

**NOTICE OF REQUEST FOR PROPOSALS FOR
PUBLIC DEFENDER OR CONFLICT PUBLIC DEFENDER**

Notice is hereby given that the City of Perth Amboy (the “City”), 260 High Street, Perth Amboy, New Jersey 08861, will receive sealed submissions on **Wednesday, October 21, 2026, at 11:00 a.m. (prevailing time)** in response to its Request for Proposals for Public Defender or Conflict Public Defender (RFP), as described below, at which time the submissions will be opened in public:

PUBLIC DEFENDER OR CONFLICT PUBLIC DEFENDER

The RFP is issued in accordance with Section 98.21 et seq. of the Code of the City of Perth Amboy (City Code), which requires that the City utilize a fair and open procurement process in selecting professional services, including Public Defender or Conflict Public Defender Services. The RFP also satisfies the requirements of a fair and open process pursuant to N.J.S.A. 19:44A-20.4 et seq. Professional services are exempt from bidding pursuant to N.J.S.A. 40A:11- 5(1)(a)(i).

The RFP documents may be obtained from the Division of Purchasing, 260 High Street, Perth Amboy, New Jersey 08861 between the hours of 9:00 a.m. and 4:00 p.m., Monday through Friday, or can be downloaded from the City’s website: **www.perthamboy.nj.us**.

Interested respondents **MUST SUBMIT ONE (1) ORIGINAL, AND ONE (1) DIGITAL VERSION (USB) of your proposal** and must be submitted to the City in a sealed envelope, clearly marked on the outside with the word “**Confidential,**” and indicate the service(s) for which the RFP “**PUBLIC DEFENDER OR CONFLICT PUBLIC DEFENDER SERVICES**”. RFP’s must be addressed to: Division of Purchasing, City of Perth Amboy, 260 High Street, Perth Amboy, New Jersey 08861, to be received no later than **11:00 a.m. prevailing time on Wednesday, October 21, 2026**.

Respondents with questions or requiring clarification or interpretation of any section within this RFP must address these questions in writing via email to ProcurementQPA@perthamboynj.org. **The deadline for posting questions and requests about the RFP is Wednesday, October 7, 2026, at 11:00 a.m. (prevailing time).**

Respondents are required to comply with N.J.S.A. 10:5-31, et seq., P.L. 1975, c. 127, N.J.A.C. 17:27-1 et seq., and all other applicable laws, regulations, or ordinances concerning affirmative action goals and equal employment opportunity.

The City reserves the right to consider submitted RFP’s for sixty (60) days after receipt, and further reserves the right to reject any and all submissions, waive informalities, and make an award or take any other action as may be in the best interest of the City, consistent with applicable law.

Persons interested shall submit to the City such information as is required in the Request for Proposals.

ALMA BENAVIDES-PEREZ

Purchasing Agent

260 High Street

Perth Amboy, NJ 08861

(732) 826-0290

ProcurementQPA@perthamboynj.org