation
City of Perth Amboy
Recreation
Email: smiranda@perthamboynj.org
Phone: (732) 826-1690 ext. 4405

The City of PERTH AMBOY
CITY OF HISTORY, CITY OF THE FUTURE

Website: www.perthamboynj.org



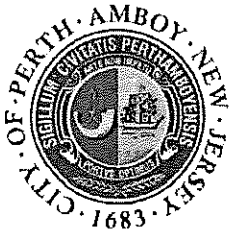
Receive alerts from the City of Perth Amboy: Text 08861 to 888777 for mobile alerts or sign up at <https://local.nixle.com/register/>

DISCLAIMER: The filters and firewalls needed in the current internet environment may delay receipt of emails, particularly those containing attachments. We strongly urge you to use delivery receipt and/or telephone calls to confirm receipt of important email.

CONFIDENTIALITY NOTICE: Some emails and files transmitted might be considered privileged and confidential that may also be considered advisory, consultative and deliberative (ACD) material under OPRA. If the reader of this e-mail is not the intended recipient

or his or her authorized agent, the reader is hereby notified that any dissemination, distribution or copying of this e-mail is prohibited. If you have received this e-mail in error, please notify the sender by replying to this message and delete this e-mail immediately.

WARNING: *Email received by or sent to city officials is subject to the Open Public Records Act (OPRA). This means that absent some specific privilege, all such communications are considered a public record and are subject to publication and/or dissemination to the public upon request.*



CITY OF PERTH AMBOY

Helmin J. Caba, Mayor

Office of Recreation

To: James M. Cryan

From: Kenneth Ortiz, Superintendent of Recreation

Date: May 27, 2026

RE: Refund Request – Background Check – Rosalie Tatis-Tejada

The City of Perth Amboy, Office of Recreation has several volunteer coaches for our 2025-26 Youth programs including boxing and cub scouts. All volunteer coaches have completed their mandatory background checks. As per ordinance 4-84 Section E (2) – C, The City of Perth Amboy shall be responsible for the costs of obtaining the criminal background check for those individuals involved in a City-sponsored youth program.

Please see attached excel sheet with additional details for their reimbursement. I am requesting that a resolution be prepared in time for the next council meeting.

Thank you for your attention.

Yours truly,

KO/sm

Name	Address	Fee
Rosalie Tatis-Tejada	70 Catalpa Avenue, Perth Amboy NJ 08861	25.73

IdentoGO

Date: 04/18/2003 2:14 PM
Customer: ROSALIE TATIS TELJADA
CE ID: WJUNESK5

Services: \$24.75
NJ YOUTH SERVING ORGANIZATION
VOLUNTEER TAG Stated

SubTotal: \$24.75
Nontaxable subtotal: \$24.75
Taxable subtotal: \$0.00
Sales Tax (6.625%): \$0.00
Total: \$24.75

Payment: \$25.73
Credit Card ending in: (2545)

Amount Paid: \$25.73

Credit Card Authorization

By signing, I authorize ICENIA and/or their agents to charge my credit card for service (s) performed and/or products purchased. I agree that I will pay for this purchase in accordance with the issuing bank cardholder agreement.



Signature

Service status is available at:
<http://enroll.identogo.com>

- OR -

877-503-5081

CITY OF PERTH AMBOY

RESOLUTION NO. R-231-6/26

**RESOLUTION OF THE CITY OF PERTH AMBOY, COUNTY OF MIDDLESEX,
NEW JERSEY AUTHORIZING UP TO SIXTY DAYS OF PAID INJURY LEAVE
FOR POLICE SERGEANT JOEL PUNTIEL THROUGH JULY 6, 2026**

WHEREAS, Sergeant Joel Puntiel was injured in the line of duty on March 9, 2026 and was placed on paid injury leave pursuant to the collective bargaining agreement between the City of Perth Amboy and FOP Lodge No. 80; and

WHEREAS, Sergeant Joel Puntiel is still currently being treated for his injuries sustained on March 9, 2026 and will exhaust his 120th day of IOD on July 6, 2026; and

WHEREAS, Sergeant Joel Puntiel is requesting an additional sixty (60) days Injured on Duty Leave; and

WHEREAS, the collective bargaining agreement allows the Mayor and Council the discretion to extend paid injury leave for up to an additional sixty (60) days based on the unique circumstances of an individual case; and

WHEREAS, having reviewed the documentation and circumstances of this matter, including the recommendation of the City's Workers Compensation Consultants, the Department Head and Mayor have recommended that given the unique circumstances of this matter additional paid injury leave be granted to Sergeant Joel Puntiel through July 6, 2026.

**NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE CITY COUNCIL OF
THE CITY OF PERTH AMBOY, COUNTY OF MIDDLESEX, NEW JERSEY:**

That the above referenced Recitals are hereby incorporated by reference, and the proper City officials be and hereby are authorized and directed to grant Sergeant Joel Puntiel an additional sixty (60) days paid injury leave through July 6, 2026.

MILADY TEJEDA
Council President

VICTORIA ANN KUPSCH
City Clerk

Dated: June 10, 2026

APPROVED AS TO FORM:

WILLIAM P. OPEL
Director of Law

Theresa Lopez

From: Mary Bonilla
Sent: Monday, June 1, 2026 5:35 PM
To: Jamie Cryan
Cc: Sonia Neira; Jill A. Goldy; Gina Jernick; Victoria Ann Kupsch; William P. Opel; Theresa Lopez; Iris A. Jimenez; Michelle McKeon; Mabner Terron; Marcos Valera; Joel A. Puntiel; Larry Cattano
Subject: IOD Extension Request Ltr - Joel Puntiel 06/01/2026
Attachments: IOD Extension Request - Joel Puntiel 06.01.2026_0001.pdf

Mr. Cryan

Attached please find a Resolution request letter being sent on behalf of Chief Larry Cattano.

Regards,
Mary

Mary Bonilla
Executive Assistant
City of Perth Amboy
Police Department
Email: mbonilla@perthamboynjpd.org
Phone: (732) 324-3800

The City of PERTH AMBOY
CITY OF HISTORY, CITY OF THE FUTURE

Website: www.perthamboynj.org



Receive alerts from the City of Perth Amboy: Text 08861 to 888777 for mobile alerts or sign up at <https://local.nixle.com/register/>

DISCLAIMER: The filters and firewalls needed in the current internet environment may delay receipt of emails, particularly those containing attachments. We strongly urge you to use delivery receipt and/or telephone calls to confirm receipt of important email.

CONFIDENTIALITY NOTICE: Some emails and files transmitted might be considered privileged and confidential that may also be considered advisory, consultative and deliberative (ACD) material under OPRA. If the reader of this e-mail is not the intended recipient or his or her authorized agent, the reader is hereby notified that any dissemination, distribution or copying of this e-mail is prohibited. If you have received this e-mail in error, please notify the sender by replying to this message and delete this e-mail immediately.

WARNING: Email received by or sent to city officials is subject to the Open Public Records Act (OPRA). This means that absent some specific privilege, all such communications are considered a public record and are subject to publication and/or dissemination to the public upon request.



DEPARTMENT OF POLICE
CITY OF PERTH AMBOY

LAWRENCE J. CATTANO
CHIEF OF POLICE

365 New Brunswick Avenue
Perth Amboy, NJ 08861

PHONE: (732) 324-3801
FAX: (732) 442-7537

June 1, 2026


James M. Cryan
Business Administrator
260 High Street
Perth Amboy, NJ 08861

Dear Mr. Cryan,

Sgt. Joel Puntiel is requesting a 60 day extension on his injured on duty time. He was involved in the incident on 03/09/2026 and is currently being treated for injuries sustained from that 03/09/2026 incident. He will be exhausting his 120th day on 07/06/2026.

I am recommending approval of the 60 day extension. I thank you in advance for your consideration and am available at your convenience should you wish to discuss this matter.

Sincerely,



Lawrence J. Cattano
Chief of Police

LC/mb

cc: S. Neira, Personnel
J. Goldy, Comptroller/CFO
J. Jernick, Payroll
Capt. M. McKeon
Capt. M. Terron
Lt. M. Valera
PO Joel Puntiel
File

**RESOLUTION OF THE CITY OF PERTH AMBOY, COUNTY OF MIDDLESEX,
NEW JERSEY AUTHORIZING SUBMISSION OF AN APPLICATION TO THE
NJ DEPARTMENT OF TRANSPORTATION MUNICIPAL AID GRANT
PROGRAM FY27 IN THE AMOUNT OF \$1,970,323.03**

WHEREAS, the NJ DOT provides funding to municipalities for local transportation improvement projects; and

WHEREAS, the City of Perth Amboy is requesting \$1,970,323.03 for the completion of improvements on Washington Street, Fayette Street, and Oak Street; and

WHEREAS, there is no required match for this program.

**NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE CITY COUNCIL OF
THE CITY OF PERTH AMBOY, COUNTY OF MIDDLESEX, NJ:**

1. That the City Council of the City of Perth Amboy formally approves the grant application for the above stated project.

BE IT FURTHER RESOLVED, that the Mayor and proper City Officials are hereby authorized to submit an electronic grant application identified as MA-2027-Washington Street, Fayette Street, a-00118 to the New Jersey Department of Transportation on behalf of the City of Perth Amboy.

BE IT FURTHER RESOLVED, that the Mayor and proper City Officials are hereby authorized to sign the grant agreement on behalf of the City of Perth Amboy and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

VICTORIA ANN KUPSCH
City Clerk

MILADY TEJEDA
Council President

Dated: June 10, 2026

APPROVED AS TO FORM:

WILLIAM P. OPEL
Director of Law

Theresa Lopez

From: Tashi L. Vazquez
Sent: Wednesday, June 3, 2026 2:31 PM
To: Jamie Cryan; Theresa Lopez; Victoria Ann Kupsch
Cc: Matthew Nieves; Mario Carvajal; Antonios Panagopoulos
Subject: NJDOT Grants
Attachments: FY27 LTPF - Resolution to Apply.docx; FY27 Municipal Aid - Resolution to Apply.docx

So sorry for the delay but I was out yesterday and really need to get these resolutions to apply for funding on the upcoming agenda.

Tashi L. Vazquez
Director
City of Perth Amboy
Economic & Community Development
Email: tvazquez@perthamboynj.org
Phone: (732) 826-0290 ext. 4863

The City of PERTH AMBOY
CITY OF HISTORY, CITY OF THE FUTURE

Website: www.perthamboynj.org



Receive alerts from the City of Perth Amboy: Text 08861 to 888777 for mobile alerts or sign up at <https://local.nixle.com/register/>

DISCLAIMER: The filters and firewalls needed in the current internet environment may delay receipt of emails, particularly those containing attachments. We strongly urge you to use delivery receipt and/or telephone calls to confirm receipt of important email.
CONFIDENTIALITY NOTICE: Some emails and files transmitted might be considered privileged and confidential that may also be considered advisory, consultative and deliberative (ACD) material under OPRA. If the reader of this e-mail is not the intended recipient or his or her authorized agent, the reader is hereby notified that any dissemination, distribution or copying of this e-mail is prohibited. If you have received this e-mail in error, please notify the sender by replying to this message and delete this e-mail immediately.
WARNING: Email received by or sent to city officials is subject to the Open Public Records Act (OPRA). This means that absent some specific privilege, all such communications are considered a public record and are subject to publication and/or dissemination to the public upon request.

CITY OF PERTH AMBOY RESOLUTION – R-233-6/26

**RESOLUTION OF THE CITY OF PERTH AMBOY, COUNTY OF MIDDLESEX,
NEW JERSEY AUTHORIZING SUBMISSION OF AN APPLICATION TO THE
NJ DEPARTMENT OF TRANSPORTATION LOCAL TRANSPORTATION
PROJECTS FUND 2026 IN THE AMOUNT OF \$1,527,056.25**

WHEREAS, the NJ DOT provides funding to municipalities and counties for local transportation improvement projects; and

WHEREAS, the City of Perth Amboy is requesting \$1,527,056.25 for the completion of improvements on Hommann Avenue, Carson Avenue, and Harrington Street; and

WHEREAS, there is no required match for this program.

**NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE CITY COUNCIL OF
THE CITY OF PERTH AMBOY, COUNTY OF MIDDLESEX, NJ:**

1. That the City Council of the City of Perth Amboy formally approves the grant application for the above stated project.

BE IT FURTHER RESOLVED, that the Mayor and proper City Officials are hereby authorized to submit an electronic grant application identified as LTPF-2026-Hommann Avenue, Carson Avenue, and-00084 to the New Jersey Department of Transportation on behalf of the City of Perth Amboy.

BE IT FURTHER RESOLVED, that the Mayor and proper City Officials are hereby authorized to sign the grant agreement on behalf of the City of Perth Amboy and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

VICTORIA ANN KUPSCH
City Clerk

MILADY TEJEDA
Council President

Dated: JUNE 10, 2026

APPROVED AS TO FORM:

WILLIAM P. OPEL
Director of Law

CITY OF PERTH AMBOY
RESOLUTION NO. R-234-6/26

**AUTHORIZING THE PLACE-TO-PLACE TRANSFER OF A CERTAIN
PLENARY RETAIL CONSUMPTION POCKET LICENSE**

WHEREAS, an application has been filed for a Place-to-Place Transfer of Plenary Retail Consumption Pocket License No. 1216-33-099-005, issued to Los Ramos, LLC with a mailing address of 181 Madison Avenue, Perth Amboy, New Jersey 08861; and

WHEREAS, the submitted application form is complete in all respects, the transfer fees have been paid, and the license has been properly renewed for the current license term.

NOW, THEREFORE BE IT RESOLVED that the Perth Amboy Governing Body does hereby approve, effective June 11, 2026, the Place-to-Place Transfer of the aforesaid Plenary Retail Consumption Pocket License to a sited premises located at 587 Fayette Street, Suite 1, Perth Amboy, New Jersey, and does hereby direct the City Clerk to endorse the license certificate as follows: "This license, subject to all of its terms and conditions, is hereby transferred to the premises located at 587 Fayette Street, Suite 1, Perth Amboy, New Jersey."

MILADY TEJEDA
Council President

ATTEST:

VICTORIA ANN KUPSCH
City Clerk

DATED: June 10, 2026

APPROVED AS TO FORM:

WILLIAM P. OPEL
Director of Law

CITY OF PERTH AMBOY

RESOLUTION NO. R-235-6/26

RESOLUTION OF THE CITY OF PERTH AMBOY, COUNTY OF MIDDLESEX, NEW JERSEY, AUTHORIZING EXECUTION OF A SOFTWARE MAINTENANCE AGREEMENT WITH QUEUES ENFORTH DEVELOPMENT, 8521 GREENSBORO DR. SUITE 900, MCLEAN, VIRGINIA 22102 FOR SOFTWARE SERVICES NECESSARY FOR MAINTENANCE IN AN AMOUNT NOT TO EXCEED \$60,078.00

WHEREAS, the City of Perth Amboy will require maintenance services associated with functions of the Department of Police; and

WHEREAS, the City of Perth Amboy wishes to retain the services Queues Enforth Development, in an amount not to exceed \$60,078.00; and

WHEREAS, the Chief Financial Officer has certified that the sum of \$60,078.00 is available in Account No. C-6-01-25-240-099; and

WHEREAS, these services are exempt from the requirements of bidding under the Local Public Contracts Law.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE CITY COUNCIL OF THE CITY OF PERTH AMBOY, COUNTY OF MIDDLESEX, NEW JERSEY:

1. That the above referenced Recitals are hereby incorporated by reference, and the proper City Officials be and hereby are authorized and directed to authorize the acceptance of the aforementioned resolution.
2. That the proper City officials are authorized to award this contract on behalf of the City of Perth Amboy and that their signature constitutes acceptance of the terms and conditions of the contract and approves the execution of the contract.

ATTEST:

MILADY TEJEDA
Council President

VICTORIA ANN KUPSCH
City Clerk

Dated: June 10, 2026

APPROVED AS TO FORM:

WILLIAM P. OPEL
Director of Law

FUNDS CERTIFIED BY:

JILL A. GOLDY
Chief Financial Officer



LAWRENCE J. CATTANO
CHIEF OF POLICE

DEPARTMENT OF POLICE
CITY OF PERTH AMBOY

365 New Brunswick Avenue
Perth Amboy, NJ 08861

PHONE: (732) 324-3801
FAX: (732) 442-7537

May 28, 2026

James M. Cryan
Business Administrator
260 High Street
Perth Amboy, NJ 08861

Re: QED Contract 2026-2027

Dear Mr. Cryan,

Enclosed please find the Software Maintenance Contract between Queues Enforth Development and the City of Perth Amboy for the year July 1, 2026 thru June 30, 2027 in the amount of \$60,078.00, budgeted in the CY2026 budget on line 6-01-25-240-099. As in the past a resolution was needed in order to authorize this maintenance agreement.

If you have any questions, please do not hesitate to contact me.

Sincerely,

Lawrence J. Cattano,
Chief of Police

cc: V. Kupsch, City Clerk
J. Goldy, CFO/Comptroller
W. Opel, Law Dept.
A. Benavides Perez, Purchasing Agent
File



RENVIZON
A 21st CENTURY TECHNOLOGIES COMPANY



8251 Greensboro Dr, Suite 900
McLean, VA 22102

RECEIVING AGENCY

Thom Olejarczyk
Perth Amboy Police Department
365 New Brunswick Avenue
Perth Amboy, NJ 08861

DATE

Thursday, May 28, 2026

SOFTWARE MAINTENANCE 2026

Dear Thom,

For budgetary planning purposes, please be advised that annual maintenance charges for the coming term will be as follows:

7/1/2026 through 6/30/2027 \$ 60,078.00

Important Notice Regarding Our Company Branding and Contact Information

As part of our ongoing modernization and growth efforts, Queues Enforth Development, Inc. (QED) will now operate under the Renvizon name and branding. Going forward, our public safety products, services, communications, and website presence will transition to the Renvizon identity.

While our branding is evolving, please be assured that the same QED team, products, support, and commitment to service remain in place behind the scenes. Our customers will continue to receive the same trusted solutions and support they have always received from QED.

For billing and tax purposes, our legal entity remains **Queues Enforth Development, Inc. (QED)** using the same **Federal Tax ID Number: 04-2739407**. Our current billing address is:

8251 Greensboro Dr.
Suite 900
McLean, VA 22102

Please update your records accordingly if needed.

We sincerely appreciate your continued partnership and trust in our team. Thank you for allowing us to continue supporting your agency, and we look forward to serving you under the Renvizon name for many years to come.

If you have any questions regarding your renewal or the acquisition, please reach out to Christina Miller at (781-208-2012 or christina.miller@tseti.com).

Sincerely,

Ramesh Swamy

Chief Technology Officer, Head of Public Safety
Renvizon, Inc.

8251 Greensboro Dr Ste 900 Mc Lean VA 22102
Phone: 781-870-1100 | Fax: 781-870-1199 | Web: <http://www.renvizon.com>

CITY OF PERTH AMBOY

RESOLUTION NO. R-236-6/26

RESOLUTION OF THE CITY OF PERTH AMBOY, COUNTY OF MIDDLESEX, NEW JERSEY AUTHORIZING A CONTRACT FOR THE PURCHASE OF THREE (3) 2025 FORD POLICE INTERCEPTOR UTILITIES UNDER BERGEN COUNTY COOP BC-BID-24-43 COOP #CK04 IN AN AMOUNT NOT TO EXCEED \$140,746.20

WHEREAS, the Perth Amboy Police Department is in need of 3 Ford Police Interceptor SUVs to be utilized as patrol vehicles; and

WHEREAS, the vehicles were approved for purchase through the 2025 Capital (PD-14 Police SUVs) Bond Ordinance and will be purchased through Bergen County Coop BC-BID-24-43 Coop# CK04; and

WHEREAS, the Chief Financial Officer certifies that the amount of \$140,746.20 is available from Account No. C-04-55-957-901.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE CITY COUNCIL OF THE CITY OF PERTH AMBOY IN THE COUNTY OF MIDDLESEX, STATE OF NEW JERSEY:

- 1) That the above referenced Recitals are hereby incorporated by reference, and the proper City Officials be and hereby are authorized and directed to enter into a contract with Motorola Solutions, Inc., as forth above, in the amount of \$140,746.20.

ATTEST:

MILADY TEJEDA
Council President

VICTORIA ANN KUPSCH
City Clerk

Dated: June 10, 2026

APPROVED AS TO FORM:

FUNDS CERTIFIED BY:

WILLIAM P. OPEL
Director of Law

JILL A. GOLDY
Chief Financial Officer



LAWRENCE J. CATTANO
CHIEF OF POLICE

DEPARTMENT OF POLICE
CITY OF PERTH AMBOY

365 New Brunswick Avenue
Perth Amboy, NJ 08861

PHONE: (732) 324-3801
FAX: (732) 442-7537

May 28, 2026

James M. Cryan
Business Administrator
260 High Street
Perth Amboy, NJ 08861

Dear Mr. Cryan,

By way of this letter, I am asking that a Resolution be forwarded to the City Council requesting the acceptance of the purchase requisition with Paramus Ford Inc. for the purchase of a (3) three 2025 Ford Police Interceptor Utilities with Options in the total amount of \$140,746.20. The vehicles were approved for purchase through the 2025 Capital (PD-14 Police SUVs) Bond Ordinance and will be purchased through Bergen County Coop BC-BID-24-43 Coop# CK04 using Capital account C-04-55-957-901. All three vehicles will be utilized by police officers as patrol vehicles.

If you have any questions on this matter please don't hesitate to contact me.

Sincerely,



Lawrence J Cattano,
Chief of Police

LJC/mb

cc: V. Kupsch, City Clerk
J. Goldy, CFO/Comptroller
W. Opel, Law Dept.
A. Benavides Perez, Purchasing Agent
File



PARAMUS FORD, INC.
d/b/a ALL AMERICAN FORD OF PARAMUS

BID #: BC-BID-24-43
CO-OP #: CK04

375 ROUTE 17 SOUTH
PARAMUS, NJ 07652
201-262-4900 EXT. 1033
KTAYLOR@ALLAMERICANFORD.NET

PREPARED BY: KERRI TAYLOR
DATE: 5/19/2026

TO: CITY OF PERTH AMBOY
260 HIGH STREET
PERTH AMBOY, NJ 08861

STOCK #:	VIN:
25PT1479	1FM5K8AB0SGC54599
25PT1484	1FM5K8AB9SGC57212
25PT1678	1FM5K8AB8SGC57198

DESCRIPTION	MSRP	DISCOUNT	PRICE
2025 FORD POLICE INTERCEPTOR UTILITY AWD EXTERIOR: AGATE BLACK METALLIC INTERIOR: EBONY CLOTH FRT/VINYL REAR - 119" WHEELBASE - 10-SPEED AUTO TRANSMISSION - EQUIPMENT GROUP 500A - FM STEREO - GLOBAL LOCK/UNLOCK - 50 STATE EMISSIONS - REAR DR HNDL AND LOCKS INOPR - 1/4 SIZE PICTURE IN PICTURE - FRONT LICENSE PLATE BRACKET DESTINATION AND DELIVERY	\$ 51,110.00	\$ 3,066.60	\$ 48,043.40
3.3L TI-VCT V6 ENGINE	\$ (2,330.00)	\$ (139.80)	\$ (2,190.20)
HID PLUNG W/R HNDL INOPERABLE	\$ 160.00	\$ 9.60	\$ 150.40
SPOT LAMP LED DR - WHELEN	\$ 420.00	\$ 25.20	\$ 394.80
KEYED ALIKE - KEY CODE B	\$ 50.00	\$ 3.00	\$ 47.00
NOISE SUPPRESSION BOND STRAPS	\$ 100.00	\$ 6.00	\$ 94.00
DEFLECTOR PLATE	\$ 340.00	\$ 20.40	\$ 319.60
REAR CONSOLE MOUNTING PLATE	\$ 60.00	\$ 3.60	\$ 56.40
SUBTOTAL:	\$ 49,910.00	\$ 2,994.60	\$ 46,915.40
TOTAL PER VEHICLE:			\$ 46,915.40
TOTAL (3) VEHICLES:			\$ 140,746.20

ADDITIONAL ITEMS TO CONSIDER (PER VEHICLE):	PRICE
DELIVERY TO MIDDLESEX COUNTY	\$ 400.00

THANK YOU FOR YOUR BUSINESS!

25PT1484

IFD CHI-003293 NJ 5-NORMAL, NB, 003293, SFZ 6118 120250713 0411 030529 727101 1FMSKRR9 SGC57212 NB

VEHICLE DESCRIPTION
POLICE INTERCEPT SG C57212

 2025 UTILITY AWD
 112" WHEELBASE
 3.5L T1VCT V6 ENGINE
 10-SPEED AUTO TRANSMISSION

EPA DOT Fuel Economy and Environment

Fuel Economy
19 MPG combined city/hwy
 17 city
 24 highway
 5.3 gallons per 100 miles

Standard SUVs range from 12 to 115 MPG. The best vehicle rates 140 MPG.

You spend \$4,250 more in fuel costs over 5 years compared to the average new vehicle.

- STANDARD EQUIPMENT INCLUDED AT NO EXTRA CHARGE**
- EXTERIOR**
 - 18" HD STEEL WHEELS
 - 25-SPOKE ABS BSW POLICE TIRES
 - CLIMATE BITCH RECEIVER
 - DUAL EXHAUST SYSTEM
 - DUAL POWER MIRRORS
 - FULL SIZE 18" SPARE W/T PMS
 - HEADLAMPS - AUTO, LED
 - LOWRIDER INCLUDES FRONT HOUSING (W/ LED BIC-WALS)
 - KEY LOCKS (COMPASS/PTOT)
 - PRIVACY GLASS (2ND/3RD ROW)
 - INTERIOR**
 - 2500/35 SPLIT VINYL REAR
 - A/C AUTOMATIC CLIMATE CONTROL, DUAL ZONE
 - BLACK VINYL FLOOR COVERING
 - CERTIFIED SPEEDOMETER
 - CLOTH BUCKET FRONT SEATS
 - CONSOLE MOUNTING PLATE
 - ENGINE HOUR / IDLE METER
 - HTO SANITIZATION SOLUTION
 - RED/WHITE TASK LIGHTING
 - PWR DRIVPASS SEAT W/ LUMBAR
 - SEATBACK INTRUSION PLATES
 - TELESCOPING STEERING W/ W/ A CONFIGURABLE LATCHING SWITCHES
 - UNIVERSAL TOP THAT FUNCTIONAL**
 - AM/FM/MP3/BLEETOOTH & USB
 - COLUMNS MOUNTED SPEAKER
 - ENGINE OIL COOLER
 - FULL-TIME ALL WHEEL DRIVE SYSTEM
 - HEAVY DUTY SUSPENSION
 - HEAVY-DUTY 80-AMP BATTERY
 - INTERIOR TRIM/KIT/DATE RELEASE
 - POLICE BRANDED 4 NVEL DISC W/ ABS & TRACTION CONTROL
 - POWER STEERING W/ PWRAS
 - REAR VIEW CAMERA
 - TRANSMISSION OIL COOLER
 - TRANSMISSION-10-SPEED AUTO**
 - SAFETY/SECURITY**
 - 7.5 MPH REAR-CRASH TESTED
 - ADVANCED TRAC WITH RSDS
 - BLIND-SPOT FRONT AND SIDE
 - APRILAS - SAFETY CANOPY
 - 808 POST CRASH ALERT SYS
 - TIRE PRESSURE MONITOR SYS
 - WARRANTY**
 - 3 YEAR/50,000 MILE Bumper-to-Bumper WARRANTY
 - 5 YEAR/100,000 MILE POWERTRAIN CARE EXTENDED SERVICE PLAN (EXEMPT FROM DEDUCTION)

Annual fuel cost \$2,750

Fuel Economy & Greenhouse Gas Rating
 4 (Best)

Smog Rating: 6 (Best)

The vehicle averages 483 grams CO₂ per mile. The best emits 87 grams per mile (based on EPA's footprint and CO₂ emissions). Fuel economy and CO₂ emissions are a significant cause of climate change and smog.

INCLUDED ON THIS VEHICLE		PRICE INFORMATION	
EQUIPMENT GROUP A00A		BASE PRICE	\$48,910.00
OPTIONAL EQUIPMENT (OTHER FM STEREO)		TOTAL OPTIONS/OTHER	\$1,200.00
3.5L T1VCT V6 ENGINE	NO CHARGE	TOTAL VEHICLE & OPTION/OTHER	\$49,910.00
10-SPEED AUTO TRANSMISSION	NO CHARGE	DESTINATION & DELIVERY	\$1,590.00
HD PLUNG W/ RNDL INOPERABLE	NO CHARGE		
GLOBAL LOCK/AM/DCK	NO CHARGE		
30 STATE EMISSIONS	NO CHARGE		
SPOT LAMP LED DR - WHEELS	480.00		
KEYED ALIKE KEY CODE B	80.00		
HORSE SUSPENSION SHOCK STRAPS	NO CHARGE		
REAR DR HICL AND LOCKS INOPR	340.00		
DEFLECTOR PLATE	80.00		
REAR CONSOLE MOUNTING PLATE	NO CHARGE		
8 SIZE PICTURE IN PICTURE	NO CHARGE		
FRONT LICENSE PLATE BRACKET	NO CHARGE		

fuelconomy.gov
 Calculate personalized estimates and compare vehicles.

GOVERNMENT 5-STAR SAFETY RATINGS

Overall Vehicle Score: ★★★★★

Based on the combined ratings of frontal, side and rollover. Should ONLY be compared to other vehicles of similar size and weight.

TOTAL MSRP \$49,910.00

Scan The QR Code to get more details about this vehicle

SPECIAL ORDER
 SF251 N RB 2X 520 003293 04 28 25

Frontal Crash
 Driver: ★★★★★
 Passenger: ★★★★★

Slide Crash
 Front seat: ★★★★★
 Rear seat: ★★★★★

Rollover
 ★★★★★

Star ratings range from 1 to 5 stars (★★★★★), with 5 being the highest. Source: National Highway Traffic Safety Administration (NHTSA). www.safercar.gov or 1-888-327-4335

Ford Protect

Protect your Ford Protect! The only extended service plan fully backed by Ford and honored at every Ford dealership in the U.S., Canada and Mexico. See your Ford dealer to visit www.ford.com/protect.

Barcode
 1FMSKRR9SGC57212

WARNING: Operating, servicing and maintaining a passenger vehicle, pickup truck, van, or off-road vehicle can expose you to chemicals including engine exhaust, carbon monoxide, phthalates, and lead, which are known to the State of California to cause cancer and birth defects or other reproductive harm. To minimize exposure, avoid breathing exhaust, do not idle the engine except as necessary, service your vehicle in a well-ventilated area and wear gloves or wash your hands frequently when servicing your vehicle. For more information go to www.P65Warnings.ca.gov/passenger-vehicle.

Ford Credit
 Get Prequalified now at www.ford.com/finance

1202507130411

25PT1678

IFD CHI-004106 NJ 3-K00AL,NB,004106,80211 12999 120250729 5836 030872 175K5A88 SGC57198 NB 0013



VEHICLE DESCRIPTION POLICE INTERCEPTOR SG C57198

2005 UTILITY AND 3.3L 113CVT V6 ENGINE 10-SPEED AUTO TRANSMISSION

EXTERIOR AGATE BLACK METALLIC INTERIOR EBONY CLOTH FRT/VINYL REAR

- STANDARD EQUIPMENT INCLUDED AT NO EXTRA CHARGE**
- EXTERIOR**
 - 18" HD-STEEL WHEELS
 - 226/60R18 AFS BSW POLICE TIRES
 - COLLAR IN REAR RECEIVER
 - DUAL EXHAUST SYSTEM
 - DUAL POWER MIRRORS
 - FULL SIZE SPARE W/TPMS
 - HEADLAMPS - AUTO LED LOW/HIGH
 - WORKING (W/ LED W/ WASH)
 - KEY LOCKS (W/ PASS/START)
 - PRIVACY GLASS 2ND/3RD ROW
 - INTERIOR**
 - 3-SPEAKER SPLIT VINYL REAR
 - A/C W/ AUTO CLIMATE CONTROL, DUAL ZONE
 - BLACK VINYL FLOOR COVERING
 - CENTRATED SPEEDOMETER
 - CLOTH BUCKET FRONT SEATS
 - CONSOLE MOUNTING PLATE
 - ENGINE HOUR / OIL METER
 - HTO SANITIZATION SOLUTION
 - REDUCED TANK LIGHTING
 - POWER DRIVER SEAT W/HEATER
 - SEATBACK INTRUSION PLATES
 - TILT/TELESCOPING STEERING WHEEL
 - 4 COMFORTABLE LATCHING SWITCHES
 - UNIVERSAL TOP TRAY FUNCTIONAL**
 - ANTI-RATTLE LOCKTIGHT 4 USA
 - COLUMN MOUNTED SHIFTER
 - ENGINE OIL COOLER
 - FULL-TIME ALL WHEEL DRIVE SYSTEM
 - HEAVY DUTY SUSPENSION
 - HEAVY-DUTY 80-AMP BATTERY
 - INTERIOR TRANSMUTGATE RELEASE
 - POLICE BRAKES 4 WHL DISC W/ ABS & TRACTION CONTROL
 - POWER STEERING W/ EPS
 - REAR VIEW CAMERA
 - TRANSMISSION OIL COOLER
 - TRANSMISSION-10-SPEED AUTO SAFETY/SECURITY**
 - 75 MPH REAR-CRASH TESTED
 - ADVANCED TRACT WITH ABS
 - AIRBAGS - FRONT AND SIDE
 - AIRBAGS - SAFETY CANOPY
 - SOB POST-CRASH ALERT SYS
 - TIRE PRESSURE MONITOR SYS

INCLUDED ON THIS VEHICLE	MSRP	PRICE INFORMATION	MSRP
EQUIPMENT GROUP 800A		BASE PRICE	\$48,515.00
OPTIONAL EQUIPMENT (OTHER THAN STEREO)		TOTAL OPTION/EQUIP	1,200.00
3.3L 113CVT V6 ENGINE	2,200.00	TOTAL VEHICLE & OPTION/EQUIP	48,315.00
10-SPEED AUTO TRANSMISSION	NO CHARGE	DESTINATION & DELIVERY	1,585.00
HD PLUMB WITH HOOD, INOPERABLE	190.00		
GLOBAL LOCK/AM LOCK	NO CHARGE		
50 STATE EMERGENCY SPOT LAMP LED DR - W/HELD	450.00		
KEYED ALIKE - JURY CODE B	50.00		
NOISE SUPPRESSION DOWNS STRAPS	100.00		
REAR DR HDNL AND LOCKS (MOP)	NO CHARGE		
DEFLECTOR PLATE	80.00		
REAR CONSOLE MOUNTING PLATE	30.00		
1/2 SIZE PICTURE IN PICTURE	NO CHARGE		
FRONT LICENSE PLATE BRACKET	NO CHARGE		

EPA DOT Fuel Economy and Environment

Fuel Economy
19 MPG combined city/hwy
 17 city 24 highway
 5.3 gal/mile per 100 miles

Standard SUVs range from 17 to 115 MPG. The best vehicle rates 140 MPG.

You spend \$4,250 more in fuel costs over 5 years compared to the average new vehicle.

Annual fuel cost \$2,750

Fuel Economy & Greenhouse Gas Rating 4 (Best)

Smog Rating 6 (Best)

WARRANTY
 3 YEAR/50,000 MILE BUMPER-TO-BUMPER WARRANTY
 5 YEAR/100,000 MILE POWERTRAIN WARRANTY
 24 HOUR SERVICE PLAN (2ND YEAR/50,000 MILE)

fuel economy.gov
 Calculate personalized estimates and compare vehicles.

GOVERNMENT 5-STAR SAFETY RATINGS

Overall Vehicle Score ★★★★★
 Based on the combined rating of frontal, side and rollover. Should ONLY be compared to other vehicles of similar size and weight.

Frontal Crash Driver ★★★★★ Passenger ★★★★★

Side Crash Front seat ★★★★★ Rear seat ★★★★★

Rollover ★★★★★
 Based on the risk of rollover in a single-vehicle crash.

Star ratings range from 1 to 5 stars (★★★★★), with 5 being the highest.
 Source: National Highway Traffic Safety Administration (NHTSA).
 www.safercar.gov or 1-888-327-4276

Ford Protect
 Get the most out of your Ford. The only extended service plan fully backed by Ford and honored at every Ford dealership in the U.S., Canada and Mexico. See your Ford dealer or visit www.FordProtect.com.

MSRP 000	CT41	TOTAL MSRP \$49,910.00
MSRP 700	CONVOY	
Scan The QR Code to get more details about this vehicle		SPECIAL ORDER 80411 N RB 2X 508 804106 87 21 25
This label is affixed pursuant to the Federal Automobile Information Disclosure Act, Clean Air, Noise, and Title Laws. Trade and Local Taxes are not included. Dealer installed options or accessories are not included unless listed above.		

175K5A88SGC57198

WARNING: Operating, servicing and maintaining a passenger vehicle, pickup truck, van, or off-road vehicle can expose you to chemicals including engine exhaust, carbon monoxide, phthalates, and lead, which are known to the State of California to cause cancer and birth defects or other reproductive harm. To minimize exposure, avoid breathing exhaust, do not idle the engine except as necessary, service your vehicle in a well-ventilated area and wear gloves or wash your hands frequently when servicing your vehicle. For more information go to www.P65Warnings.ca.gov/passenger-vehicle.

Ford Credit
 Get Prequalified now at www.ford.com/finance

1202507295836

25PT1479

VEHICLE DESCRIPTION
POLICE INTERCEPTOR SG C54599

- 2025 UTILITY AWD**
 143" WHEELBASE
 3.3L I4 FIVE SPEED V6 ENGINE
 10-SPEED AUTO TRANSMISSION
- EXTERIOR**
 METALIC BLACK METALIC
 INTERIOR
 EBONY CLOTH FRT/VINYL REAR
- STANDARD EQUIPMENT INCLUDED AT NO EXTRA CHARGE**
- EXTERIOR**
 - 18" X 0.5" STEEL WHEELS
 - 24-SPEAKER A/S BSW
 - POLICE LINES
 - CLASSIC SWITCH RECEIVER
 - DUAL EXHAUST SYSTEM
 - DUAL POWER MIRRORS
 - HEADLAMPS - AUTO, LED
 - LED LIGHTS INCLUDES FRONT
 - HOLDING HWY LED WAG-WAG
 - KEY LOCKS (DRIVER'S FOOT)
 - PREVACY GLASS PROVDG FROM
 - INTERIOR**
 - CONV'S SPLIT VINYL REAR
 - A/C W/AUTOMATIC CLIMATE CONTROL, DUAL ZONE
 - BLACK VINYL FLOOR COVERING
 - CERTIFIED SPEEDOMETER
 - CLOTH BUCKET FRONT SEATS
 - CONSOLE MOUNTING PLATE
 - ENGINE HOUR / MILE METER
 - MTD SANITIZATION SOLUTION
 - REARWHEEL TIRE LIGHTING
 - POWER DRIPASS SEAT W/LUMBAR
 - SEATBACK INTRUSION PLATES
 - SLIDING/LOCKING STEERING WHEEL
 - 4 CONFIGURABLE LATCHING SWITCHES
 - UNIVERSAL TOP THAT**
 - ERGONOMICAL
 - AMP AMP/SHOULDER GIRTH & LASH
 - COLLAR MOUNTED SHIFTER
 - CRUISE OIL COOLER
 - FULL-TIME ALL WHEEL DRIVE SYSTEM
 - HEAVY DUTY SUSPENSION
 - HEAVY DUTY 80-AMP BATTERY
 - INTERIOR THERMOLITE GATE RELEASE
 - POLICE BRAKES - 4 WHL DISC
 - 10 ABS & TRACTION CONTROL
 - POWER STEERING W/EPAS
 - REAR VIEW CAMERA
 - TRANSMISSION OIL COOLER
 - TRANSMISSION 10-SPEED AUTO SAFETY/REQUIREMENTS**
 - 75 MPH REAR-CRASH TESTED
 - ADAPTACRAC™ WITH REEDS
 - ARMRESTS - FRONT AND REAR
 - ARMREST - SHIFTER CANTILEVER
 - SOB POST CRASH ALERT SYS
 - TIRE PRESSURE MONITOR SYS

EPA DOT Fuel Economy and Environment

19 MPG
 combined city/hwy

17 city 24 highway

5.3 gallons per 100 miles

Standard EPA rating from 12 to 115 MPG. The best vehicle uses 140 MPG.

You spend \$4,250
 more in fuel costs over 5 years compared to the average new vehicle.

Annual fuel cost \$2,750

Fuel Economy & Greenhouse Gas Rating 4

Smog Rating 10

Estimated annual fuel cost based on 15,000 miles per year. The best available vehicle in the same class. Actual mileage may vary. Fuel economy and greenhouse gas emissions are affected by driving habits, weather, and vehicle condition.

fueleconomy.gov

INCLUDED ON THIS VEHICLE	MSRP	PRICE INFORMATION	MSRP
EQUIPMENT GROUP 500A		BASE PRICE	\$49,511.00
OPTIONAL EQUIPMENT/OTHER		TOTAL OPTIONS/OTHER	1,200.00
3.3L I4 FIVE SPEED	3,200.00	TOTAL VEHICLE & OPTIONS/OTHER	44,315.00
10-SPEED AUTO TRANSMISSION	NO CHARGE	DESTINATION & DELIVERY	1,565.00
NO FLOOR W/IN, SHIFTER/LOCK	1,800.00		
GLOBAL LOCK/UNLOCK	NO CHARGE		
50 STATE EMISSIONS	NO CHARGE		
SPOT LAMP LED DR - WHEEL	430.00		
KEYED ALIKE KEY CODE B	80.00		
NOISE SUPPRESSION BOND STRAPS	100.00		
REAR DR W/IN. AND LOCKS W/OPS	NO CHARGE		
DEFLECTOR PLATE	340.00		
REAR CONSOLE MOUNTING PLATE	80.00		
A B/C PICTURE IN PICTURE	NO CHARGE		
FRONT LICENSE PLATE BRACKET	NO CHARGE		

GOVERNMENT 5-STAR SAFETY RATINGS

Overall Vehicle Score ★★★★★

Frontal Crash Driver ★★★★★, Passenger ★★★★★

Side Crash Front seat ★★★★★, Rear seat ★★★★★

Rollover ★★★★★

Star ratings range from 1 to 5 stars (★★★★★), with 5 being the highest. Source: National Highway Traffic Safety Administration (NHTSA). www.safercar.gov or 1-888-327-4250

Ford Protect

Includes Ford Protect 10. The only extended service plan fully backed by Ford and honored at every Ford dealership in the U.S., Canada and Mexico. See your Ford dealer or visit www.FordProtect.com.

MSRP	CT41	TOTAL MSRP	\$49,910.00
MSRP	CONVOY		
FILE #	13-3286 QTY 88		
<p>This label is affixed pursuant to the Federal Automobile Information Disclosure Act, California, Illinois, and Title Fees. State and Local taxes are not included. Dealer installed options at accessory price are not included unless listed above.</p>			
<p>SPECIAL ORDER SF221 W FEB 23 520 005292 04 23 24</p>			

1FMSK8A82SC SGC54599

WARNING: Operating, servicing and maintaining a passenger vehicle, pickup truck, van or off-road vehicle can expose you to chemicals including engine exhaust, carbon monoxide, phthalates, and lead, which are known to the State of California to cause cancer and birth defects or other reproductive harm. To minimize exposure, avoid breathing exhaust, do not idle the engine except as necessary, service your vehicle in a well-ventilated area and wear gloves or wash your hands frequently when servicing your vehicle. For more information go to www.PEPAirways.ca.gov/passenger-vehicle.

Ford Credit
 Get Prequalified now at www.ford.com/finance

**City of Perth Amboy - Purchasing Office
Funding Availability Verification Form**

Procurement Project Information:

- Project Name: 2024 Capital PD-14 Police SUVs
- Project Number: PD-14- Police SUVs
- Date of Request: 5/28/2026

Requestor Information:

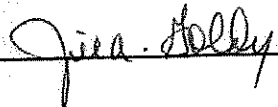
- Name: Chief Lawrence Cattano
- Department/Division: Police Department
- Contact Email: lcattano@perthamboynjpd.org
- Contact Phone: 732-324-3801

Funding Verification by CFO:

I, the undersigned Chief Financial Officer (CFO) of the City of Perth Amboy, hereby verify that funding is available and has been allocated for the procurement project identified above.

- Funding Source 1: C-04-55-957-901 \$140,746.20
- Funding Source 2: _____
- Funding Source 3: _____
- Available Budget Amount: \$ 278,000.00

Funding Verification Date: 06/01/2026 (DD / MM / YYYY)

CFO's Signature:  (Required)

Instructions for Requestor:

1. Complete all sections of this form.
2. Submit the completed form to the CFO for verification of funding availability.
3. Once the CFO has verified funding availability, the CFO should sign and date the form.
4. After receiving the CFO's signature, submit this form along with your procurement request to the Purchasing Office.

Important Notes:

- Procurement requests cannot be processed without the CFO's signature confirming funding availability.
- This form is for internal use only and should be retained for record-keeping purposes.

By signing below, you acknowledge that you have reviewed and confirmed the availability of funding for the procurement project described above.

Requestor's Signature:  (Required)

Department: Police Department

Date: 5 / 28 / 2026 (DD / MM / YYYY)

VENDOR QUOTATION FORM
City of Perth Amboy

PURPOSE: The Local Public Contracts Law (NJSA 40A: 11-6.1) establishes the informal receipt of quotations threshold at \$6,600.00. The law requires that purchases and contracts, which exceed \$6,600.00 but are less than the bid threshold of \$44,000.00 must evidence that the contracting unit has obtained informal or formal quotations for the purchase.

INSTRUCTIONS: This form shall be used by Department Directors when purchasing any materials, goods or services which have a cost in excess of \$6,600.00 but less than \$44,000.00, and have not been contracted for through the public bidding process by the City or are contracted under State Contract.

1. The form shall be completed by the department, signed by the Department Director, and attached to the Purchase Requisition Form for submission to Purchasing for processing.
2. When obtaining informal quotations, list the vendor, contact person, telephone number, date and cost in the section below and brief description of item/service to be purchased.
3. When obtaining informal written quotations list the vendor, date and cost in the section below and attached the original written quotations to this form.
4. The Vendor Quotation Form shall be attached to and become part of the Purchase Order and available for review by the City Auditor.

DESCRIPTION OF ITEM/SERVICE FOR PURCHASE:

3 (three) 2025 Ford Police interceptor utilities with options.

INFORMAL QUOTATIONS:

No.	Vendor Name:	Contact Person	Phone No.	Date	Cost
1.	Paramus Ford	Joseph Green	201-262-4900	5/19/2026	\$140,746.20
2.					\$
3.					\$
4.					\$

FORMAL QUOTATIONS: (List the vendor, date and cost above and attach written quotations.)

If you are unable to obtain three quotations or there is only a single source vendor, please describe the facts below:

Bergen County Coop BC-BID-24-43 Coop# CK04

PURCHASE REQUISITION NO.

Signature/Department Director *[Signature]*

Date 06/01/26

CITY OF PERTH AMBOY
Internal Requisition Form

Request Date: 5/28/2026

I, Thom Olejarczyk respectfully request to order the following:

Equipment Supplies Other

QTY	DESCRIPTION	UNIT AMT.	ITEM TOTAL
3	2025 Ford Police Interceptor Utilities	\$ 46,915.40	\$ 140,746.20
			\$ 0.00
	Bergen County Coop BC-BID-24-43 Coop# CK04		\$ 0.00
			\$ 0.00
			\$ 0.00
			\$ 0.00
			\$ 0.00

REQUESTED TOTAL	\$ 140,746.20
------------------------	----------------------


Vendor Information:

Name: Paramus Ford Inc Vendor # 13728
 Address: 375 Route 17 South
 City / State / Zip: Paramus, NJ 07652
 Phone #: 201-262-4900

Briefly state reason for this request: 2025 Capital Purchase- Acct C-04-55-957-901
Purchase of new vehicles approved through Project PD-14 (Police SUVs) of 2025 Capital Plan. Purchase through Bergen County Coop BC-BID-24-43 CoOp# CK04

Immediate Supervisor: Approval Disapproval Date: 06-01-26

Reason:

Supervisor's Digital Signature: 

CITY OF PERTH AMBOY

RESOLUTION NO. R-237-6/26

**RESOLUTION OF THE CITY OF PERTH AMBOY,
COUNTY OF MIDDLESEX, NEW JERSEY,
AUTHORIZING EXECUTION OF A MEMORANDUM OF
AGREEMENT BETWEEN THE CITY OF PERTH AMBOY
AND THE JEWISH RENAISSANCE FOUNDATION FOR
THE 2026 EMERGING LEADERS SUMMER INSTITUTE**

WHEREAS, the City of Perth Amboy (the “**City**”) is a municipal corporation of the State of New Jersey; and

WHEREAS, the Jewish Renaissance Foundation has its principal office located at 1090 King Georges Post Rd., Building 7, Suite 704, Edison, NJ, 08837 (the “**JRF**”) and

WHEREAS, the City is desirous of entering into an agreement with the JRF, for the 2026 Emerging Leaders Summer Institute (the “**Agreement**”), as more fully described and set forth in the Agreement on file with the City Clerk; and

WHEREAS, the 2026 Emerging Leaders Summer Institute is a longstanding partnership between the City and JRF, through this initiative local youth are provided with meaningful summer employment opportunities, leadership development, and community service experience while participating in a structured educational and workforce readiness program; and

WHEREAS, the City will provide funding for three weeks of compensation for nineteen (19) Emerging Leaders participants in an amount not to exceed \$8,550.00; and

WHEREAS, the Chief Financial Officer has advised that it is the City's intention to provide funding in the amount of \$8,500.00 in the CY2026 Budget Account No. 6-01-28-370-099, contingent upon the adoption of the CY 2026 Budget and/or inclusion in the CY2026 Temporary Budget and Certification of Availability of Funds. Should appropriate allocations not be made then this contract shall become null and void.

WHEREAS, the term of this Agreement should be for a period set forth in the Agreement; and

WHEREAS, the City Council seeks to hereby authorize the City's entering and execution of the Agreement.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE CITY COUNCIL OF THE CITY OF PERTH AMBOY, COUNTY OF MIDDLESEX, NEW JERSEY:

1. That the above referenced Recitals are hereby incorporated by reference, and the proper City officials be and hereby are authorized and directed to execute the Contract.

ATTEST:

MILADY TEJEDA
Council President

VICTORIA ANN KUPSCH
City Clerk

Dated: June 10, 2026

APPROVED AS TO FORM:

WILLIAM P. OPEL Law Director

Theresa Lopez

From: Kenneth Ortiz
Sent: Tuesday, May 26, 2026 8:00 AM
To: Jamie Cryan
Cc: Theresa Lopez; Jill A. Goldy; Dianne Roman; Alyssa Kennedy; Samantha Miranda; Stacy Hidalgo; Amaryllis Cintron Jimenez; Kylee A. Ortiz; Lisett Lebron
Subject: Resolution Request – Memorandum of Agreement - 2026 Emerging Leaders Summer Institute
Attachments: 6-10-26 Memorandum Resolution Request – Memorandum of Agreement - 2026 Emerging Leaders Summer Institute.pdf; Jewish Renaissance Foundation MOA-02.05.26 (1).pdf; Summer EL (2).pdf

Mr. Cryan,

I am respectfully requesting that the attached resolution authorizing the execution of a Memorandum of Agreement between the City of Perth Amboy and the Jewish Renaissance Foundation (JRF) for the 2026 Emerging Leaders Summer Institute be placed on the June 10, 2026 governing body agenda.

This program is a longstanding partnership between the City of Perth Amboy and the Jewish Renaissance Foundation and has continued to serve as an important component of the City's Summer Employment Program. Through this initiative, local youth are provided with meaningful summer employment opportunities, leadership development, and community service experience while participating in a structured educational and workforce readiness program.

As outlined in the agreement, the City will provide funding for three weeks of compensation for nineteen (19) Emerging Leaders participants in an amount not to exceed \$8,550.00.

Should you require any additional background information or supporting documentation prior to placing this item on the agenda, I will provide it.

Kenneth Ortiz
Superintendent of Recreation
City of Perth Amboy
Recreation
Email: kortiz@perthamboynj.org
Phone: 732-442-4000

The City of PERTH AMBOY
CITY OF HISTORY, CITY OF THE FUTURE

Website: www.perthamboynj.org

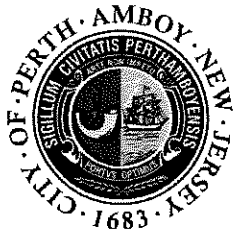


Receive alerts from the City of Perth Amboy: Text 08861 to 888777 for mobile alerts or sign up at <https://local.nixle.com/register/>

DISCLAIMER: The filters and firewalls needed in the current internet environment may delay receipt of emails, particularly those containing attachments. We strongly urge you to use delivery receipt and/or telephone calls to confirm receipt of important email.

CONFIDENTIALITY NOTICE: Some emails and files transmitted might be considered privileged and confidential that may also be considered advisory, consultative and deliberative (ACD) material under OPRA. If the reader of this e-mail is not the intended recipient or his or her authorized agent, the reader is hereby notified that any dissemination, distribution or copying of this e-mail is prohibited. If you have received this e-mail in error, please notify the sender by replying to this message and delete this e-mail immediately.

WARNING: Email received by or sent to city officials is subject to the Open Public Records Act (OPRA). This means that absent some specific privilege, all such communications are considered a public record and are subject to publication and/or dissemination to the public upon request.



CITY OF PERTH AMBOY

Helmin J. Caba, Mayor

Office of Recreation

Date: May 24, 2026

To: Jamie Cryan, CPM, Business Administrator

From: Ken Ortiz, Superintendent of Recreation

Re: Resolution Request – Memorandum of Agreement - 2026 Emerging Leaders Summer Institute

Mr. Cryan,

I am respectfully requesting that the attached resolution authorizing the execution of a Memorandum of Agreement between the City of Perth Amboy and the Jewish Renaissance Foundation (JRF) for the 2026 Emerging Leaders Summer Institute be placed on the June 10, 2026 governing body agenda.

This program is a longstanding partnership between the City of Perth Amboy and the Jewish Renaissance Foundation and has continued to serve as an important component of the City's Summer Employment Program. Through this initiative, local youth are provided with meaningful summer employment opportunities, leadership development, and community service experience while participating in a structured educational and workforce readiness program.

As outlined in the agreement, the City will provide funding for three weeks of compensation for nineteen (19) Emerging Leaders participants in an amount not to exceed \$8,550.00.

Should you require any additional background information or supporting documentation prior to placing this item on the agenda, I will provide it.

Respectfully,

Kenneth Ortiz
Superintendent of Recreation



**Jewish
Renaissance
Foundation**

"One People, One Heart"

**MEMORANDUM OF AGREEMENT BY AND BETWEEN
THE JEWISH RENAISSANCE FOUNDATION ("JRF") AND THE CITY OF PERTH
AMBOY**

1. Purpose

This Memorandum of Agreement ("MOA") is made and entered into by and between Emerging Leader Program under the Jewish Renaissance Foundation (JRF), with its principal office located at 1090 King Georges Post Rd., Bldg. 7, Suite 704, Edison, NJ, 08837, and The City of Perth Amboy, with its principal office located at 260 High Street, Perth Amboy, NJ 08861. The parties stated herein will sometimes be referred collectively as "Parties."

The purpose of this Agreement is to formalize the partnership and the commitment of the JRF and the City of Perth Amboy, as stated herein to define the respective roles and responsibilities of each party.

2. Overview of Emerging Leaders for a Healthier Community

The Emerging Leaders for a Healthier Community Institute provides youth with hands on experience in community health and the opportunity to make lasting changes in their community. High-school-aged youth will be fully immersed in a health education and service-learning institute to develop a plan of action that addresses the state of health in Perth Amboy. Emerging leaders will spend the summer months of July and August putting their plans into action and will earn a summer stipend during this time. The Jewish Renaissance Foundation will support the youth financially for the first three (3) weeks of the program. The City of Perth Amboy will dedicate funding to extend the summer institute an additional three (3) weeks to maximize the impact of their work. At the conclusion of the summer, the Emerging Leader will have completed their action plan.

3. Roles and Responsibility

The JRF will provide supervision of the youth during their summer institute. This supervision will include:

1. Promptly addressing and responding to needs of the Emerging Leaders.
2. Providing equipment and materials for youth to complete their action plan.

3. Monitor the progress of each Emerging leader, to ensure they are compensated, and submit documentation to the City of Perth Amboy.
4. Provide the City of Perth Amboy with updated progress of Emerging Leaders' action plan.

The City of Perth Amboy will be responsible for ensuring Emerging Leaders receive their financial compensation in a timely manner for the hours recorded.

4. **Compensation**

In consideration for performance of the services described above under Role and Responsibilities, the form and structure of compensation will be as follows:

1. The City of Perth Amboy will be responsible for the disbursement of three (3) weeks of compensation for 19 Emerging Leaders, not to exceed a total of \$8,550,
2. This is calculated at a rate of **\$150.00 per week per participant** for three (3) weeks.
3. Payment to each individual Emerging Leader will be disbursed weekly, with 3 disbursement dates during the three-week period. (See Attachment A for breakdown of calculations)

5. **Program Location**

The City of Perth Amboy will host Emerging Leaders at the following location, at no charge, during their Saturday, monthly meetings starting October 2025- June 2026 and the summer program from Monday – Thursday, 9:00 AM – 3:00 PM from July 6th, 2026 – August 14th, 2026:

Eddie and Brenda Trujillo Family Foundation Community Center,
228 High Street, Perth Amboy, NJ 08861
Tel No. 732-442-4000

6. **Reporting Requirements**

The Jewish Renaissance Foundation will be required to report any updates of the project's progress to the City of Perth Amboy. The City of Perth Amboy will be required to submit documentation to the Jewish Renaissance Foundation the amount distributed to the youth leaders during each stipend disbursement.

7. **Use of Materials**

By signature of the City of Perth Amboy's representative on this document, the JRF is authorized to use any materials submitted, including any project photographs, for whatever reporting, marketing, or other programmatic purpose that the JRF may, in its sole discretion, deem appropriate.

8. **Assignment**

No party here to, may assign, delegate, subcontract or otherwise transfer this agreement or any of its rights or obligations hereunder without the written approval of the other Party.

9. Indemnification

The City of Perth Amboy agrees to indemnify and hold harmless JRF, its employees and agents against any liability, damages, loss or expense (including reasonable attorney fees and expenses of litigation) arising out of the negligent actions of The City of Perth Amboy, its employees or any Third Party acting on behalf of or under authorization from The City of Perth Amboy in the performance of this AGREEMENT, except for the negligent acts of the JRF, its employees and agents.

JRF agrees to indemnify and hold harmless the City of Perth Amboy, its employees and agents against any liability, damages, loss or expense (including reasonable attorney fees and expenses of litigation) arising out of the negligent actions of JRF, its employees or any Third Party acting on behalf of or under authorization from JRF In the performance of this AGREEMENT, except for the negligent acts of the City of Perth Amboy, its employees and agents.

10. Modifications/Amendments/Waivers

Any waiver, amendment, or other modification of this Agreement shall not be effective unless in writing and signed by the Party against whom enforcement is sought.

11. Entire Agreement

The Agreement and any schedules and exhibits attached hereto, constitute the entire and exclusive statement of the agreement between the parties hereto. This supersedes all prior and written and oral statements and no representation, statement, condition, or warranty not contained in this Agreement any schedules and exhibits attached hereto shall be binding on the parties hereto or have any force or effect whatsoever.

12. Communication

All communication for any issues that arise out of the MOA shall be addressed to the following parties:

For the JRF – Dr. Alan Goldsmith (Interim CEO)
Grace Co-Ortega (CFO)

For The City of Perth Amboy- Kenneth Ortiz

13. Governing Law

This Agreement shall be construed and enforced in accordance with the laws of the State of New Jersey, excluding Its conflict of law principle.

14. Terms and Termination

This Agreement shall become effective on the date of its execution by each of the Parties and shall continue in effect until August 31, 2025. The Agreement can be terminated by either party with thirty (30) days written notice submitted to the other party.

Signatures on the next page

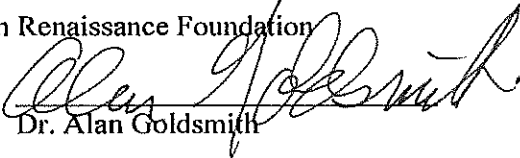
The City of Perth Amboy

Helmin Caba

Mayor, the City of Perth Amboy

Date

Jewish Renaissance Foundation



Dr. Alan Goldsmith

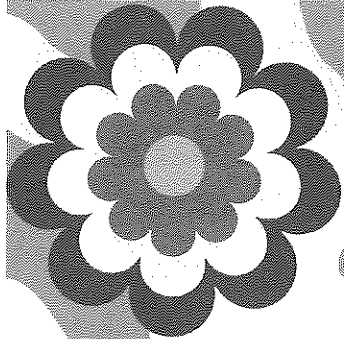
02/05/26

Date

Interim Chief Executive Officer (CEO)

Emerging Leaders Exhibit A- Attachment
2026 Emerging Leaders Summer Institute Weekly Stipend
City of Perth Amboy July 6th through August 14th

# of Participants	Weekly Amount	Amount for three weeks
1	\$150	\$450
2	\$150	\$450
3	\$150	\$450
4	\$150	\$450
5	\$150	\$450
6	\$150	\$450
7	\$150	\$450
8	\$150	\$450
9	\$150	\$450
10	\$150	\$450
11	\$150	\$450
12	\$150	\$450
13	\$150	\$450
14	\$150	\$450
15	\$150	\$450
16	\$150	\$450
17	\$150	\$450
18	\$150	\$450
19	\$150	\$450
TOTAL	\$2,850	\$8,550



Emerging Leaders

Groovy Wellness Fest

Vibe & Thrive Hygiene Drive

Bingo, Planting,
Dominos, Prizes

Date: July 22, 2026

Time: 1pm-3pm

(Event catered to the elderly)

Healthy Minds Groovy Times

Meditation, Self-
Care, Art, Prizes,

Date: Aug 5, 2026

Time: 3pm-6pm

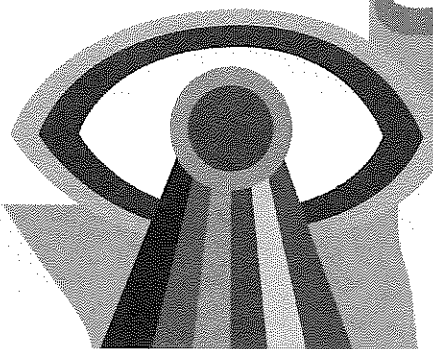
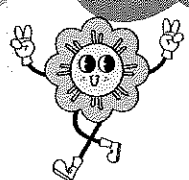
ALL EVENTS WILL BE HELD AT:

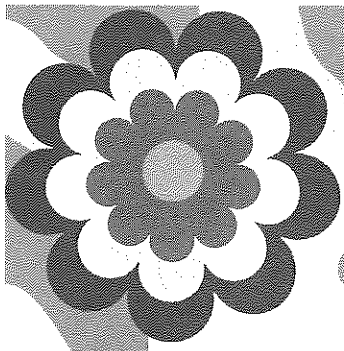
228 High St,
Perth Amboy, NJ
08861

Presented By the Emerging Leaders Cohort 9



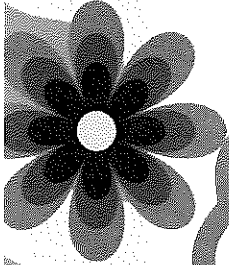
Good Vibes.
Better Health.
#vibesthatheal





Emerging Leaders

Groovy Wellness Fest



**Campaña de Higiene
Vibe & Thrive**

Bingo, siembra,
dominó, premios

Fecha: 22 de julio de 2026
Hora: 1:00 p. m. - 3:00 p. m.

(Evento dirigido a las personas mayores)

**Mentes Sanas,
Tiempos Geniales**

Meditación,
autocuidado, arte,
premios

Fecha: 5 de agosto de 2026
Hora: 3:00 p. m. - 6:00 p. m.

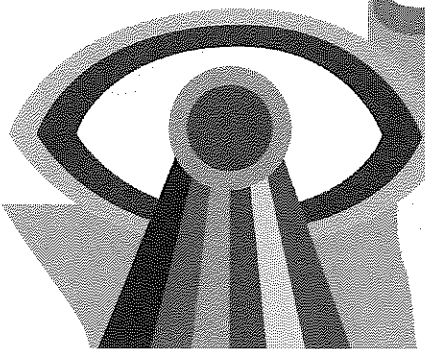
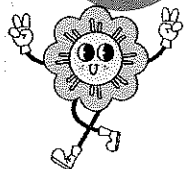
Todos los eventos se
celebrarán en:

228 High St,
Perth Amboy, NJ
08861

presentado por la cohorte 9 de líderes emergentes



Buenas vibras.
Mejor salud.
#vibesthatheal



CITY OF PERTH AMBOY
RESOLUTION NO. R-238-6/26

AUTHORIZING THE 2026-2027 RENEWAL OF CERTAIN PLENARY RETAIL CONSUMPTION LICENSES, CLUB LICENSES AND DISTRIBUTION LICENSE

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF PERTH AMBOY

WHEREAS, applications have been received for the 2026-2027 renewal of certain Plenary Retail Consumption Licenses, Club Licenses and Distribution License; and

WHEREAS, the necessary fees have been paid.

NOW, THEREFORE, BE IT AND IT IS HEREBY RESOLVED, that the 2026-2027 renewal of the following Plenary Retail Consumption Licenses, Club Licenses and Distribution License are hereby granted and effective July 1, 2026:

1216-33-007-004	Palma Investments	POCKET
1216-33-009-006	Cornucopia Cruise Lines, Inc.	40 Riverview Dr.
1216-32-014-004	Marte Enterprises, Inc. t/a Rainbow Inn	265 Smith St.
1216-33-015-005	Montico, Inc. t/a Riverside Sports Bar	328-330 Smith St.
1216-33-022-005	Fayette Fair Trade, Inc. t/a Fayette Fair Trade Inc.	329 Fayette St.
1216-33-027-007	Tawfik Enterprises, LLC t/a The Flat Iron Tavern	430 New Brunswick Ave.
1216-33-029-004	Yosy Bar, LLC t/a Yosy Bar	408 State St.
1216-32-037-005	Seabra's Armory Inc. t/a Seabra's Armory	200 Front St.
1216-32-039-010	Arjun Shayan & Saahil, LLC	352-354 State St.
1216-33-042-007	The Barge Restaurant & Cocktail Lounge, Inc.	201 Front St.
1216-32-043-007	DNJ Liquor Store, Inc. t/a Ali's Liquor Warehouse	642 State St.
1216-33-044-007	Rey's, Inc. t/a Copa De Oro	306 Smith St.
1216-33-045-011	P Amboy Group, LLC. t/a Noches De Columbia	270 King St., Units 2, 3 & 4
1216-33-057-009	Eden's Legacy, LLC. t/a Eden's Legacy	462 B Amboy Ave.
1216-32-069-014	890 Amboy Inc., LLC t/a Drinks Tu Go	890 Amboy Ave.
1216-32-071-007	Shri Khodiyar Maa, Inc. t/a T&A Discount Liquors & Wines	439 Convery Blvd.
1216-33-075-007	Jamagarille, LLC	1096 Convery Blvd.

1216-33-077-001	Portuguese Sporting Club, Inc t/a Portuguese Sporting Club, Inc.	780-782 State St.
1216-33-079-010	La Vega Bar LLC t/a La Vega Bar	299 Smith St.
1216-33-080-007	Picos De Chalan Y Teo, LLC	310-312 Elm St.
1216-33-082-007	La Playita Sports Bar, LLC.	96-98 Second St.
1216-32-087-006	Manjali Inc. t/a Pay Rite Liquors	223 Smith St.
1216-33-089-004	R & J Corp. t/a Triangle Cafe	181 New Brunswick Ave.
1216-33-091-007	La Rubia's Bar & Grill	848 Amboy Ave
1216-32-095-012	R.C. Liquors, Inc. t/a US-1 Discount Liquors	585 Fayette St.
1216-32-100-007	Bay City Liquors, LLC 475 Smith Street Retail Space 4 & 5	
1216-33-101-003	Sangria Lounge & Café, LLC t/a Sangria Lounge & Café, LLC	POCKET
1216-33-104-004	Santo Domingo Invita Restaurant, LLC t/a Santo Domingo Invita Restaurant	223 Market St.
1216-31-113-002	Ancient Order of Hibernians Comm. John Barry Div. #3 t/a Ancient Order of Hibernians	428 Brace Ave.
1216-31-114-001	The Hubs, Inc. t/a The Hubs, Inc.	802 Robbins St.
1216-31-117-001	Moose Lodge 1360 t/a Loyal Order of Moose	989-991 Convery Blvd
1216-31-121-002	St. George Catholic Club Inc.	415 Eagle Ave.
1216-31-125-001	P. A. American Legion Post #45 Inc.	530 Smith St.
1216-44-126-006	Krunal Corp. t/a Amboy Discount Liquors	364 New Brunswick Ave.

ATTEST:

Milady Tejada
Council President

Victoria Ann Kupsch
City Clerk

APPROVED AS TO FORM:

William P. Opel
Director of Law

DATED: June 10, 2026

CITY OF PERTH AMBOY

RESOLUTION NO. R-239-6/26

**RESOLUTION OF THE CITY OF PERTH AMBOY, COUNTY OF MIDDLESEX,
NEW JERSEY, AUTHORIZING EXECUTION OF AN AGREEMENT WITH
THE COUNTY OF MIDDLESEX FOR THE INSTALLATION OF A
RECTANGULAR RAPID FLASHING BEACON AT THE INTERSECTION OF
NEW BRUNSWICK AVENUE (CR 616) AND LEE STREET**

WHEREAS, the County of Middlesex (the “County”) and the City of Perth Amboy (the “City”) recognize the desirability of providing for the installation of a rectangular rapid flashing beacon (RRFB) at the intersection of New Brunswick Avenue (CR 616) and Lee Street; and

WHEREAS, the County and City, in discharge of their public duties, are desirous of jointly providing for these improvements pursuant to the terms of a Traffic Signal Installation

**NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE CITY COUNCIL OF
THE CITY OF PERTH AMBOY, COUNTY OF MIDDLESEX, NEW JERSEY:**

1. That the above referenced Recitals are hereby incorporated by reference, and the proper City officials be and hereby are authorized and directed to execute the Traffic Signal Installation Agreement.

ATTEST:

MILADY TEJEDA
Council President

VICTORIA ANN KUPSCH
City Clerk

Dated: June 10, 2026

APPROVED AS TO FORM:

WILLIAM P. OPEL Director of Law

CITY OF PERTH AMBOY RESOLUTION – R-240-6/26

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PERTH AMBOY,
COUNTY OF MIDDLESEX, STATE OF NEW JERSEY CONSENTING TO THE
APPOINTMENT OF MARC A. LECKSTEIN AS LEGAL COUNSEL FOR THE
PLANNING BOARD AND BOARD OF ADJUSTMENTS, IN AN AMOUNT NOT TO
EXCEED \$33,000.00**

WHEREAS, the City of Perth Amboy (the “City”) is a municipal corporation of the State of New Jersey; and

WHEREAS, Marc A. Leckstein is an attorney employed at Leckstein & Leckstein, LLC, located at 463 Prospect Street, P.O. Box 231 Little Silver, NJ 07739; and

WHEREAS, the Planning Board of the City of Perth Amboy has advised the City Council of his intent to appoint Marc A. Leckstein to serve as legal counsel for the Planning Board and Board of Adjustment; and

WHEREAS, the Chief Financial Officer has advised that it is the City's intention to provide funding in the amount of \$16,500.00 in the CY2026 Budget Account No. 6-01-21-180-099, and \$16,500.00 from Account No. 6-01-21-185-099 contingent upon the adoption of the CY2026 Budget and/or inclusion in the CY2026 Temporary Budget and Certification of Availability of Funds. Should appropriate allocations not be made then this contract shall become null and void.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Perth Amboy, in the County of Middlesex, New Jersey, as follows:

Section 1. The foregoing recitals are hereby incorporated by reference as if fully repeated herein.

Section 2. The appointment of Marc A. Leckstein as legal counsel is hereby approved in an amount not to exceed \$33,000.00.

Section 3. This Resolution shall take effect immediately.

MILADY TEJADA
Council President

VICTORIA ANN KUPSCH
City Clerk

Dated: June 10, 2026

APPROVED AS TO FORM:

WILLIAM P. OPEL
Director of Law

Certification of Funds:

JILL A. GOLDY
Chief Financial Officer

CITY OF PERTH AMBOY

RESOLUTION NO. R-241-6/26

RESOLUTION OF THE CITY OF PERTH AMBOY, COUNTY OF MIDDLESEX, NEW JERSEY AUTHORIZING A REFUND IN THE AMOUNT OF \$125.00 JOHN PISKORSKI FOR THE RETURN OF THREE (3) GATE KEYS

WHEREAS, John Piskorski, a tenant, returned his three (3) keys for which a \$125.00 deposit was made; and

WHEREAS, Perth Amboy Harborside Marina has advised the City that the keys have been returned; and

WHEREAS, the Chief Financial Officer has certified that the sum of \$125.00 is available from Account No. 6-10-55-528-529.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE CITY COUNCIL OF THE CITY OF PERTH AMBOY, COUNTY OF MIDDLESEX, NEW JERSEY:

That the above referenced Recitals are hereby incorporated by reference, and the proper City officials are authorized and directed to return to John Piskorski his \$125.00 deposit, as set forth above.

MILADY TEJADA
Council President

VICTORIA ANN KUPSCH
City Clerk

Dated: June 10, 2026

APPROVED AS TO FORM:

Certification of Funds:

WILLIAM P. OPEL
Director of Law

JILL A. GOLDY
Chief Financial Officer

CITY OF PERTH AMBOY

RESOLUTION NO. R-242-6/26

RESOLUTION OF THE CITY OF PERTH AMBOY, COUNTY OF MIDDLESEX, NEW JERSEY, PROVIDING ENDORSEMENT IN SUPPORT OF THE STATE OF NEW JERSEY DEPARTMENT OF TRANSPORTATION ROUTE 440, ROUTE 95 TO KREIL STREET PROJECT

WHEREAS, a meeting was held on September 2, 2025 between the New Jersey Department of Transportation (the "NJDOT") and representatives of the City of Perth Amboy (the "City") concerning the Route 440, Route 95 to Kreil Street project; and

WHEREAS, representatives of the City were in agreement with Route 440, Route 95 to Kreil Street project improvements as shown on the preliminary engineering plans as presented at the meeting held on September 2, 2025; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Perth Amboy as follows:

1. The City Council authorizes and directs the City Clerk to forward a letter to the NJDOT indicating support for the proposed improvements to Route 440, Route 95 to Kreil Street project.
2. The City Clerk is further directed to forward such a letter to be attached to this Resolution expressing its support for this project.

ATTEST:

MILADY TEJEDA
Council President

VICTORIA ANN KUPSCH
City Clerk

Dated: June 10, 2026

APPROVED AS TO FORM:

WILLIAM P. OPEL
Director of Law

Victoria Ann Kupsch

From: Historic Preservation
Sent: Friday, May 29, 2026 12:33 PM
To: Victoria Ann Kupsch
Cc: Lisett Lebron; William Kurzenberger; Stephanie Brisita; Jane Witkin
Subject: Transmission of Adopted HPC Resolutions
Attachments: Resolution No HPC-2026-01.pdf; Resolution No HPC-2026-02.pdf

Good afternoon Victoria,

Please find attached two resolutions adopted by the Perth Amboy Historic Preservation Commission on May 28, 2026:

- Resolution No. HPC-2026-01, regarding Commission Vacancies, Pending Applications, and Appointment Process Communication; and
- Resolution No. HPC-2026-02, regarding Membership Term Staggering, Institutional Continuity, and Commission Stability.

Both resolutions were duly presented, considered, approved, and signed by the Commission.

Pursuant to the direction contained within each resolution, I respectfully request that these documents be distributed to the appropriate recipients identified therein and maintained as part of the official municipal record.

Please let me know if any additional information is required.

Thank you for your assistance.

With regards,

Sage Nieves
Chair
Perth Amboy Historic Preservation Commission

Historic Preservation

City of Perth Amboy

Email: hpc@perthamboynj.org
Phone:

The City of PERTH AMBOY
CITY OF HISTORY, CITY OF THE FUTURE

Website: www.perthamboynj.org

Resolution No. HPC-2026-01

RESOLUTION OF THE HISTORIC PRESERVATION COMMISSION OF THE CITY OF PERTH AMBOY REGARDING COMMISSION VACANCIES, PENDING APPLICATIONS, AND APPOINTMENT PROCESS COMMUNICATION

WHEREAS, the Historic Preservation Commission ("Commission" or "HPC") was established pursuant to Chapter 258 of the Code of the City of Perth Amboy to advise on matters relating to historic preservation and related public responsibilities; and

WHEREAS, the continued functionality of the Commission depends upon maintaining sufficient membership necessary to conduct meetings, review matters before the Commission, and carry out its responsibilities under Chapter 258; and

WHEREAS, beginning in or around March 2025, the Commission initiated multiple written inquiries regarding:

- pending applications for Commission membership;
- existing and anticipated vacancies;
- and the status of appointments to the Commission; and

WHEREAS, throughout this period, the Commission received multiple responses acknowledging that applications had been submitted, were under review, or were anticipated to proceed; and

WHEREAS, despite repeated follow-up communications over an extended period of time, the Commission has not received substantive updates regarding the anticipated timeline or disposition of pending applications sufficient to address ongoing vacancies; and

WHEREAS, applicants themselves have independently contacted the City seeking clarification regarding the status of their applications and anticipated timelines for consideration; and

WHEREAS, prolonged vacancies and unresolved appointment matters may impact the Commission's ability to maintain consistent meeting operations and administrative functionality; and

WHEREAS, the Commission believes that timely communication regarding vacancies and appointments serves the public interest and supports confidence in the municipal appointment process;

NOW, THEREFORE, BE IT RESOLVED by the Historic Preservation Commission of the City of Perth Amboy that the Commission hereby formally:

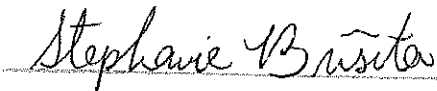
1. Acknowledges the existence of ongoing vacancies, pending applications, and unresolved appointment-related matters affecting the Commission;
2. Reaffirms the importance of maintaining sufficient membership necessary for the Commission to continue carrying out its responsibilities under Chapter 258;
3. Requests reasonable updates regarding:
 - o the status of pending applications;
 - o existing vacancies;
 - o and the anticipated process and timeline for appointments, to the extent permitted by law;
4. Encourages timely consideration of pending applications and vacancies in order to support the continued functionality of the Commission; and
5. Directs that a copy of this Resolution be transmitted to:
 - o the Office of the Mayor;
 - o the City Clerk;
 - o and the City Councilfor informational purposes and inclusion in the public record.

BE IT FURTHER RESOLVED that nothing contained herein shall be construed as directing or superseding the lawful appointment authority established under municipal ordinance or applicable law, but rather as a formal statement of operational concern by the Historic Preservation Commission.

Adopted this 28th day of May, 2026 by the Historic Preservation Commission of the City of Perth Amboy.



Sage Nieves, Chair



Stephanie Brisita, Secretary

Resolution No. HPC-2026-02

RESOLUTION OF THE HISTORIC PRESERVATION COMMISSION OF THE CITY OF PERTH AMBOY REGARDING MEMBERSHIP TERM STAGGERING, INSTITUTIONAL CONTINUITY, AND COMMISSION STABILITY

WHEREAS, Chapter 258 of the Code of the City of Perth Amboy establishes a membership structure for the Historic Preservation Commission ("Commission" or "HPC") consisting of designated membership classes and staggered terms intended to promote continuity and stability in the administration of the Commission; and

WHEREAS, the Commission has reviewed appointment documentation and observed that multiple commissioners appointed during different calendar years presently appear to share substantially identical expiration dates despite differing appointment dates; and

WHEREAS, the Commission further notes that substantially all current Commission memberships are presently scheduled to expire on December 31, 2026; and

WHEREAS, staggered membership structures are commonly utilized in governmental bodies to preserve institutional knowledge, maintain continuity in public decision-making, and reduce disruptions associated with simultaneous turnover; and

WHEREAS, the Commission is concerned that simultaneous expiration of substantially all Commission memberships may unintentionally undermine the continuity objectives contemplated by Chapter 258; and

WHEREAS, the Commission believes that maintaining a staggered-term framework consistent with the intent and structure of Chapter 258 supports long-term operational stability and effective administration of the Commission's public responsibilities;

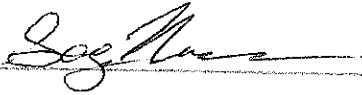
NOW, THEREFORE, BE IT RESOLVED by the Historic Preservation Commission of the City of Perth Amboy that the Commission hereby formally:

1. Acknowledges concerns regarding the apparent alignment of multiple Commission term expiration dates despite differing appointment dates;
2. Reaffirms the importance of maintaining staggered terms and institutional continuity consistent with the structure and objectives contemplated by Chapter 258;
3. Expresses concern that simultaneous expiration of substantially all Commission memberships may create avoidable disruptions in continuity, quorum stability, and institutional knowledge;

4. Respectfully requests administrative and legal review of the Commission's present term structure and expiration alignment in order to ensure consistency with the intent and operational objectives of Chapter 258 and applicable law; and
5. Directs that a copy of this Resolution be transmitted to:
 - o the Office of the Mayor;
 - o the City Clerk;
 - o the City Attorney;
 - o and the City Councilfor informational purposes and inclusion in the public record.

BE IT FURTHER RESOLVED that nothing contained herein shall be construed as a legal determination regarding the validity of any existing appointment or term of office, but rather as a formal request for administrative and legal clarification concerning the Commission's present membership structure.

Adopted this 28th day of May, 2026 by the Historic Preservation Commission of the City of Perth Amboy.



Sage Nieves, Chair



Stephanie Brisita, Secretary



Brockhoff Environmental Services

Established 2007

May 19, 2026

**Bureau of Case Assignment & Initial Notice
Contaminated Site Remediation & Redevelopment
NJ Department of Environmental Protection
401-05H
PO Box 420
Trenton, NJ 08625-0420**

Via email: srp_submissions@dep.nj.gov

**Subject: Remedial Action Protectiveness / Biennial Certification Form - Soil
277 Rector Street
277 Rector Street, Perth Amboy, Middlesex County, NJ 08861
NJDEP Program Interest # G000040158
Soil RAP # RAP220001**

To Whom It May Concern:

Brockhoff Environmental Services LLC (BES) is providing the enclosed Soil Remedial Action Protectiveness / Biennial Certification Form and associated attachments for the above referenced Site. Should you have any questions or require additional information, please contact me at 908-689-4300.

Sincerely,
Brockhoff Environmental Services LLC

Kristen Granitzki, LSRP
Project Manager

cc: 277 Rector Street, LLC (via email)
Victoria Ann Kupsch, RMC, Perth Amboy City Clerk, 260 High Street, Perth Amboy, NJ 08861
Nancy Pinkin, Middlesex County Clerk, P.O. Box 1110, New Brunswick, NJ 08903
Lester Jones, Jr., Health Officer, Middlesex County Office of Health Services, 35 Kennedy Blvd.,
East Brunswick, NJ 08816

Enclosed: Soil Remedial Action Protectiveness/Biennial Certification Form
Engineering Control Inspection Log (April 2026)
Soil Remediation Standards Evaluation Summary Table
Order of Magnitude Evaluation
Contaminants of Emerging Concern Evaluation

RCUD CLERK'S OFFICE
2026 MAY 26 PM3:01



New Jersey Department of Environmental Protection
Contaminated Site Remediation & Redevelopment

REMEDIAL ACTION PROTECTIVENESS/BIENNIAL CERTIFICATION FORM

Date Stamp
(For Department use only)

SECTION A. SITE NAME AND LOCATION

Site Name: 277 Rector Street
 List All AKAs: _____
 Street Address: 277 Rector Street
 Municipality: City of Perth Amboy (Township, Borough, or City)
 County: Middlesex Zip Code: 08861
 Program Interest (PI) Number(s): G000040158
 Remedial Action Permit (RAP) Number: RAP220001

SECTION B. FEES

Remedial Action Protectiveness/Biennial Certification Form for a RAP.....NO FEE
 Have all outstanding RAP annual fees been paid? Yes No
 If "No", please explain: _____

Post-NFA Cases (Sites without a RAP): Remedial Action Protectiveness/Biennial Certification Form:
 Have all outstanding Post-NFA fees been paid?..... Yes No
 If "No", please explain: _____

Note: A RAP Initial Application is required to be submitted with this form unless the Classification Exception Area/Well Restriction Area (CEA/WRA) is being requested to be lifted or the Deed Notice is being requested to be terminated and is no longer required. Please see the Post-NFA Compliance Notice for cases requiring remedial action permits, which includes the fee breakdown.

SECTION C. FEE BILLING CONTACT PERSON

Changes Since Last Submittal of the Remedial Action Protectiveness/Biennial Certification Form
 Date of RAP Contact Information Change Form Submission: _____
 Business Name: 277 Rector Street LLC
 First Name of Contact: Ali Last Name of Contact: Rada
 Title: Managing Agent
 Phone Number: 732-496-3300 Ext.: _____ Fax: _____
 Mailing Address: 352 State Street
 Municipality: Perth Amboy State: NJ Zip Code: 08861
 Email Address: alilandproperties@yahoo.com

SECTION D. ADMINISTRATIVE CHANGES

1. Has the mailing address changed for the Person Responsible for Conducting the Remediation (PRCR) since your last submittal? Yes No
 If "Yes", provide the date of the RAP Administrative Changes Application submission:..... _____
 2. Has the PRCR Contact Person/Information changed since the last submittal? Yes No
 If "Yes", provide the date of the RAP Contact Information Change Form submission:..... _____

3. Has the PRCR Affiliation/Name or Organization changed since your last submittal? Yes No
 If "Yes", provide the date of the RAP Administrative Changes Application submission:
4. Has the mailing address changed for the Property Owner since your last submittal?..... Yes No
 If "Yes", provide the date of the RAP Administrative Changes Application submission:
5. Has the Property Owner Contact Person/Information changed since your last submittal? Yes No
 If "Yes", provide the date of the RAP Contact Information Change Form submission:
6. Has the Property Owner Affiliation/Name or Organization changed since your last submittal? Yes No
 If "Yes", provide the date of the RAP Administrative Changes Application submission:
7. Since the RAP was issued, did the Municipality initiate a change to the Block and Lot number(s) of the site? Yes No
 If "Yes", list the former and new Municipal Block and Lot numbers of the site and the submission date of the RAP Administrative Changes Application below:
 Former Municipal Block and Lot Number(s):
 New Municipal Block and Lot Number(s):
 Date that the Administrative Changes Application was submitted:
8. Since the RAP was issued, did the Block and Lot number(s) of the site change due to a subdivision? Yes No
 If "Yes", list the submission date of the RAP Technical Modification Application:
 If this application was not submitted explain why in Section L.

SECTION E. ATTACHED DOCUMENTS

Copies of this submittal should have been provided to the municipal and county clerks for each municipality and county in which the site is located; the local, county and regional health department for each municipality and county in which the site is located; each current owner of the site; the Pinelands Commission as applicable; and the Highlands Commission as applicable pursuant to N.J.A.C. 7:26C-7.10.

Attach the following documents with the Remedial Action Protectiveness/Biennial Certification Form in accordance with N.J.A.C. 7:26C-7.10:

Notes:

- All electronic copies should be provided in Adobe PDF file format in an email to srp_submissions@dep.nj.gov.
 *See general section of the instructions for how to handle submissions associated with a Post-NFA Case.
- Bulleted attached documents are required. Check the boxes for all updated documents that are being submitted to support continued compliance with the RAP.

General Initial Application Requirements

- Electronic copy of the completed Remedial Action Protectiveness/Biennial Certification Form using the current form on the NJDEP Website.
- The Contaminants of Emerging Concern (CECs) evaluation completed associated with the RAP.
- A contaminant concentration table that compares the changes in applicable standard(s) and the associated order of magnitude analysis.

Vapor Intrusion (VI) requirements as per N.J.A.C. 7:26C-7.8 (if applicable):

- Electronic copy of a map that includes the VI sampling locations and results.
- A summary of all vapor intrusion sampling results by monitoring point in tabular format, including historical sampling data associated with the RAP.
- Electronic copy of the Indoor Air Building Survey and Sampling Form completed for each sampling round.

Financial Assurance requirements as per N.J.A.C. 7:26C-7.6 and N.J.A.C. 7:26C-5.2(e) (if applicable):

- Completed Remediation Cost Review (RCR) and Remediation Funding Source (RFS)/Financial Assurance (FA) Form with a detailed cost estimate, if FA is required
- Attach a copy of the FA mechanism, including any Amendments/Riders
- The annual statements confirming the value of the FA Instrument, including the homeowner or condominium association's annual budget. Not applicable for Letter of Credit mechanisms.
- Check this box if using an existing RFS mechanism as the FA. Include a copy of the RFS mechanism with the RCR and RFS/FA Form.

Soil requirements as per N.J.A.C. 7:26C-7.10:

- All inspection reports/logs that have been completed since the last submittal of the Remedial Action Protectiveness/Biennial Certification Form.
- A current Tax Map of the property if the block and lot has changed since the Deed Notice was filed.

Ground Water requirements as per N.J.A.C. 7:26C-7.10:

- A summary of all ground water sampling results by monitoring well in tabular format, including sufficient historical sampling data associated with the RAP to demonstrate trends for all COCs.
- The last four ground water contour maps completed for the site, which includes the extent of the CEA/WRA, monitoring well and AOC locations on it, and the direction of ground water flow at the site.
- All field sampling sheets that have been completed since the last submittal of the Remedial Action Protectiveness/Biennial Certification Form.
- The results of the required updated well search to this form, including a scaled map and a table indicating which wells were previously evaluated.
- A table summarizing the monitoring well construction details (below ground surface (bgs)) for all the monitoring wells associated with the ground water component.
- A summary of the Technical Impracticability (TI) Determination and a 5-year evaluation.
- A current Tax Map of the property if the block and lot has changed for the CEA/WRA.

Indoor Air requirements as per N.J.A.C. 7:26C-7.10:

- The annual system diagnostic measurements compared to the commissioning values in tabular format.
- The Vapor Intrusion Mitigation Monitoring and Maintenance (VI MMM) Checklists for each monitoring and maintenance round since the last submittal of the Remedial Action Protectiveness/Biennial Certification Form for each building /unit ([iec mm checklist.pdf](#)).
- Indoor Air Building Survey and Sampling Form completed for each sampling round since the last submittal of the Remedial Action Protectiveness/Biennial Certification Form.
- The updated [Vapor Intrusion \(VI\) Spreadsheet](#).
- Scaled site map(s) indicating the location of all samples.

SECTION F. FINANCIAL ASSURANCE

1. Does remedial action permit include an engineering control? Yes No
If "No", proceed to next section.
2. Is Financial Assurance required for the site? Yes No
If "Yes", attach a completed RCR and RFS/FA Form with a detailed cost estimate.

3. If the Financial Assurance Instrument is a Line of Credit, Remediation Trust Fund, Surety Bond, or Environmental Insurance Policy, have annual statements confirming the value of the Financial Assurance Instrument been submitted? Yes No
 If "No", submit the annual statements confirming the value of the Financial Assurance Instrument with the RCR and RFS/FA Form.
4. If the current owner of the site is either a homeowner association or a condominium association, have copies of the annual budget that includes funds for the operation, maintenance, and monitoring of the engineering control(s) at the site been submitted? Yes No
 If "No", submit copies of the association's annual budget that includes funds for the operation, maintenance, and monitoring of the engineering control(s) at the site with the RCR and RFS/FA Form.

SECTION G. LAND USE

1. **Current Site Land Use** (check all that apply at the site)

- | | | |
|---|---|--|
| <input type="checkbox"/> Industrial | <input type="checkbox"/> Park or Recreational Use | <input type="checkbox"/> Child Care Facility |
| <input checked="" type="checkbox"/> Residential | <input type="checkbox"/> Agricultural | <input type="checkbox"/> Hospital |
| <input type="checkbox"/> Commercial | <input type="checkbox"/> Road/Right of Way | <input type="checkbox"/> Vacant |
| <input type="checkbox"/> Governmental Facility | <input type="checkbox"/> School | <input type="checkbox"/> Other: _____ |

2. **Off-site Land Use** (check all that apply for Blocks/Lots included in the areal extent of the institutional control)

- | | | |
|--|---|--|
| <input type="checkbox"/> Industrial | <input type="checkbox"/> Park or Recreational Use | <input type="checkbox"/> Child Care Facility |
| <input type="checkbox"/> Residential | <input type="checkbox"/> Agricultural | <input type="checkbox"/> Hospital |
| <input type="checkbox"/> Commercial | <input type="checkbox"/> Road/Right of Way | <input type="checkbox"/> Vacant |
| <input type="checkbox"/> Governmental Facility | <input type="checkbox"/> School | <input type="checkbox"/> Other: _____ |

The institutional and engineering controls are limited to within the boundaries of the Subject Site.

3. Has the site use(s) changed since the last submittal of the Remedial Action Protectiveness/Biennial Certification Form? Yes No

4. Have site use changes occurred, or changes to the land taken place (e.g., new land features created such as a basin or culvert, or new utilities installed creating preferential pathways for the contamination), or both, that have rendered the remedial action not protective of public health, safety and of the environment? Yes No

If "Yes", indicate what the site use change or change to the land was and the date of the submission of a RAP Technical Modification Application:

Site Use Change(s): _____

Change(s) to the Land: _____

Date of RAP Technical Modification Application Submission: _____

Note: Pursuant to N.J.A.C. 7:26E- 5.3, a Presumptive or Alternative Remedy is required for Schools, Child Care Centers, and Residences.

SECTION H. SOIL COMPONENT RAP INFORMATION

Remedial Action associated with the soil component as per N.J.A.C. 7:26C-7.10:

1. Have periodic inspections been conducted pursuant to the Soil Monitoring and Maintenance Plan in the RAP to determine if disturbances of the remedial action/engineering control(s) have taken place since the last submittal of the Remedial Action Protectiveness/Biennial? Yes No

If "No", indicate your inspection frequency:

Attach all inspection reports/logs that have been completed since the last submittal of the Remedial Action Protectiveness/Biennial Certification Form.

2. Have disturbances of the remedial action/engineering control(s) taken place since the last submittal of the Remedial Action Protectiveness/Biennial Certification Form? Yes No

If "Yes", provide the following information:

3. Date of Disturbance: _____ Duration of Disturbance: _____ Months _____ Days

Describe the Disturbance:

4. Was the remedial action/engineering control(s) restored to the conditions stated in the Deed Notice/DER/Notice In-Lieu of DN? Yes No

If "No", provide the approximate Date of Expected Engineering Control(s) Disturbance Repair:

Briefly describe below the reasons why, indicate what measures are being taken to ensure the protectiveness of public health and safety and of the environment, and provide the disturbance repair schedule:

Note: The engineering control(s) disturbance should be repaired within 60 days of the disturbance and that a RAP Technical Modification Application is required for any permanent change to the engineering control(s) for the site.

Order of Magnitude associated with the soil component as per N.J.A.C. 7:26C-7.10:

1. Since the RAP soil component was issued, did the comparison conducted pursuant to N.J.A.C. 7:26C-7.10(e)3 require the submission of a RAP Technical Modification Application? Yes No

If "Yes", Provide the date of RAP Technical Modification Application Submission:

2. Did the comparison conducted above reveal a change in the Soil Remediation Standards? Yes No

If "Yes", did the Soil Remediation Standards change by an order of magnitude? Yes No

If "Yes", does the change require a modification of the institutional or engineering control? Yes No

If "Yes", provide the date of RAP Technical Modification Application Submission:

Attach a contaminant concentration table that compares Soil Remediation Standard changes and order of magnitude analysis.

CECs associated with the soil component as per N.J.A.C. 7:26C-7.10:

1. Is 1,4-dioxane a potential contaminant of concern at the AOC(s) associated with the soil component? Yes No
If "Yes", does it require further remedial investigation? Yes No
2. Are per- and polyfluoroalkyl substances (PFAS), including but not limited to perfluorononanoic acid (PFNA), perfluorooctanoic acid (PFOA), perfluorooctane sulfonic acid (PFOS), hexafluoropropylene oxide dimer acid (HFPO-DA), and its ammonium salt (GenX Chemicals) potential contaminants of concern at the AOC(s) associated with the soil component? Yes No
If "Yes", does it require further remedial investigation? Yes No

Attach the results of the required emerging CECs evaluation.

If "Yes" to questions 1.a. or 2.a. above, then provide a discussion of how this issue is being addressed:

Vapor Intrusion associated with the soil component as per N.J.A.C. 7:26C-7.10:

1. Are contaminants of potential vapor intrusion concern included in the Deed Notice/DER/Notice In-Lieu of DN? Yes No
If "Yes", then complete this section; otherwise proceed to the next applicable section.
2. Based on the most recent soil data available, do any contaminants of concern currently require a vapor intrusion investigation pursuant to N.J.A.C. 7:26E-1.15? Yes No
If "Yes", attach a table with the vapor intrusion sampling results, a scaled site map indicating the location of all structures investigated for vapor intrusion, and provide a discussion of those results below or provide a written explanation with the reasons for not evaluating the vapor intrusion pathway.

-
3. Were there any changes in property use or site access for the contaminated site or surrounding properties that required a vapor intrusion investigation from this soil contamination pursuant to N.J.A.C. 7:26E-1.15? Yes No
If "Yes", attach a table with the vapor intrusion sampling results, a scaled site map indicating the location of all structures investigated for vapor intrusion, and provide a discussion of those results below or provide a written explanation with the reasons for not evaluating the vapor intrusion pathway:
4. Have any vapor intrusion engineering controls/mitigation systems been installed to mitigate a completed VI pathway as a result of this soil contamination? (If a system was installed but not required to mitigate a completed VI pathway, check "No") Yes No
If "Yes", an IANA and a RAP New Media Component Application or a RAP Technical Modification Application should be submitted.

SECTION I. GROUND WATER COMPONENT RAP INFORMATION

Current or planned water use within the CEA/WRA:

1. Water use within the CEA/WRA when CEA/WRA was established (check all that apply):

- Potable Well Head Protection Area Irrigation
- Tier 1 Tier 2 Tier 3

- Industrial Geothermal Not Applicable

2. Current water use within the CEA/WRA Boundaries (check all that apply):

- Potable Well Head Protection Area Irrigation
- Tier 1 Tier 2 Tier 3

- Industrial Geothermal Not Applicable

3. Are there any planned changes in water use for the aquifers in which the CEA/WRA is located since the last submittal of the Remedial Action Protectiveness/Biennial Certification Form?..... Yes No

Check all the sources that were evaluated to determine planned changes in water use:

- Municipal Master Plans Zoning
- Plans
- Local water purveyor plans and planning data pertaining to the existence of water lines and proposed future installation of water lines, wells or well fields
- Local and County ordinances restricting installation of potable wells
- Local and County boards of health
- Local planning officials

4. Have any changes in water use altered the areal extent or the duration of the CEA/WRA?..... Yes No

5. Has the required well search identified any wells installed within one mile up-gradient, side gradient, and down-gradient of the CEA/WRA since the last submittal of the Remedial Action Protectiveness/Biennial Certification Form? Yes No

Attach the results of the required updated well search to this form, including a scaled map and a table indicating which wells were previously evaluated.

If "Yes", check all that apply:

- Potable Industrial Community Supply Well Irrigation
- Geothermal Production Non-Community Supply Well

If you checked one of the above, was it necessary to sample the well pursuant to N.J.A.C. 7:26 E-1.14? Yes No

6. Did or will the actual or planned changes reported in items 1-5 above render the remedial action that includes the CEA/WRA not protective of public health, safety and of the environment? Yes No

If "Yes", provide the date of the RAP Technical Modification Application submission:

7. Are any Point of Entry Treatment (POET) water systems currently installed at any buildings as a result of this ground water contamination? (If a POET water system was installed, but not required for the remediation, check "No") Yes No

If "Yes", attach the ground water sampling results and provide a discussion of this issue below:

Note: A RAP Technical Modification Application should be submitted if the POET water system was installed as a result of ground water contamination and it is not included in the RAP for the site.

Remedial Action associated with the ground water component as per N.J.A.C. 7:26C-7.10:

1. Type of ground water remediation

a. **Monitored Natural Attenuation**

1. Has ground water sampling been conducted at the site since the last submittal of the Remedial Action Protectiveness/Biennial Certification Form? Yes No

If "Yes", attach a summary of the ground water sampling results by monitoring well in tabular format to this form, including all historical ground water sampling data for the site.

2. Has ground water sampling been conducted in accordance with the Ground Water Monitoring Plan for the site? Yes No

If "No", provide justification for deviating from the Ground Water Monitoring Plan (GWMP) and attach additional documentation if needed:

-
3. Do the results of the ground water sampling demonstrate that contaminant concentrations have decreased to or below the applicable Ground Water Remediation Standards (GWRS) for two ground water sampling events accounting for seasonal fluctuation at the site pursuant to N.J.A.C. 7:26C-7.9(f)? Yes No

If "Yes", then submit a RAP Termination/Removal of a Media Component Application and proceed to the next applicable section.

4. Is there still a decreasing trend of contaminant concentrations in the ground water? Yes No

If "No", provide the date of RAP Technical Modification submission or the justification supporting the protectiveness of the ground water remedial action in Section L below:

5. Is the **behavior** of the ground water contaminant plume considered to be shrinking or stable? Yes No

If "Yes", check off only one of the following Shrinking Stable

If "No", provide the date of RAP Technical Modification submission or the justification supporting the protectiveness of the ground water remedial action in Section L below:

6. Is the groundwater plume reaching the sentinel wells or sentinel monitoring points? Yes No

If "Yes", provide the date of RAP Technical Modification submission with the required additional ground water delineation data:

7. Is MNA still the appropriate ground water remedial action for the site? Yes No

If "No", provide an explanation:

b. **Active Remediation**

Provide the Type of Remediation: _____

1. Has ground water sampling been conducted at the site since the last submittal of the Remedial Action Protectiveness/Biennial Certification Form? Yes No

If "Yes", attach a summary of the ground water sampling results by monitoring well in tabular format to this form, including all historical ground water sampling data for the site.

2. Has ground water sampling been conducted in accordance with the Ground Water Monitoring Plan for the site? Yes No

If "No", provide justification for deviating from the GWMP and attach additional documentation if needed:

3. Do the results of the ground water sampling demonstrate that contaminant concentrations have decreased to or below the applicable GWRS for two ground water sampling events accounting for seasonal fluctuation at the site pursuant to N.J.A.C. 7:26C-7.9(f)? Yes No

If "Yes", then submit a RAP Termination/ Removal of a Media Component Application and proceed to the next applicable section.

4. Is there still a decreasing trend of contaminant concentrations in the ground water? Yes No

If "No", provide the date of RAP Technical Modification submission or the justification supporting the protectiveness of the ground water remedial action in Section L below: _____

5. Is the behavior of the ground water contaminant plume considered to be shrinking or stable? Yes No

If "Yes", check off only one of the following: Shrinking Stable

If "No", provide the date of RAP Technical Modification submission or the justification supporting the protectiveness of the ground water remedial action in Section L below: _____

6. Is the ground water plume reaching the sentinel wells or sentinel monitoring points? Yes No

If "Yes", provide the date of RAP Technical Modification submission with the required additional ground water delineation data: _____

7. Is the ground water remedial action performing as designed? Yes No

If "No", provide an explanation:

8. Has the active ground water treatment system been shutdown for longer than 48-hours since the last submittal of the Remedial Action Protectiveness/Biennial Certification Form? Yes No

If "Yes", provide an explanation for the shutdown, including the duration of the shutdown and whether or not the shutdown rendered the Remedial Action not protective of public health, safety and of the environment:

2. Has a Technical Impracticability (TI) Determination been included in the RAP? Yes No

If "Yes", attach a summary of the TI Determination and the most recent 5-year evaluation

3. Since the last submittal of the Remedial Action Protectiveness/Biennial Certification Form, has any ground water contamination been determined to have migrated onto the site/property from an off-site source that is not included in the ground water component? Yes No

If "Yes", provide the communication center numbers that were received when called into the Hotline and a discussion of the issue below.

Provide the communication center number that was received when the unverified off-site source was called into the Hotline:

Provide the communication center number that was received when the verified off-site source was called into the Hotline:.....

Discussion of how the contamination has been determined to be entirely from an off-site source and/or part of a commingled plume, including how contaminant(s) contribution was quantified:

Note: A receptor evaluation must be completed pursuant to N.J.A.C. 7:26E-1.12-1.16 when an unverified off-site source has been called into the hotline until the source is confirmed to be a verified off-site source and a RAO issued for the verified off-site source. All applicable timeframes must be met.

CEA/WRA as per N.J.A.C. 7:26C-7.10:

1. Has the CEA/WRA been revised for any reason that did not require conducting additional remediation? Yes No

If "Yes", provide the date of RAP Technical Modification submission:

2. Has the ground water flow direction changed at the site such that the sentinel well(s) is no longer downgradient and protective of all receptors? Yes No

If "Yes", provide the date of RAP Technical Modification submission with the required additional ground water delineation data:

3. Have any monitoring wells associated with the CEA/WRA been damaged, vandalized, repaired, replaced, decommissioned, or could not be located? Yes No

If "Yes", describe what occurred and attach additional documentation as necessary (i.e., maintenance and evaluation logs for all the monitoring wells, a copy of any Well Abandonment Report(s), construction specifications for each new/replacement well, documentation that the Bureau of Water Allocation and Well Permitting was contacted for any monitoring wells that could not be located, etc.):

4. Has a replacement monitoring well(s) been installed since the last submittal of the Remedial Action Protectiveness/Biennial Certification Form? Yes No

If "Yes", was the replacement well installed within 10 feet of the former well location? Yes No

If "No", then either:

Provide the justification supporting the protectiveness of the ground water remedial action in Section L below;

Or

Provide the date of the RAP Technical Modification Application submission:.....

Attach the construction specifications for each new well.

5. Have any of the names/addresses of all people notified pursuant to N.J.A.C. 7:26C-7.5(d) based on the CEA/WRA boundaries changed since the last submission of the Remedial Action Protectiveness/Biennial Certification Form?..... Yes No

If "Yes", provide the updated List of Names and Addresses using the Table located in Appendix A.

Order of Magnitude associated with the ground water component as per N.J.A.C. 7:26C-7.10:

1. Since the RAP ground water component was issued, did the comparison conducted pursuant to N.J.A.C. 7:26C-7.10(f)2 require the submission of a RAP Technical Modification Application? Yes No

If "Yes", provide the date of RAP Technical Modification Application Submission:.....

2. Did the comparison conducted above reveal a change in the GWRS? Yes No

If "Yes", did the GWRS change by an order of magnitude?..... Yes No

If "Yes", does the change require a modification of the ground water component?..... Yes No

If "Yes", provide the date of RAP Technical Modification Application Submission:

Attach a contaminant concentration table that compares the changes and order of magnitude analysis.

Note: The February 3, 2025 Ground Water Remediation Standards decreased by more than an order of magnitude for the following contaminants: vinyl chloride, cobalt, 1,1-biphenyl, cyanide (free), 1,3-dichlorobenzene (meta), heptachlor epoxide, and methoxychlor. See [Order of Magnitude Guidance for the Ground Water Remediation Standards and Phase-In Guidance for Initial Ground Water Remedial Action Permit Applications that include Contaminants where the Ground Water Remediation Standard decreased by an Order of Magnitude or More](#)

CECs associated with the ground water component as per N.J.A.C. 7:26C-7.10:

1. Is 1,4-dioxane a potential contaminant of concern at the AOC(s) associated with the ground water component? Yes No

If "Yes", does it require further remedial investigation?..... Yes No

2. Is perchlorate a potential contaminant of concern at the AOC(s) associated with the ground water component? Yes No

If "Yes", does it require further remedial investigation?..... Yes No

3. Are per- and polyfluoroalkyl substances (PFAS), including but not limited to perfluorononanoic acid (PFNA), perfluorooctanoic acid (PFOA), perfluorooctane sulfonic acid (PFOS), hexafluoropropylene oxide dimer acid (HFPO-DA), and its ammonium salt (GenX Chemicals) potential contaminants of concern at the AOC(s) associated with the ground water component?..... Yes No

If "Yes", does it require further remedial investigation?..... Yes No

4. Is 1,2,3-trichloropropane (1,2,3-TCP) a potential contaminant of concern at the AOC(s) associated with the ground water component? Yes No

If "Yes", does it require further remedial investigation?..... Yes No

Attach the results of the required emerging CECs evaluation.

If "Yes" to questions 1.a., 2.a., 3.a., 4.a., or any combination thereof, above, then provide a discussion of how this issue is being addressed:

Vapor Intrusion associated with the ground water component as per N.J.A.C. 7:26C-7.10:

1. Are contaminants of potential VI concern included in the CEA/WRA? Yes No

If "Yes", then complete this section; otherwise proceed to the next applicable section.

2. Based on the most recent data available or ground water data collected for the ground water component of the Remedial Action Protectiveness/Biennial Certification Form, are any contaminants of concern currently above the Vapor Intrusion Ground Water Screening Levels that require an updated receptor evaluation for the vapor intrusion pathway pursuant to N.J.A.C. 7:26E-1.12(d)? Yes No

If "Yes", provide the status of the VI evaluation and attach a table with all available vapor intrusion sampling results, a scaled site map indicating the location of all structures investigated for vapor intrusion, and provide a discussion of those results:

3. Were there any changes in property use or site access for the contaminated site or surrounding properties that required a vapor intrusion investigation pursuant to N.J.A.C. 7:26C-7.10(f)7? Yes No

If "Yes", provide the status of the VI Investigation and attach a table with all available vapor intrusion sampling results, a scaled site map indicating the location of all structures investigated for vapor intrusion, and provide a discussion of those results below or provide a written explanation with the reasons for not evaluating the vapor intrusion pathway:

4. Have any vapor intrusion engineering controls/mitigation systems been installed to mitigate a completed VI pathway as a result of this ground water contamination? (If a system was installed but not required to mitigate a completed VI pathway, check "No") Yes No

If "Yes", a RAP Initial/New Media Component Application with an IANA Fact Sheet Form should be submitted to add the indoor air component to the RAP and establish an IANA (if not already included in the RAP for the site). Additional information should be provided in Section L.

SECTION J. INDOOR AIR COMPONENT RAP INFORMATION

Remedial Action as associated with the indoor air component as per N.J.A.C. 7:26C-7.10:

1. Has indoor air sampling been conducted at the site since the last submittal of the Remedial Action Protectiveness/Biennial Certification Form? Yes No

If "Yes", attach a summary of the indoor air sampling results [on the Vapor Intrusion Spreadsheet](#), including all historical indoor air and sub-slab soil gas (SSSG) sampling data for the site.

2. Was recommissioning performed on any mitigation systems that did not require modification to the system? Yes No

If "Yes", why was recommissioning performed and on which building(s)/unit(s)?

Attach the annual system diagnostic measurements compared to the commissioning values in tabular format as indicated in section E. Note, if commissioning values have changed since the last submittal of the Remedial Action Protectiveness/Biennial Certification Form, this should be indicated on the Vapor Intrusion Spreadsheet.

3. Was recommissioning performed on any mitigation systems that required modification to the system? Yes No

If "Yes", provide the date of the RAP Technical Modification submission for the indoor air component:

4. Was indoor air sampling conducted in accordance with the Operation, Maintenance, & Monitoring Plan for the site, if applicable? Yes No N/A

If "No", provide justification for deviating from the Operation, Maintenance, & Monitoring Plan and attach additional documentation if needed:

5. Was sampling conducted to determine if the vapor mitigation system(s)/engineering control(s) is no longer required pursuant to N.J.A.C. 7:26C-7.5(g)? Yes No

If "Yes",

- a. Do the results of the SSSG and indoor air sampling demonstrate that contaminant concentrations are at or below the applicable Soil Gas Screening Levels (SGSL) and Indoor Air Remediation Standards for two indoor sampling events pursuant to N.J.A.C. 7:26C-7.5(g)? Yes No
- b. Were the 2 rounds of SSSG and indoor air samples taken at least 4 months apart with at least one round performed during the heating season? Yes No
- c. Was the vapor mitigation system capped, and shut down (for an active system), for a minimum of 30 days prior to sampling? Yes No

If "Yes" for 5a,5b, and 5c for all installed vapor mitigation systems, submit a RAP Termination Application/Modification for Removal of a Media Component and proceed to the next applicable section. If there are system(s) that are still necessary, submit an updated IANA Fact Sheet Form and a RAP Technical Modification Application to terminate the vapor mitigation systems that are no longer necessary and continue with the rest of this section.

If "No", for any of the questions above (5a,5b, and 5c), shutting down and/or removing the vapor mitigation system(s)/engineering control(s) is not appropriate.

Note: The vapor mitigation system(s)/engineering control(s) should not be permanently shut down until the Department has approved the Termination or Removal of the Indoor Air RAP/Component.

6. Since the last submittal of the Remedial Action Protectiveness/Biennial Certification Form, has any contamination been determined to have migrated onto the site/property from an off-site source that may be impacting indoor air and is not included in the RAP? Yes No

If "Yes", provide the communication center numbers that were received when called into the Hotline and a discussion of the issue below.

Provide the communication center number that was received when the **unverified** off-site source was called into the Hotline:

Provide the communication center number that was received when the **verified** off-site source was called into the Hotline:

Discussion of how the contamination has been determined to be entirely from an off-site source and/or part of a commingled plume, including how contaminant(s) contribution was quantified:

Note: A receptor evaluation must be completed pursuant to N.J.A.C. 7:26E-1.12-1.16 when an unverified off-site source has been called into the hotline until the source is confirmed to be a verified off-site source and a RAO issued for the verified off-site source. All applicable timeframes must be met.

7. Have any monitoring point(s) associated with the IANA been damaged, vandalized, repaired, replaced, or could not be located or accessed? Yes No
If "Yes", describe what occurred in Section L and attach additional documentation as necessary.
8. Were any replacement points installed within an appropriate distance (within 10 feet) of the former monitoring point to confirm the protectiveness of the vapor mitigation system/engineering control? Yes No N/A
If "Yes", attach an updated monitoring point location map and construction details for each new monitoring point.
If "No", Provide the date of the RAP Technical Modification Application submission for the indoor air component:

IANA as per N.J.A.C. 7:26C-7.10:

1. Has the IANA been revised since the submission of the last Remedial Action Protectiveness/Biennial Certification Form? Yes No
If "Yes", provide the date of RAP Technical Modification Application submission:
2. Have any of the names/addresses of all people notified pursuant to N.J.A.C. 7:26C-7.5(d) based on the IANA boundaries changed since the last submission of the Remedial Action Protectiveness/Biennial Certification Form? Yes No
If "Yes", provide the updated List of Names and Addresses using the Table located in Appendix B of this form.
3. Has the vapor intrusion pathway changed at the site such that further investigation is required? Yes No
If "Yes", provide an explanation in Section L.

Order of Magnitude as associated with the indoor air component as per N.J.A.C. 7:26C-7.10:

1. Since the RAP indoor air component was issued, did the comparison conducted pursuant to N.J.A.C. 7:26C-7.10(g)3 require the submission of a RAP Technical Modification Application? Yes No
If "Yes", Provide the date of RAP Technical Modification Application Submission:
2. Did the comparison conducted above reveal a change in the Indoor Air Remediation Standards? Yes No
If "Yes", did the Indoor Air Remediation Standards change by an order of magnitude? Yes No
If "Yes", does the change require a modification of the institutional or engineering control? Yes No
If "Yes", provide the date of RAP Technical Modification Application Submission:

Attach a contaminant concentration table that compares Indoor Air Remediation Standard changes and order of magnitude analysis.

CEC as associated with the indoor air component as per N.J.A.C. 7:26C-7.10:

1. Is 1,4-dioxane a potential contaminant of concern at the AOC(s) associated with the indoor air component? Yes No
If "Yes", does it require further remedial investigation? Yes No
If "Yes", then provide a discussion of how this issue is being addressed:

Attach the results of the required emerging CEC evaluation.

Vapor Investigation as associated with the indoor air component as per N.J.A.C. 7:26C-7.10:

1. Has an investigation been conducted including building(s)/unit(s) outside of the extent of the IANA boundary or additional compounds? Yes No
If "Yes", explain the results or status of the investigation:

Note: If the results of the vapor intrusion investigation indicate exceedances of the Indoor Air Remediation Standards for additional compounds or in additional buildings, an updated IANA and a RAP Technical Modification must be submitted. In many cases this will be a Vapor Concern or Immediate Environmental Concern requiring Departmental oversight.

2. Were there any changes in property use or site access for the contaminated site or surrounding properties that required a vapor intrusion investigation pursuant to N.J.A.C. 7:26C-7.10(g)6? Yes No
If "Yes", attach a table with all available vapor intrusion sampling results, a scaled site map indicating the location of all structures investigated for vapor intrusion, and provide a discussion of those results below or provide a written explanation with the reasons for not evaluating the vapor intrusion pathway:

-
3. Have any additional vapor intrusion engineering controls/mitigation systems been installed? (If a system was installed but not required to mitigate a completed VI pathway, check "No") Yes No
If "Yes", an updated IANA and a RAP Technical Modification should be submitted.

SECTION K. OTHER AFFECTED RECEPTORS

1. Are there any building(s)/unit(s) with an Indeterminate Vapor Intrusion Pathway (IVIP) status? Yes No

If "Yes",

a. Is the IVIP status included in the RAP? Yes No

If "No", provide the date of the RAP Technical Modification Application submission:

b. Have the required annual inspections been completed to determine if there has been a change in the use of the building(s)/unit(s)? Yes No

If "Yes", **Attach** a summary of the inspection and a scaled site map clearly identifying the buildings/units with IVIP status, including the address and block/lot of each.

If "No", provide justification for deviating from the required inspection in Section L.

c. Are the contaminant(s) with an indeterminate pathway still in use at all building(s) with an IVIP status? Yes No

If "No", attach sampling results for the evaluation of the vapor intrusion pathway. If indoor air concentrations exceed the IARS and there is a completed vapor intrusion pathway, a VC or IEC exists. If a VC or IEC condition is discovered, standard 14-day reporting on the appropriate NJDEP form is required.

2. Is there SSSG contamination above the NJDEP's SGSLs beneath any building(s)/unit(s) that require a VI LTM Plan, a VI Change in Use Evaluation Plan, or both? Yes No

If "Yes",

a. Is the VI LTM plan or VI change in use evaluation plan included in the RAP? Yes No

If "No", provide the date of the RAP Technical Modification Application submission:

b. Have/has annual building inspections and/or indoor air sampling been conducted in accordance with the VI LTM or Change in Use Evaluation Plan for the site? Yes No

If "Yes", **Attach** a summary of the building inspections and/or any vapor intrusion sampling results, and a scaled site map that clearly identifies the building(s)/unit(s) and/or structure(s) with the VI LTM Plan or the VI Change in Use Evaluation Plan, including the address and block and lot of each impacted property.

If "No", provide justification for deviating from the VI LTM or Change in Use Evaluation Plan in Section L and attach additional documentation if needed:

SECTION L. OTHER INFORMATION PROVIDED

List any other pertinent information to support the Remedial Action Protectiveness/Biennial Certification Form. This section should include a discussion of any new information or data as it relates to the protectiveness of the remedial action for the site.

SECTION III PERSON WITH PRIMARY CONTACT FOR PERMIT COMPLIANCE/PERSON RESPONSIBLE FOR MONITORING THE PROTECTIVENESS OF THE REMEDIAL ACTION INFORMATION AND CERTIFICATION

Affiliation/Name of Organization: 277 Rector Street LLC
Representative First Name: Ali Representative Last Name: Rada
Title: Managing Agent
Phone Number: 732-496-3300 Ext: _____ Fax: _____
Mailing Address: 352 State Street, Perth Amboy
Municipality: alilandproperties@yahoo.com State: NJ Zip Code: 08861
Email Address: alilandproperties@yahoo.com

Relationship to the Site (check all that apply)

- I am the PRCR
 I am the Current Owner
 I am the Current Operator
 I am the Current Lessee

This certification shall be signed by the person with primary contact for permit compliance/person responsible for monitoring the protectiveness of the remedial action in accordance with the Administrative Requirements for the Remediation of Contaminated Sites rule at N.J.A.C. 7:26C-1.5(a)

I certify under penalty of law that I have personally examined and am familiar with the information submitted herein, including all attached documents, and that based on my inquiry of those individuals immediately responsible for obtaining the information, to the best of my knowledge, I believe that the submitted information is true, accurate and complete. I am aware that there are significant civil penalties for knowingly submitting false, inaccurate or incomplete information and that I am committing a crime of the fourth degree if I make a written false statement which I do not believe to be true. I am also aware that if I knowingly direct or authorize the violation of any statute, I am personally liable for the penalties.

I also understand that engineering and institutional controls must be evaluated and maintained to ensure they remain protective of public health and safety and the environment.

Based upon the information provided herein, I hereby certify that the remedial action(s) implemented at the site that includes engineering and/or institutional controls remains protective of public health and safety and the environment.

Signature:  Date: 05/19/20

Name/Title: Ali Rada / Managing Agent

Completed forms should be emailed to spc_submissions@dep.nj.gov.

*All Remedial Action Protectiveness/Biennial Certification forms associated with a Post-NFA Case must continue to be submitted on a CD by mail with the accompanying fee to the following address:

Bureau of Case Assignment & Initial Notice
Contaminated Site Remediation & Redevelopment
NJ Department of Environmental Protection
401-05H
PO Box 420
Trenton, NJ 08625-0420

SECTION N. LICENSED SITE REMEDIATION PROFESSIONAL INFORMATION AND STATEMENTLSRP ID Number: 1023026First Name: Kristen Last Name: GranitzkiPhone Numbers: 908-689-4300 Ext.: _____ Fax: 908-689-4330Mailing Address: PO Box 231Municipality: Washington State: NJ Zip Code: 07882Email Address: kristeng@brockerhoffllc.com

This statement shall be signed by the LSRP who is submitting this notification in accordance with N.J.S.A. 58:10C-14, and N.J.S.A. 58:10B-1.3b(1) and (2).

(1) I certify, as a Licensed Site Remediation Professional authorized pursuant to N.J.S.A. 58:10C-1 et seq. to conduct business in New Jersey, that for the remediation described in this submission, and all attachments included in this submission, I personally: Managed, supervised, or performed the remediation conducted at this site that is described in this submission, and all attachments included in this submission; and/or periodically reviewed and evaluated the work performed by other persons that forms the basis for the information in this submission; and/or completed the work of another site remediation professional, licensed or not, after having: (1) reviewed all available documentation on which I relied; (2) conducted a site visit and observed the then-current conditions and verified the status of as much of the work as was reasonably observable; and (3) concluded, in the exercise of my independent professional judgment, that there was sufficient information upon which to complete any additional phase of remediation and prepare workplans and reports related thereto.

(2) I certify:

- That I have read this submission and all attachments to this submission;
- That in performing the professional services as the licensed site remediation professional for the entire site or each area of concern, I adhered to the professional conduct standards and requirements governing licensed site remediation professionals provided in N.J.S.A. 58:10C-16;
- That the remediation conducted at the entire site or each area of concern, that is described in this submission and all attachments to this submission, was conducted pursuant to and in compliance with the remediation requirements in N.J.S.A. 58:10C-14.c;
- That the remediation described in this submission, and all attachments to this submission, was conducted pursuant to and in compliance with the regulations of the Site Remediation Professional Licensing Board at N.J.A.C. 7:26I; and
- That the information contained in this submission and all attachments to this submission is true, accurate, and complete.

(3) I certify, when this submission includes a response action outcome, that the entire site or each area of concern has been remediated in compliance with all applicable statutes, rules, and regulations and is protective of public health and safety and the environment.

(4) I certify that no other person is authorized or able to use any password, encryption method, or electronic signature that the Board or the Department have provided to me.

(5) I certify that I understand and acknowledge that:

- If I knowingly make a false statement, representation, or certification in any document or information I submit to the Department I may be subject to civil and administrative enforcement pursuant to N.J.S.A. 58:10C-17.a.1(a) through (f) by the Board, including but not limited to license suspension, revocation, or denial of renewal; and
- If I purposely, knowingly, or recklessly make a false statement, representation, or certification in any application, form, record, document or other information submitted to the Department or required to be maintained pursuant to the Site Remediation Reform Act, I shall be guilty, upon conviction, of a crime of the third degree and shall, notwithstanding the provisions of subsection b. of N.J.S.2C:43-3, be subject to a fine of not less than \$5,000 nor more than \$75,000 per day of violation, or by imprisonment, or both.

(6) I certify that I have read this certification prior to signing, certifying, and making this submission.

LSRP Signature: Kristen Granitzki Date: 5/19/2026LSRP Name: Kristen Granitzki, LSRPCompany Name: Brockerhoff Environmental Services LLC

Remedial Action Protectiveness / Biennial Certification Form - Soil
277 Rector Street
NJDEP Program Interest # G000040158

Engineering Control Inspection Log

(April 2026)

Brockerhoff Environmental Services LLC

Environmental Consulting and Remediation

P.O. Box 231 Washington, NJ 07882

ENGINEERING CONTROL INSPECTION REPORT

DATE: April 24, 2026

OWNER: 277 Rector Street, LLC

PROJECT: 277 Rector Street

SRP ID AND CASE NO.: PI # G000040158 / Soil RAP # RAP220001

INSPECTION PERSONNEL: K. Granitzki

ADDRESS: 277 Rector Street, Perth Amboy, Middlesex County, NJ 08861

CONTROLS TO BE INSPECTED (Type): Asphalt Parking Area

OBSERVATIONS (Conditions of Engineering Controls): The asphalt parking area appeared to be good condition at the time of inspection, and the engineering control remains protective.

RECOMMENDED CORRECTIVE ACTIONS:

No corrective action is recommended at this time.

SITE SKETCH:

See Attached.

INSPECTOR NAME: K. Granitzki

SIGNATURE:

Kristen Granitzki



2-STORY
APARTMENT BUILDING

ABANDONED
UST

LEGEND

- - - - - LIMITS OF SOIL CONTAMINATION AND DEED RESTRICTION
- - - - - GAS LINE
- - - - - WATER LINE
- - - - - ELEC - - - - OVERHEAD ELECTRIC
- - - - - UNK - - - - SANITARY SEWER LINE
- - - - - UNKNOWN, POTENTIAL STORM SEWER LINE
- - - - - FENCE



WHITMAN
CORPORATION
INCORPORATED IN NEW JERSEY

PROJECT MANAGER: M.P.
CHECKED BY: M.P.

GRZANKOWSKI
277 RECTOR STREET
PERTH AMBOY, NEW JERSEY
BLOCK: 55, LOT: 9
NJDEP CASE #00-08-05-0846-21

SITE MAP

DRAWN BY: M.S.
DATE: APRIL 2009

PROJECT NO: 08-04-05T
FIGURE NO: A-3

306060P1352

April 24, 2026 Engineering Control Inspection
277 Rector Street, Perth Amboy, Middlesex County, NJ 08861
PI # G000040158



April 24, 2026 Engineering Control Inspection
277 Rector Street, Perth Amboy, Middlesex County, NJ 08861
PI # G000040158



April 24, 2026 Engineering Control Inspection
277 Rector Street, Perth Amboy, Middlesex County, NJ 08861
PI # G000040158



April 24, 2026 Engineering Control Inspection
277 Rector Street, Perth Amboy, Middlesex County, NJ 08861
PI # G000040158



Soil Remediation Standards Evaluation Summary Table

Table 1
Soil Remediation Standards Evaluation
277 Rector Street, Perth Amboy, NJ 08861
PI # C000040158

Soil Sample ID	Contaminant:	TPH	Ethylbenzene	Xylenes	Naphthalene	2-Methylnaphthalene	VOC TICs	BN TICs
LB-1	NR I SRS:	NS	48	NS	27	NS	NS	NS
SS-2	NR ID SRS:	54,000	130,000	190,000	34,000	3,900	NS	NS
VT-1-4	RI SRS:	NS	10	NS	5.7	NS	NS	NS
VT-1-8	RI SRS:	5,100	7,800	12,000	2,500	240	NS	NS
VT-1-15	MGW SRS:	NS	3.3	19	19	3.1	NS	NS
WS-11A	Depth Sampled (ft. bsg)	20.0 - 20.5						
WS-9A		33,500						
LB-3		29,700						
VT-2-10		45,100						
WS-7A		19,400						
WS-15A		15,400			10	85.7		
WS-15C		19,200					698	
		16,800						
		21,800						
		18,400						
		10,400						
		22,100						
		23.5 - 24.0	9.66	50.4	30.2	11.4	620	534
		18,300					534	

Footnotes:

- NRI SRS: Non-Residential Inhalation Exposure Pathway Soil Remediation Standards Criteria per Remediation Standards, last amended May 17, 2021.
- NRID SRS: Non-Residential Ingestion-Dermal Exposure Pathway Soil Remediation Standards Criteria per Remediation Standards, last amended May 17, 2021.
- RI SRS: Residential Inhalation Exposure Pathway Soil Remediation Standards Criteria per Remediation Standards, last amended May 17, 2021.
- RID SRS: Residential Ingestion-Dermal Exposure Pathway Soil Remediation Standards Criteria per Remediation Standards, last amended May 17, 2021.
- MGW SRS: Migration to Groundwater Exposure Pathway Soil Remediation Standards Criteria per Remediation Standards, last amended August 4, 2025
- TPH: Total Petroleum Hydrocarbons
- VOC TICs: Volatile Organic Compound Tentatively Identified Compounds
- BN TICs: Base Neutral Tentatively Identified Compounds
- NS: No Standard
- ft. bsg: feet below surface grade

All standards and results reported in mg/kg unless otherwise noted
 Red Highlight: Concentration exceeds the applicable Non-Residential SRS
 Yellow Highlight: Concentration exceeds the applicable Residential SRS
 Blue Highlight: Concentration exceeds the MGW SRS

Order of Magnitude Evaluation

On August 4, 2025, the New Jersey Department of Environmental Protection (NJDEP) amended the Migration to Groundwater Soil Remediation Standards (MGW SRS) and the remediation standards for the following contaminants changed by an Order of Magnitude:

- Cobalt
- Cyanide
- 1,3-Dichlorobenzene (meta)
- Heptachlor Epoxide

The Soil Remedial Action Permit (RAP) # RAP220001 was established to address elevated concentrations of Total Petroleum Hydrocarbons (TPH), ethylbenzene, xylenes, naphthalene, 2-methylnaphthalene, and Tentatively Identified Compounds (TICs) associated with one abandoned-in-place 2,000-gallon heating oil Underground Storage Tank (UST). Based on a review of the soil data set associated with Soil RAP # RAP220001, the above contaminants are not contaminants of concern associated with RAP220001. Accordingly, the associated Deed Notice and engineering controls remain protective.

Contaminants of Emerging Concern Evaluation

The Soil RAP # RAP220001 was established to address elevated concentrations of TPH, ethylbenzene, xylenes, naphthalene, 2-methylnaphthalene, and TICs associated with one abandoned-in-place 2,000-gallon heating oil UST.

1,4-Dioxane

As detailed in the attached Technical Fact Sheet provided by the United States Environmental Protection Agency (US EPA), 1,4-dioxane "is a likely contaminant at many sites contaminated with certain chlorinated solvents (particularly 1,1,1-trichloroethane [TCA]) because of its widespread use as a stabilizer for chlorinated solvents (EPA 2013a; Mohr 2001). Historically, the main use (90 percent) of 1,4- dioxane was as a stabilizer of chlorinated solvents such as TCA (ATSDR 2012)".

Based on the US EPA Technical Fact Sheet and the contaminants of concern associated with heating oil, 1,4-Dioxane is not considered to be a potential contaminant of concern associated with Soil RAP # RAP220001.

PFAS

Based on a review of the attached History and Use of PFAS Found in the Environment by the Interstate Technology and Regulatory Council and the contaminants of concern associated with heating oil, PFAS is not considered to be a potential contaminant of concern associated with Soil RAP # RAP220001.



TECHNICAL FACT SHEET – 1,4-DIOXANE

At a Glance

- ❖ Flammable liquid and a fire hazard. Potentially explosive if exposed to light or air.
- ❖ Found at many federal facilities because of its widespread use as a stabilizer in certain chlorinated solvents, paint strippers, greases and waxes.
- ❖ Short-lived in the atmosphere, may leach readily from soil to groundwater, migrates rapidly in groundwater and is relatively resistant to biodegradation in the subsurface.
- ❖ Classified by EPA as “likely to be carcinogenic to humans” by all routes of exposure.
- ❖ Short-term exposure may cause eye, nose and throat irritation; long-term exposure may cause kidney and liver damage.
- ❖ Federal screening levels, state health-based drinking water guidance values and federal occupational exposure limits have been established.
- ❖ Modifications to existing sample preparation procedures may be required to achieve the increased sensitivity needed for detection of 1,4-dioxane.
- ❖ Common treatment technologies include advanced oxidation processes and bioremediation.
- ❖ No federal maximum contaminant level (MCL) has been established for 1,4-dioxane in drinking water.

Introduction

This fact sheet, developed by the U.S. Environmental Protection Agency (EPA) Federal Facilities Restoration and Reuse Office (FFRRO), provides a summary of the emerging contaminant 1,4-dioxane, including physical and chemical properties; environmental and health impacts; existing federal and state guidelines; detection and treatment methods; and additional sources of information. This fact sheet is intended for use by site managers who may address 1,4-dioxane at cleanup sites or in drinking water supplies and for those in a position to consider whether 1,4-dioxane should be added to the analytical suite for site investigations.

1,4-Dioxane is a likely human carcinogen and has been found in groundwater at sites throughout the United States. The physical and chemical properties and behavior of 1,4-dioxane create challenges for its characterization and treatment. It is highly mobile and does not readily biodegrade in the environment.

What is 1,4-dioxane?

- ❖ 1,4-Dioxane is a synthetic industrial chemical that is completely miscible in water (EPA 2006; ATSDR 2012).
- ❖ Synonyms include dioxane, dioxan, p-dioxane, diethylene dioxide, diethylene oxide, diethylene ether and glycol ethylene ether (EPA 2006; ATSDR 2012; Mohr 2001).
- ❖ 1,4-Dioxane is unstable at elevated temperatures and pressures and may form explosive mixtures with prolonged exposure to light or air (EPA 2006; HSDB 2011).
- ❖ 1,4-Dioxane is a likely contaminant at many sites contaminated with certain chlorinated solvents (particularly 1,1,1-trichloroethane [TCA]) because of its widespread use as a stabilizer for chlorinated solvents (EPA 2013a; Mohr 2001). Historically, the main use (90 percent) of 1,4-dioxane was as a stabilizer of chlorinated solvents such as TCA (ATSDR 2012). Use of TCA was phased out under the 1995 Montreal Protocol and the use of 1,4-dioxane as a solvent stabilizer was terminated (ECJRC 2002; NTP 2016). Lack of recent reports for other previously reported uses suggest that many other industrial, commercial and consumer uses were also stopped.

Disclaimer: The U.S. EPA prepared this fact sheet using the most recent publicly-available scientific information; additional information can be obtained from the source documents. This fact sheet is not intended to be used as a primary source of information and is not intended, nor can it be relied on, to create any rights enforceable by any party in litigation with the United States. Mention of trade names or commercial products does not constitute endorsement or recommendation for use.

Technical Fact Sheet – 1,4-Dioxane

- ❖ It is a by-product present in many goods, including paint strippers, dyes, greases, antifreeze and aircraft deicing fluids, and in some consumer products (deodorants, shampoos and cosmetics) (ATSDR 2012; Mohr 2001).
- ❖ 1,4-Dioxane is used as a purifying agent in the manufacture of pharmaceuticals and is a by-product in the manufacture of polyethylene terephthalate (PET) plastic (Mohr 2001).
- ❖ Traces of 1,4-dioxane may be present in some food supplements, food containing residues from packaging adhesives or on food crops treated with pesticides that contain 1,4-dioxane (ATSDR 2012; DHHS 2011).

Exhibit 1: Physical and Chemical Properties of 1,4-Dioxane (ATSDR 2012)

Property	1,4-Dioxane
Chemical Abstracts Service (CAS) number	123-91-1
Physical description (physical state at room temperature)	Clear, flammable liquid with a faint, pleasant odor
Molecular weight (g/mol)	88.11
Water solubility	Miscible
Melting point (°C)	11.8
Boiling point (°C) at 760 mm Hg	101.1
Vapor pressure at 25°C (mm Hg)	38.1
Specific gravity	1.033
Octanol-water partition coefficient (log K_{ow})	-0.27
Organic carbon partition coefficient (log K_{oc})	1.23
Henry's law constant at 25 °C (atm·m ³ /mol)	4.80 X 10 ⁻⁶

Abbreviations: g/mol – grams per mole; °C – degrees Celsius; mm Hg – millimeters of mercury; atm·m³/mol – atmosphere-cubic meters per mole

Existence of 1,4-dioxane in the environment

- ❖ 1,4-Dioxane is typically found at some solvent release sites and PET manufacturing facilities (ATSDR 2012; Mohr 2001).
- ❖ It is short-lived in the atmosphere, with an estimated 1- to 3-day half-life due to photooxidation (ATSDR 2012; DHHS 2011).
- ❖ Migration to groundwater is weakly retarded by sorption of 1,4-dioxane to soil particles; it is expected to move rapidly from soil to groundwater (EPA 2006; ATSDR 2012).
- ❖ It is relatively resistant to biodegradation in water and soil, although recent studies have identified degrading bacteria (Inoue 2016; Pugazhendi 2015; Sales 2013).
- ❖ It does not bioaccumulate, biomagnify, or bioconcentrate in the food chain (ATSDR 2012; Mohr 2001).
- ❖ 1,4-Dioxane is frequently present at sites with TCA contamination (Mohr 2001; Adamson 2014).
- ❖ It may migrate rapidly in groundwater, ahead of other contaminants (DHHS 2011; EPA 2006).
- ❖ Where delineated, 1,4-dioxane is frequently found within previously delineated chlorinated solvent plumes and existing monitoring networks (Adamson 2014).
- ❖ As of 2016, 1,4-dioxane had been identified at more than 34 sites on the EPA National Priorities List (NPL); it may be present (but samples were not analyzed for it) at many other sites (EPA 2016b).

What are the routes of exposure and the potential health effects of 1,4-dioxane?

- ❖ Exposure may occur through ingestion of contaminated food and water, or dermal contact. Worker exposures may include inhalation of vapors (ATSDR 2012; DHHS 2011; EU 2002).
- ❖ Potential exposure could occur during production and use of 1,4-dioxane as a stabilizer or solvent (DHHS 2011; EU 2002).
- ❖ Short-term exposure to high levels of 1,4-dioxane may result in nausea, drowsiness, headache, and irritation of the eyes, nose and throat (ATSDR 2012; EPA 2013b; NIOSH 2010; EU 2002). 1,4-Dioxane is readily absorbed through the lungs and gastrointestinal tract. Some 1,4-dioxane may also pass through the skin, but studies indicate that much of it will evaporate before it is absorbed. Distribution is rapid and uniform in the lung, liver, kidney, spleen, colon and skeletal muscle tissue (ATSDR 2012).
- ❖ 1,4-Dioxane is weakly genotoxic and reproductive effects in humans are unknown; however, a developmental study on rats indicated that 1,4-dioxane may be slightly toxic to the developing fetus (ATSDR 2012; Giavini and others 1985).
- ❖ Animal studies showed increased incidences of nasal cavity, liver and gall bladder tumors after exposure to 1,4-dioxane (ATSDR 2012; DHHS 2011; EPA IRIS 2013).
- ❖ EPA has classified 1,4-dioxane as “likely to be carcinogenic to humans” by all routes of exposure (EPA IRIS 2013).
- ❖ The U.S. Department of Health and Human Services states that “1,4-dioxane is reasonably anticipated to be a human carcinogen based on sufficient evidence of carcinogenicity from studies in experimental animals” (DHHS 2011).
- ❖ The National Institute for Occupational Safety and Health (NIOSH) considers 1,4-dioxane a potential occupational carcinogen (NIOSH 2010).
- ❖ The European Union has classified 1,4-dioxane as having limited evidence of carcinogenic effect (EU 2002).

Are there any federal and state guidelines and health standards for 1,4-dioxane?

- ❖ EPA's Integrated Risk Information System (IRIS) database includes a chronic oral reference dose (RfD) of 0.03 milligrams per kilogram per day (mg/kg/day) based on liver and kidney toxicity in animals and a chronic inhalation reference concentration (RfC) of 0.03 milligrams per cubic meter (mg/m³) based on atrophy and respiratory metaplasia inside the nasal cavity of animals (EPA IRIS 2013).
- ❖ The cancer risk assessment for 1,4-dioxane is based on an oral slope factor of 0.1 mg/kg/day and the drinking water unit risk is 2.9×10^{-6} micrograms per liter (µg/L) (EPA IRIS 2013).
- ❖ EPA risk assessments indicate that the drinking water concentration representing a 1×10^{-6} cancer risk level for 1,4-dioxane is 0.35 µg/L (EPA IRIS 2013).
- ❖ No federal maximum contaminant level (MCL) for drinking water has been established (EPA 2012).
- ❖ 1,4-Dioxane is included on the fourth drinking water contaminant candidate list and is included in the Third Unregulated Contaminant Monitoring Rule (EPA 2009; EPA 2016a).
- ❖ EPA's drinking water equivalent level is 1 mg/L (EPA 2012). EPA has calculated a screening level of 0.46 µg/L for tap water, based on a 1 in 10^{-6} lifetime excess cancer risk (EPA 2017b).
- ❖ EPA established a 1-day health advisory of 4.0 milligrams per liter (mg/L) and a 10-day health advisory of 0.4 mg/L in drinking water for a 10-kilogram child and a lifetime health advisory of 0.2 mg/L in drinking water (EPA 2012).
- ❖ EPA has calculated a residential soil screening level (SSL) of 5.3 milligrams per kilogram (mg/kg) and an industrial SSL of 24 mg/kg. The soil-to-groundwater risk-based SSL is 9.4×10^{-5} mg/kg (EPA 2017b).
- ❖ EPA has calculated a residential air screening level of 0.56 micrograms per cubic meter (µg/m³) and an industrial air screening level of 2.5 µg/m³ (EPA 2017b).
- ❖ A reportable quantity of 100 pounds has been established under the Comprehensive Environmental Response, Compensation, and Liability Act (EPA 2011).
- ❖ The Occupational Safety and Health Administration (OSHA) established a permissible

Technical Fact Sheet – 1,4-Dioxane

exposure limit (PEL) for 1,4-dioxane of 100 parts per million (ppm) or 360 mg/m³ as an 8-hour time weighted average (TWA). While OSHA has established a PEL for 1,4-dioxane, OSHA has recognized that many of its PELs are outdated and inadequate for ensuring the protection of worker health. OSHA recommends that employers follow the California OSHA limit of 0.28 ppm, the NIOSH recommended exposure limit of 1 ppm as a 30-minute ceiling, or the American Conference of Governmental Industrial Hygienists threshold limit value of 20 ppm (OSHA 2017).

- ❖ Various states have established drinking water and groundwater guidelines, including the following:

State	Guideline (µg/L)	Source
Alaska	77	AL DEC 2016
California	1.0	Cal/EPA 2011
Colorado	0.35	CDPHE 2017
Connecticut	3.0	CTDPH 2013
Delaware	6.0	DE DNR 1999
Florida	3.2	FDEP 2005
Indiana	7.8	IDEM 2015
Maine	4.0	MEDEP 2016
Massachusetts	0.3	MADEP 2004
Mississippi	6.09	MS DEQ 2002
New Hampshire	0.25	NH DES 2011
New Jersey	0.4	NJDEP 2015
North Carolina	3.0	NCDENR 2015
Pennsylvania	6.4	PADEP 2011
Texas	9.1	TCEQ 2016
Vermont	3.0	VTDEP 2016
Washington	0.438	WA ECY 2015
West Virginia	6.1	WV DEP 2009

What detection and site characterization methods are available for 1,4-dioxane?

- ❖ As a result of the limitations in the analytical methods to detect 1,4-dioxane, it has been difficult to identify its occurrence in the environment. The miscibility of 1,4-dioxane in water causes poor purging efficiency and results in high detection limits (ATSDR 2012; EPA 2006; Mohr 2001).
- ❖ The Contract Laboratory Program SOW SOM02.3 includes a CRQL of 2.0 µg/L in water, 67 µg/kg in low soil and 2,000 µg/kg in medium soil (EPA 2013c).
- ❖ Conventional analytical methods can detect 1,4-dioxane only at concentrations 100 times greater than the concentrations of volatile organic compounds. Modifications of existing analytical methods and their sample preparation procedures may be needed to achieve lower detection limits for 1,4-dioxane (EPA 2006; Mohr 2001).
- ❖ High-temperature sample preparation techniques improve the recovery of 1,4-dioxane. These techniques include purging at elevated temperature (EPA SW-846 Method 5030); equilibrium headspace analysis (EPA SW-846 Method 5021); vacuum distillation (EPA SW-846 Method 8261); and azeotropic distillation (EPA SW-846 Method 5031) (EPA 2006).
- ❖ NIOSH Method 1602 uses gas chromatography – flame ionization detection (GC-FID) to determine the concentration of 1,4-dioxane in air (ATSDR 2012; NIOSH 2010).
- ❖ EPA SW-846 Method 8015D uses gas chromatography (GC) to determine the concentration of 1,4-dioxane in environmental samples. Samples may be introduced into the GC column by a variety of techniques including the injection of the concentrate from azeotropic distillation (EPA SW-846 Method 5031). The lower quantitation limits for 1,4-dioxane in aqueous matrices by azeotropic microdistillation are 12 µg/L (reagent water), 15 µg/L (groundwater) and 16 µg/L (leachate) (EPA 2003).
- ❖ EPA SW-846 Method 8260B detects 1,4-dioxane in a variety of solid waste matrices using GC and mass spectrometry (MS). The detection limit

Technical Fact Sheet – 1,4-Dioxane

depends on the instrument and choice of sample preparation method (ATSDR 2012).

- ❖ A laboratory study is underway to develop a passive flux meter (PFM) approach to enhance the capture of 1,4-dioxane in the PFM sorbent to improve accuracy. Results to date show that the PFM is capable of quantifying low absorbing compounds such as 1,4-dioxane (DoD SERDP 2013b).
- ❖ EPA Method 1624 uses isotopic dilution gas chromatography – mass spectrometry (GC-MS) to detect 1,4-dioxane in water, soil and municipal discharges. The detection limit for this method is 10 µg/L (ATSDR 2012; EPA 2001b).
- ❖ EPA SW-846 Method 8270 uses liquid-liquid extraction and isotope dilution by capillary column GC-MS. This method is often modified for the detection of low levels of 1,4-dioxane in water (EPA 2007).
- ❖ EPA Method 522 uses solid phase extraction and GC-MS with selected ion monitoring for the detection of 1,4-dioxane in drinking water with detection limits as low as 0.02 µg/L (EPA 2008).
- ❖ GC-MS detection methods using solid phase extraction followed by desorption with an organic solvent have been developed to remove 1,4-dioxane from the aqueous phase. Detection limits as low as 0.03 µg/L have been achieved by passing the aqueous sample through an activated carbon column, following by elution with acetone-dichloromethane (ATSDR 2012; Kadokami and others 1990).
- ❖ Lab studies indicate effective methods for monitoring growth of dioxane-degrading bacteria in culture (Gedalanga 2014).
- ❖ Studies are underway to develop and assess methods for performing compound-specific isotope analysis (CSIA) on low levels of 1,4-dioxane in groundwater (DoD SERDP 2016).

What technologies are being used to treat 1,4-dioxane?

- ❖ Pump-and-treat remediation can treat dissolved 1,4-dioxane in groundwater and control groundwater plume migration, but requires ex-situ treatment tailored for the unique properties of 1,4-dioxane (e.g., its low octanol-water partition coefficient makes 1,4-dioxane hydrophilic) (EPA 2006; Kiker and others 2010).
- ❖ Commercially available advanced oxidation processes using hydrogen peroxide with ultraviolet light or ozone can be used to treat 1,4-dioxane in wastewater (Asano and others 2012; EPA 2006).
- ❖ Peroxone and iron activated persulfate oxidation of 1,4-dioxane might aid in the cleanup of VOC-contaminated sites (Eberle 2015; Zhong 2015; Li 2016; SERDP 2013d).
- ❖ In-situ chemical oxidation can be successfully combined with bioaugmentation for managing dioxane contamination (DoD SERDP 2013d; Adamson 2015).
- ❖ Ex-situ bioremediation using a fixed-film, moving-bed biological treatment system is also used to treat 1,4-dioxane in groundwater (EPA 2006).
- ❖ Electrical resistance heating may be an effective treatment method (Oberle 2015).
- ❖ Phytoremediation is being explored as a means to remove the compound from shallow groundwater. Pilot-scale studies have demonstrated the ability of hybrid poplars to take up and effectively degrade or deactivate 1,4-dioxane (EPA 2001a, 2013a; Ferro and others 2013).
- ❖ Microbial degradation in engineered bioreactors has been documented under enhanced conditions or where selected strains of bacteria capable of degrading 1,4-dioxane are cultured, but the impact of the presence of chlorinated solvent co-contaminants on biodegradation of 1,4-dioxane needs to be further investigated (EPA 2006, 2013a; Mahendra and others 2013).
- ❖ Results from a 2012 laboratory study found 1,4-dioxane-transforming activity to be relatively common among monooxygenase-expressing bacteria; however, both TCA and 1,1-dichloroethene inhibited 1,4-dioxane degradation by bacterial isolates (DoD SERDP 2012).
- ❖ Isobutane-metabolizing bacteria can consistently degrade low (<100 ppb) concentrations of 1,4-dioxane, often to concentrations <1 ppb. These organisms also can degrade many chlorinated co-contaminants such as TCA and 1,1-dichloroethene (1,1-DCE) (DoD SERDP 2013c).
- ❖ Ethane effectively serves as a cometabolite for facilitating the biodegradation of 1,4-dioxane at relevant field concentrations (DoD SERDP 2013f).
- ❖ Biodegradation rates are subject to interactions among transition metals and natural organic ligands in the environment. (Pornwongthong 2014; DoD SERDP 2013e).

Technical Fact Sheet – 1,4-Dioxane

- ❖ Photocatalysis has been shown to remove 1,4-dioxane in aqueous solutions. Laboratory studies documented that the surface plasmon resonance of gold nanoparticles on titanium dioxide (Au – TiO₂) promotes the photocatalytic degradation of 1,4-dioxane (Min and others 2009; Vescovi and others 2010).
- ❖ Other in-well combined treatment technologies being assessed include air sparging; soil vapor extraction (SVE); enhanced bioremediation-oxidation; and dynamic subsurface groundwater circulation (Odah and others 2005).
- ❖ 1,4-Dioxane was reduced by greater than 90 percent in the treatment zone with no apparent downward migration of 1,4-dioxane using enhanced or extreme SVE, which uses a combination of increased air flow, sweeping with drier air, increased temperature, decreased infiltration and more focused vapor extraction to enhance 1,4-dioxane remediation in soils (DoD SERDP 2013a).

Where can I find more information about 1,4-dioxane?

- ❖ Adamson, D. Mahendra S., Walker, K, Rauch, S., Sengupta, S., and C. Newell. 2014. "A Multisite Survey to Identify the Scale of the 1,4-Dioxane Problem at Contaminated Groundwater Sites." Environmental Science and Technology. Volume 1 (5). Pages 254 to 258.
- ❖ Adamson, D., Anderson R., Mahendra, S., and C. Newell. 2015. "Evidence of 1,4-Dioxane Attenuation at Groundwater Sites Contaminated with Chlorinated Solvents and 1,4-Dioxane." Environmental Science and Technology. Volume 49 (11). Pages 6510 to 6518.
- ❖ Alaska Department of Environmental (AL DEC). 2008. "Groundwater Cleanup Levels." dec.alaska.gov/spar/csp/guidance_forms/docs/Groundwater_Cleanup_Levels.pdf
- ❖ Asano, M., Kishimoto, N., Shimada, H., and Y. Ono. 2012. "Degradation of 1,4-Dioxane Using Ozone Oxidation with UV Irradiation (Ozone/UV Treatment)." Journal of Environmental Science and Engineering. Volume A (1). Pages 371 to 379.
- ❖ Agency for Toxic Substances and Disease Registry (ATSDR). 2012. "Toxicological Profile for 1,4-Dioxane." www.atsdr.cdc.gov/toxprofiles/TP.asp?id=955&tid=199
- ❖ California Department of Public Health (CDPH). 2011. "1,4-Dioxane." Drinking Water Systems. www.waterboards.ca.gov/drinking_water/certlic/driinkingwater/14-Dioxane.shtml
- ❖ Colorado Department of Public Health and the Environment (CDPHE). 2017. "The Basic Standards and Methodologies for Surface Water." https://www.colorado.gov/pacific/sites/default/files/31_2017-03.pdf
- ❖ Connecticut Department of Public Health (CTDEP). 2013. "Action Level List for Private Wells." www.ct.gov/dph/lib/dph/environmental_health/eoh/a/groundwater_well_contamination/110916_ct_action_level_list_nov_2016_update.pdf
- ❖ Delaware Department of Natural Resources and Environmental Control (DE DNREC). 1999. "Remediation Standards Guidance." www.dnrec.state.de.us/DNREC2000/Divisions/AWM/sirb/DOCS/PDFS/Misc/RemStnd.pdf
- ❖ European Chemicals Bureau. 2002. European Union Risk Assessment Report 1,4-Dioxane. echa.europa.eu/documents/10162/a4e83a6a-c421-4243-a8df-3e84893082aa
- ❖ Ferro, A.M., Kennedy, J., and J.C. LaRue. 2013. "Phytoremediation of 1,4-Dioxane-Containing Recovered Groundwater." International Journal of Phytoremediation. Volume 15. Pages 911 to 923.
- ❖ Gedalanga, P., Pornwongthong, P., Mora, R., Chiang, S., Baldwin, B., Ogles, D., and S. Mahendra. 2014. "Identification of Biomarker Genes to Predict Biodegradation of 1,4-Dioxane." Applied and Environmental Microbiology. Volume 10. Pages 3209 to 3218.
- ❖ Giavini, E., Vismara, C., and M.L Broccia. 1985. "Teratogenesis Study of Dioxane in Rats." Toxicology Letters. Volume 26 (1). Pages 85 to 88.
- ❖ Hazardous Substances Data Bank (HSDB). 2011. "1,4-Dioxane." toxnet.nlm.nih.gov/
- ❖ Indiana Department of Environmental Management (IDEM). 2016. "IDEM Screening and Closure Levels." www.in.gov/idem/landquality/files/risc_screening_table_2016.pdf
- ❖ Inoue, D., Tsunoda, T., Sawada, K., Yamamoto, N., Saito, Y., Sei, K., and M. Ike. 2016. "1,4-Dioxane degradation potential of members of the genera *Pseudonocardia* and *Rhodococcus*." Biodegradation. Volume 27. Pages 277 to 286.

Where can I find more information about 1,4-dioxane? (continued)

- ❖ Kadokami, K., Koga, M., and A. Otsuki. 1990. "Gas Chromatography/Mass Spectrometric Determination of Traces of Hydrophilic and Volatile Organic Compounds in Water after Preconcentration with Activated Carbon." *Analytical Sciences*. Volume 6 (6). Pages 843 to 849.
- ❖ Kiker, J.H., Connolly, J.B., Murray, W.A., Pearson, S.C., Reed, S.E., and R.J. Robert. 2010. "Ex-Situ Wellhead Treatment of 1,4-Dioxane Using Fenton's Reagent." *Proceedings of the Annual International Conference on Soils, Sediments, Water and Energy*. Volume 15, Article 18.
- ❖ Li, B., and J. Zhu. 2016. "Simultaneous Degradation Of 1,1,1-Trichloroethane and Solvent Stabilizer 1,4-Dioxane by a Sono-Activated Persulfate Process." *Chemical Engineering Journal*. Volume 284 (15). Pages 750 to 763.
- ❖ Mahendra, S., Grostern, A., and L. Alvarez-Cohen. 2013. "The Impact of Chlorinated Solvent Co-Contaminants on the Biodegradation Kinetics of 1,4-Dioxane." *Chemosphere*. Volume 91 (1). Pages 88 to 92.
- ❖ Maine Department of Environmental Protection (MEDEP). 2016. "Maine Remedial Action Guidelines (RAGs) for Sites Contaminated with Hazardous Substances." www.maine.gov/dep/spills/publications/guidance/rags/ME-RAGS-Revised-Final_020516.pdf
- ❖ Massachusetts Department of Environmental Protection (Mass DEP). 2012. "Standards and Guidelines for Contaminants in Massachusetts Drinking Waters." www.mass.gov/eea/agencies/massdep/water/drinking/standards/standards-and-guidelines-for-drinking-water-contaminants.html
- ❖ Min, B.K., Heo, J.E., Youn, N.K., Joo, O.S., Lee, H., Kim, J.H., and H.S. Kim. 2009. "Tuning of the Photocatalytic 1,4-Dioxane Degradation with Surface Plasmon Resonance of Gold Nanoparticles on Titania." *Catalysis Communications*. Volume 10 (5). Pages 712 to 715.
- ❖ Mississippi Department of Environmental Quality (MS DEQ). 2002. "Risk Evaluation Procedures for Voluntary Cleanup and Redevelopment of Brownfield Sites." [www.deq.state.ms.us/MDEQ.nsf/pdf/GARD_brownfieldrisk/\\$File/Proced.pdf](http://www.deq.state.ms.us/MDEQ.nsf/pdf/GARD_brownfieldrisk/$File/Proced.pdf)
- ❖ Mohr, T.K.G. 2001. "1,4-Dioxane and Other Solvent Stabilizers White Paper." Santa Clara Valley Water District of California. San Jose, California.
- ❖ National Institute for Occupational Safety and Health (NIOSH). 2010. "Dioxane." NIOSH Pocket Guide to Chemical Hazards. www.cdc.gov/niosh/npg/npgd0237.html
- ❖ New Hampshire Department of Environmental Services (NH DES). 2011. "Change in Reporting Limit for 1,4-Dioxane." www.des.nh.gov/organization/divisions/waste/hwrb/sss/hwrrp/documents/report-limits14dioxane.pdf
- ❖ New Jersey Department of Environmental Protection (NJDEP). 2015. "Interim Ground Water Quality Standards." www.nj.gov/dep/wms/bears/gwqs_interim_criteria_table.htm
- ❖ North Carolina Department of Environmental Quality (NCDEQ). 2013. "Groundwater Classification and Standards." <https://deq.nc.gov/about/divisions/water-resources/water-resources-rules/nc-administrative-code-statutes>
- ❖ Oberle, D. Crownover, E., and M. Kluger. 2015. "In Situ Remediation of 1,4-Dioxane Using Electrical Resistance Heating." *Remediation Journal*. Volume 25 (2). Pages 35 to 42.
- ❖ Odah, M.M., Powell, R., and D.J. Riddle. 2005. "ART In-Well Technology Proves Effective in Treating 1,4-Dioxane Contamination." *Remediation Journal*. Volume 15 (3). Pages 51 to 64.
- ❖ Occupational Safety and Health Administration (OSHA). 2017 Permissible Exposure Limits – Annotated Tables, Table Z-1. www.osha.gov/dsg/annotated-pels/index.html
- ❖ Pornwongthong, P., Mulchandani A., Gedalanga, P.B., and S. Mahendra. 2014. "Transition Metals and Organic Ligands Influence Biodegradation of 1,4-Dioxane." *Applied Biochemistry and Biotechnology*. Volume 173 (1). Pages 291 to 306.

Where can I find more information about 1,4-dioxane? (continued)

- ❖ Pugazhendi, A., Banu, J., Dhavamani, J., and I. Yeom. 2015. "Biodegradation of 1,4-dioxane by *Rhodanobacter* AYS5 and the Role of Additional Substrates." *Annals of Microbiology*. Volume 645. Pages 2201 to 2208.
- ❖ Sales, C., Grostrem, A., Parales, J., Parales, R., and L. Alvarez-Cohen. 2013. "Oxidation of the Cyclic Ethers 1,4-Dioxane and Tetrahydrofuran by a Monooxygenase in Two *Pseudonocardia* species." *Applied and Environmental Microbiology*. Volume 79. Pages 7702 to 7708.
- ❖ Texas Commission on Environmental Quality. 2016. "Texas Risk Reduction Program (TRRP) Protective Concentration Levels (PCLs)." www.tceq.texas.gov/remediation/trrp/trrppcls.html
- ❖ U.S. Department of Defense (DoD). Strategic Environmental Research and Development Program (SERDP). 2012. "Oxygenase-Catalyzed Biodegradation of Emerging Water Contaminants: 1,4-Dioxane and N-Nitrosodimethylamine." ER-1417. www.serdp-estcp.org/Program-Areas/Environmental-Restoration/Contaminated-Groundwater/Emerging-Issues/ER-1417
- ❖ DoD SERDP. 2013a. "1,4-Dioxane Remediation by Extreme Soil Vapor Extraction (XSVE)." ER-201326. www.serdp-estcp.org/Program-Areas/Environmental-Restoration/Contaminated-Groundwater/Emerging-Issues/ER-201326
- ❖ DoD SERDP. 2013b. "Development of a Passive Flux Meter Approach to Quantifying 1,4-Dioxane Mass Flux." ER-2304. www.serdp-estcp.org/Program-Areas/Environmental-Restoration/Contaminated-Groundwater/Emerging-Issues/ER-2304
- ❖ DoD SERDP. 2013c. "Evaluation of Branched Hydrocarbons as Stimulants for In Situ Cometabolic Biodegradation of 1,4-Dioxane and Its Associated Co-Contaminants." ER-2303. www.serdp-estcp.org/Program-Areas/Environmental-Restoration/Contaminated-Groundwater/Emerging-Issues/ER-2303
- ❖ DoD SERDP. 2013d. "Facilitated Transport Enabled In Situ Chemical Oxidation of 1,4-Dioxane-Contaminated Groundwater." ER-2302. www.serdp-estcp.org/Program-Areas/Environmental-Restoration/Contaminated-Groundwater/Emerging-Issues/ER-2302
- ❖ DoD SERDP. 2013e. "In Situ Biodegradation of 1,4-Dioxane: Effects of Metals and Chlorinated Solvent Co-Contaminants." ER-2300. www.serdp-estcp.org/Program-Areas/Environmental-Restoration/Contaminated-Groundwater/Emerging-Issues/ER-2300
- ❖ DoD SERDP. 2013f. "In Situ Bioremediation of 1,4-Dioxane by Methane Oxidizing Bacteria in Coupled Anaerobic-Aerobic Zones." ER-2306. www.serdp-estcp.org/Program-Areas/Environmental-Restoration/Contaminated-Groundwater/Emerging-Issues/ER-2306
- ❖ DoD SERDP. 2016. "Extending the Applicability of Compound-Specific Isotope Analysis to Low Concentrations of 1,4-Dioxane." ER-2535. www.serdp-estcp.org/Program-Areas/Environmental-Restoration/Contaminated-Groundwater/Emerging-Issues/ER-2535/ER-2535
- ❖ U.S. Department of Health and Human Services (DHHS). 2014. "Report on Carcinogens, Twelfth Edition." Public Health Service, National Toxicology Program. 13th Edition. ntp.niehs.nih.gov/ntp/roc/content/profiles/dioxane.pdf
- ❖ U.S. Environmental Protection Agency (EPA). 1996a. "Method 8260B: Volatile Organic Compounds by Gas Chromatography/Mass Spectrometry (GC/MS)." www.epa.gov/sites/production/files/2015-12/documents/8260b.pdf
- ❖ EPA. 2001a. "Brownfields Technology Primer: Selecting and Using Phytoremediation for Site Cleanup." EPA 542-R-01-006. www.brownfieldstsc.org/pdfs/phytoemprimer.pdf
- ❖ EPA. 2001b. "Appendix A To Part 136—Methods For Organic Chemical Analysis Of Municipal And Industrial Wastewater, Method 1624." Code of Federal Regulations. Code of Federal Regulations. 40 CFR Part 136.
- ❖ EPA. 2003. "Method 8015D: Nonhalogenated Organics Using GC/FID." SW-846. www.epa.gov/sites/production/files/2015-12/documents/8015d_r4.pdf

Where can I find more information about 1,4-dioxane? (continued)

- ❖ EPA. 2006. "Treatment Technologies for 1,4-Dioxane: Fundamentals and Field Applications." EPA 542-R-06-009. clu-in.org/download/remed/542r06009.pdf
- ❖ EPA. 2007. "Method 8270D: Semivolatile Organic Compounds by Gas Chromatography/Mass Spectrometry (GC/MS)." www.epa.gov/sites/production/files/2015-07/documents/epa-8270d.pdf
- ❖ EPA. 2008. "Method 522: Determination of 1,4-Dioxane in Drinking Water By Solid Phase Extraction (SPE) and Gas Chromatography/Mass Spectrometry (GC/MS) with Selected Ion Monitoring (SIM)." EPA/600/R-08/101. cfpub.epa.gov/si_public_record_report.cfm?dirEntryId=199229
- ❖ EPA. 2009. "Drinking Water Contaminant Candidate List 3 – Final." Federal Register Notice. www.federalregister.gov/articles/2009/10/08/E9-24287/drinking-water-contaminant-candidate-list-3-final
- ❖ EPA. 2011. "Reportable Quantities of Hazardous Substances Designated Pursuant to Section 311 of the Clean Water Act. Code of Federal Regulations." 40 CFR 302.4. www.gpo.gov/fdsys/pkg/CFR-2011-title40-vol28/pdf/CFR-2011-title40-vol28-sec302-4.pdf
- ❖ EPA. 2012. "2012 Edition of Drinking Water Standards and Health Advisories." www.epa.gov/sites/production/files/2015-09/documents/dwstandards2012.pdf
- ❖ EPA. 2013a. "1,4-Dioxane." clu-in.org/contaminantfocus/default.focus/sec/1,4-Dioxane/cat/Overview/
- ❖ EPA. 2013b. "1,4-Dioxane (1,4-Diethyleneoxide)." Technology Transfer Network Air Toxics Website. semsub.epa.gov/work/09/2129341.pdf
- ❖ EPA. 2013c. "EPA Contract Laboratory Program Statement of Work for Organic Superfund Methods SOM02.3." [www.epa.gov/clp/epa-](http://www.epa.gov/clp/epa-contract-laboratory-program-statement-work-organic-superfund-methods-multi-media-multi-0)
[contract-laboratory-program-statement-work-organic-superfund-methods-multi-media-multi-0](http://www.epa.gov/clp/epa-contract-laboratory-program-statement-work-organic-superfund-methods-multi-media-multi-0)
- ❖ EPA. 2016a. "Contaminant Candidate List 4-CCL 4." www.epa.gov/ccl/draft-contaminant-candidate-list-4-ccl-4
- ❖ EPA. 2016b. Superfund Information Systems. Superfund Site Information. cumulis.epa.gov/supercpad/cursites/srchsites.cfm
- ❖ EPA. 2017b. Regional Screening Level (RSL) Summary Table. www.epa.gov/risk/regional-screening-levels-rsls-generic-tables-may-2016
- ❖ EPA. Integrated Risk Information System (IRIS). 2013. "1,4-Dioxane (CASRN 123-91-1)." cfpub.epa.gov/ncea/iris2/chemicalLanding.cfm?substance_nmbr=326
- ❖ Vermont Department of Environmental Conservation (VTDEC). 2016. "Interim Groundwater Quality Standards." dec.vermont.gov/sites/dec/files/documents/interim_gwqstandards_2016.pdf
- ❖ Vescovi, T., Coleman, H., and R. Amal. 2010. "The Effect of pH on UV-Based Advanced Oxidation Technologies - 1,4-Dioxane Degradation." Journal of Hazardous Materials. Volume 182. Pages 75 to 79.
- ❖ Washington Department of Ecology (ECY). 2015. "Groundwater Methods B and A ARARs." fortress.wa.gov/ecy/clarc/FocusSheets/Groundwater%20Methods%20B%20and%20A%20and%20ARARs.pdf
- ❖ West Virginia Department of Environmental Protection (WV DEP). 2009. "Voluntary Remediation and Redevelopment Rule." www.dep.wv.gov/dlr/oer/voluntarymain/Documents/60CSR3%20VRRRA%20rule%206-5-09.pdf
- ❖ Zhong, H., Brusseau, M., Wang, Y., Yan, N., Quiq, L., and G. Johnson. 2015. "In-Situ Activation of Persulfate by Iron Filings and Degradation of 1,4-Dioxane" Water Research. Volume 83. Pages 104 to 111.

Contact Information

If you have any questions or comments on this fact sheet, please contact: Mary Cooke, FFRRO, at cooke.maryt@epa.gov.

1 Introduction

This fact sheet provides a summary of the discovery and application of PFAS, emergence of known health effects, reduction in PFAS production/use, and environmental impacts. PFAS are a family of thousands of chemicals that vary widely in their chemical and physical properties, as well as their potential risks to human health and the environment. The unique physical and chemical properties of PFAS impart oil, water, stain, and soil repellency, chemical and thermal stability, and friction reduction to a range of products. These products have application in many industries, including the aerospace, semiconductor, medical, automotive, construction, electronics, and aviation industries, as well as in consumer products (such as carpets, clothing, furniture, outdoor equipment, food packaging), and firefighting applications (3M Company 1999 Ref#82; Buck et al. 2011; KEMI 2015 Ref#657; USEPA 2017 Ref#920). Additional information is available in the Guidance Document.

PFAS have followed a similar pattern of emergence and awareness exhibited by many other anthropogenic environmental contaminants. Figure 1 provides a general timeline of PFAS emergence and awareness that includes categories of 1) synthesis/development, 2) commercial production, 3) health concerns, 4) environmental detection, and 5) reductions/alternatives.

ITRC has developed a series of fact sheets that summarizes recent science and emerging technologies regarding PFAS. The information in the fact sheets is more fully described in the *ITRC PFAS Technical and Regulatory Guidance Document (Guidance Document)* (<https://pfas-1.itrcweb.org/>).

This fact sheet provides an overview of the:

- discovery and development of PFAS
- detection in the environment
- emerging concerns related to human health effects of PFAS
- efforts to reduce use, replace, or both
- potential major sources of release to the environment

PFAS Emergence Timeline

	1930s	1940s	1950s	1960s	1970s	1980s	1990s	2000s	2010s	2020s
Production	Synthesis / Development									
	Manufacturing and Commercial Production									
									Phase-outs / Reductions / Alternatives	
Health & Environment						Health Concerns				
									Environmental Detection & Analytical Improvements	

Figure 1. General timeline of PFAS emergence and awareness.

Graphic provides general indication of PFAS emergence and awareness by decade. Specific activities and events are described in more detail within the Guidance Document. "Reductions/alternatives" refers to reduction in production/use and includes other PFAS that have replaced legacy chemistry.

Source: J. Hale, Kleinfelder. Used with permission. PFAS-1, Figure 2-1.

2 Discovery and Manufacturing

PFAS chemistry was discovered in the late 1930s. Since the 1950s, many products commonly used by consumers and industry have been manufactured with or from PFAS. Two major processes, *electrochemical fluorination (ECF)* and *fluorotelomerization*, have been (and are) used to manufacture PFAS substances that contain perfluoroalkyl chains: side-chain fluorinated polymers, perfluoroalkyl acids and polyfluoroalkyl surfactants (USEPA 2003 Ref#858; Benskin, DeSilva, and Martin 2010; KEMI 2015 Ref#658; OECD 2018). Table 1 summarizes types of perfluoroalkyl acids (PFAAs) produced by these processes. More than 600 intermediate processes have also been used to further produce certain PFAS and the associated final products.

History and Use of Per- and Polyfluoroalkyl Substances (PFAS) found in the Environment *continued*

Table 1. Manufacturing processes and potential PFAAs produced

Manufacturing Process	Commonly Found Polyfluorinated Substances	Potential PFAAs Produced
Fluorotelomerization	FTS ¹ , FTCA ² , and FTOH	Linear PFCAs ³
Electrochemical fluorination	FASE and FASAA	Branched and linear PFCAs & PFSAAs ⁴
¹ Fluorotelomer sulfonate (FTS): for example, may be found at aqueous film-forming foam (AFFF) sites; ² Fluorotelomer carboxylic acids (FTCAs): for example, 5:3 FTCA may be found in landfill leachate; ³ Under certain instances, can produce mixture of linear and branched perfluoroalkyl carboxylates (PFCAs); ⁴ Perfluoroalkyl sulfonates (PFSAAs).		

Glüge et al. (2020) categorized PFAS by uses according to industry application and practical use and identified more than 200 uses for more than 1,400 individual PFAS. An industry survey, reported in Buck et al. (2021), noted that only 256 of the 4,700 PFAS with CAS Registry Numbers are commercially relevant, with others of lesser environmental significance but potentially still occurring in the environment.

3 Emerging Health and Environmental Concerns

Awareness of Public Health Impacts

Awareness of the presence of PFAAs can be attributed to occupational studies in the 1970s that found detections of some PFAS in the blood of exposed workers, and further studies in the 1990s that reported detections in the blood of the general human population (Buck et al. 2011). In recent years, the presence of several long-chain PFAAs (PFOA, PFOS, PFNA, and PFHxS) have been measured in the low parts per billion (ppb, equivalent to nanograms per milliliter (ng/ml)) range in the blood serum of almost all residents of the United States and other industrialized nations (Kato et al. 2015 Ref#654; CDC 2022). Concentrations of some PFAS (especially PFOS) in human blood have decreased since the early 2000s (ATSDR 2020 Ref#1861), around the same time of the voluntary phaseout of perfluorooctanyl chemistries by a major U.S. manufacturer (see below).

Publicly available health and toxicity studies are limited to only a small fraction of PFAS, and modern commercially available analytical technologies are typically capable of identifying and quantifying about 70 PFAS, but these lists are increasing. In the meantime, ATSDR is undertaking a national, multi-site PFAS health study to evaluate the health impacts of PFAS in drinking water (ATSDR 2020 Ref#1862).

Awareness and Detection in the Environment

Although some PFAS have been manufactured since the 1950s, PFAS were not widely documented in environmental samples until the early 2000s, as PFAS testing was not widely available until that time. Since the early 2000s, analytical methods have been, and continue to be, developed with lower detection limits that are commensurate with levels of potential human health effects.

Initially, investigations focused mainly on major releases from manufacturing sources and uses such as firefighting foam application sites. But since the early 2000s, the occurrence of PFAS in the environment has been a very active area of research, with occurrence of certain PFAS reported in a wide variety of matrices (Kannan et al. 2004; Yamashita et al. 2005; Higgins et al. 2007 Ref#1602; Rankin et al. 2016). With more sensitive analytical methods available, PFAS (especially PFAAs) have been widely detected around the world. Nationwide testing in 2012 of drinking water supplies under the USEPA's Third Unregulated Contaminant Monitoring Rule (UCMR3) led to four additional PFAAs (PFHpA, PFNA, PFBS, PFHxS) gaining greater attention. The UCMR3 sampling detected PFAS in 4% of drinking water supplies across the country (Hu et al. 2016). UCMR5 is planned for 2023–2025, and is expected to include 29 PFAS.

Since the UCMR3, other polyfluoroalkyl substances are receiving increased attention and many state regulatory agencies now request or require testing for an expanded list of long- and short-chain PFAAs, and some potential precursors to PFAAs, such as fluorotelomers, as illustrated in Figure 2. As of June 2022, USEPA had issued interim health advisories for PFOA and PFOS in drinking water (USEPA 2022 Ref#2311). These replace the values USEPA issued in 2016. In addition, in June 2022 USEPA issued final health advisories for GenX chemicals and PFBS in drinking water (USEPA 2022 Ref#2311). See the ITRC PFAS Water and Soil Values Table posted on the fact sheets page for these values (<https://pfas-1.itrcweb.org/fact-sheets>).

History and Use of Per- and Polyfluoroalkyl Substances (PFAS) found in the Environment *continued*

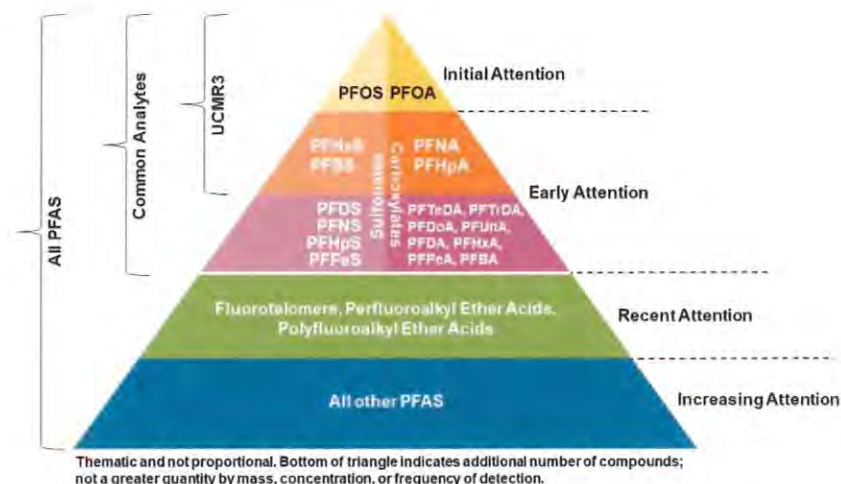


Figure 2. Emerging awareness and emphasis on PFAS occurrence in the environment.

Source: J. Hale, Kleinfelder. Used with permission. PFAS-1, Figure 2-16.

Phaseout of Long-Chain PFAS

Due to concerns about the potential health and environmental impacts, there has been a reduction in the manufacture and use of certain long-chain PFAAs. Long-chain PFAAs include PFCAs with eight or more fully fluorinated carbons (for example, PFOA) and PFSAs with six or more fully fluorinated carbons (for example, PFHxS and PFOS), their salts, and precursor compounds capable of forming long-chain PFAAs (Buck et al. 2011; OECD 2013; Wang et al. 2015 Ref#875).

- In 2000, 3M, the principal worldwide manufacturer and sole U.S. manufacturer of PFOS, announced a voluntary phaseout of perfluorooctanyl chemistries, which included PFOS, PFHxS, PFDS, PFOA, and related precursors. (USEPA 2003 Ref#858; USEPA 2017 Ref#923; 3M Company 2017 Ref#172).
- In January 2006, USEPA initiated the PFOA Stewardship Program (USEPA 2006 Ref#861) in which the eight major manufacturing or processing companies committed to reducing the use of PFOA, other longer-chain PFCAs, and related precursors (USEPA 2017 Ref#923).
- The Stockholm Convention on Persistent Organic Pollutants (POPs) is a United Nations treaty signed in 2001 aimed at reducing or eliminating the production, use, and release of key POPs (KEMI 2004; KEMI 2015 Ref#658; USEPA 2017 Ref#929). The Stockholm Convention has since been amended to include PFOS, PFOA, and discontinuation of previously allowed uses.

PFAS are manufactured globally, and recently increased international production of PFAS has potentially offset the global reduction anticipated with the U.S. phaseout (OECD 2015 Ref#742). Further, the phaseout efforts do not prevent the import of materials containing PFAS to the United States.

Replacement Chemistry

Manufacturers have been developing replacement technologies, including reformulating longer-chain substances or substituting them with nonfluorinated chemicals, alternate technologies, or shorter-chain perfluoroalkyl or polyfluorinated substances. Some alternate PFAS include, but are not limited to, compounds produced with ECF and fluorotelomerization, such as FTOH, PBSF-based derivatives, per- and polyfluoroalkylether acids (for example, GenX chemicals and ADONA) and other types of PFAS (Hori et al. 2006; OECD 2007 Ref#737; Herzke, Olson, and Posner 2012; Wang et al. 2013 Ref#872; Wang et al. 2015 Ref#875; Holmquist et al. 2016).

Many PFAS alternatives are structurally similar to their predecessors and manufactured by the same companies (CONCAWE 2016; Wang et al. 2015 Ref#875). Some of the replacement chemicals are said to achieve the same performance effectiveness of some of their predecessors; however, it is not yet clear if this is true for all replacement PFAS (Danish EPA 2015 Ref#454). Several studies suggest some of the alternate PFAS chemistries may be similarly hazardous to the long-chain predecessors, although publicly available information on most replacement chemicals is limited (Wang et al. 2015 Ref#875; RIVM 2016; OECD 2015 Ref#742). Additional information related to replacement chemistries can be found in the Guidance Document.

History and Use of Per- and Polyfluoroalkyl Substances (PFAS) found in the Environment *continued*

4 PFAS Releases to the Environment

PFAS are and have been used in many industrial and consumer applications that may affect the environment or receptors by various mechanisms and to various degrees.

Some uses of PFAS are summarized in Table 2-5 of the Guidance Document, including (but not limited to):

- Building and Construction
- Cable and Wiring
- Metal Plating
- Industrial Surfactants and Fluoropolymer Production
- Paper Products and Packaging
- Photolithography/Semiconductor Industry
- Textiles, Leather, and Apparel (Including Carpet and Furniture)

Release mechanisms at primary and secondary manufacturing facilities include air emission and dispersion, spills, and disposal of manufacturing wastes and wastewater. Potential impacts to air, soil, surface water, stormwater, and groundwater are present not only at release areas, but potentially across the surrounding area (Shin et al. 2011).

Figure 3 illustrates a conceptual PFAS life cycle.

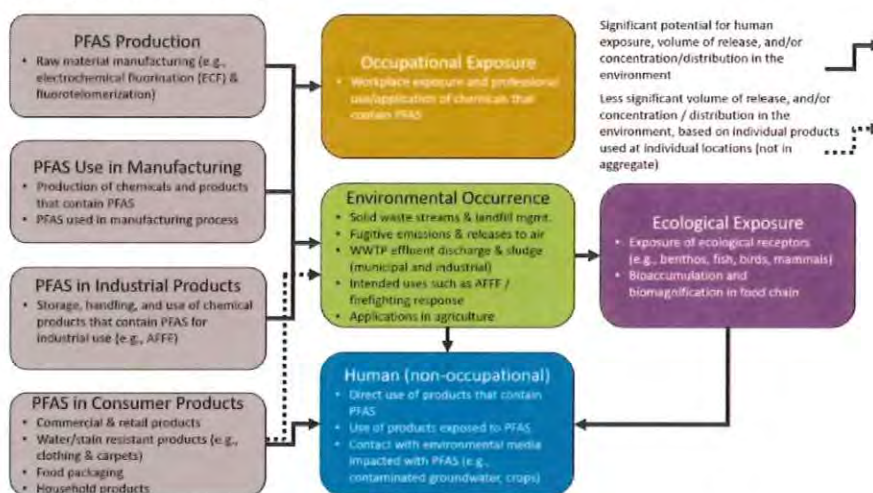


Figure 3. Generalized PFAS uses and relative exposure and environmental impact potential from PFAS life cycle. Source: PFAS-1, Figure 2-2.

5 References and Acronyms

The references cited in this fact sheet and further references can be found at <https://pfas-1.itrcweb.org/references/>. Reference numbers are included in this fact sheet for non-unique citations in the Guidance Document reference list.

The acronyms used in this fact sheet and in the Guidance Document can be found at <https://pfas-1.itrcweb.org/acronyms/>.



Per- and Polyfluoroalkyl Substances (PFAS) Team Contacts

Sandra Goodrow • New Jersey Department of Environmental Protection
609-940-4164 • Sandra.Goodrow@dep.nj.gov

Kate Emma Schlosser • New Hampshire Department of Environmental Services
603-271-2910 • KateEmma.A.Schlosser@des.nh.gov

July 2022



ITRC
1250 H St. NW, Suite 850
Washington, DC 20005
itrcweb.org

